

Eagle Point Elementary School Request for Permitted Absence

This application must be used to request a Permitted Absence if a student is to be absent for an extended period of time due to circumstances other than illness. Prior to the intended absence, this form must be completed, signed by the Parent/Guardian, and submitted to the Principal for approval or denial.

Student's Name: _____ Date: _____

Teacher's Name: _____

I am requesting permission for my child to be absent from school on the dates below. I understand that my child is responsible for completing all make-up work and tests that are missed during his/her absences. Per Eagle Point's policy, ***make-up work will be given upon return from his/her absence***. Please refer to the School Board of Broward County's ***Code of Student Conduct***, pages 8-10, for absence procedures.

Start Date: _____ End Date: _____

Total number of school days requested: _____

This absence is being requested for the following reason(s):

Parent Signature

For School Use Only:

Total Number of Days Absent: Excused _____ Unexcused _____

Total Number of Days Tardy: _____

Previous Request of Permitted Absences: Yes _____ No _____ Dates: _____

Request Approved _____ Not Approved _____ Approved; not recommended _____

Comments: _____

Principal/Designee Signature

Date