

School Advisory Council
Meeting Minutes
Hollywood Park Elementary at 2:30 pm
October 23, 2024

ATTENDEES:

Elena Cardet (SAC Co-Chair); Mr. Lindsay (Asst. Principal); Patricia Nix (Secretary); Amber Phillips (SAF Designee); Mercedes Griffiths (Non-Instructional); Maria Weaver (Teacher); John Alvarez (BTU Steward); Tania McFarlane (Teacher); Racquel House (Teacher); Melissa D'Ambrosio (Teacher); Ivan Pereira (Teacher); Ms. Fajardo (Parent); Samantha Roberts (Guidance Counselor); Ms. Benoit (ESE Parent); Josue Rodriguez (Teacher)

PROCEEDINGS:

Welcome:

*Everyone was welcomed, and agendas were passed out.

Call to Order:

- A meeting of the Hollywood Park Elementary School Advisory Council and School Advisory Forum was held in-person in the Media Center, on October 23, 2024.
- Mrs. Cardet called the meeting to order at 2:30 pm. Mrs. Nix recorded minutes for this meeting.
- Motion to approve minutes by Ms. D'Ambrosio. Motion seconded by Mr. Pereira.

SESIR:

- School Environmental Safety Incident Reporting
- No incidents

Title 1 Updates:

- STEMFEST – November 2, 2024 – 10:00 am to 2:00 pm
- Broward College Aviation Institute
- 2024-2025 Parent and Family Engagement Calendar
- **Parental Input:** Mrs. Phillips mentioned attending a STEMFEST event.

Overview of State and District Assessments:

- Mr. Lindsay addressed the committee.
- He discussed the following:
 - Abbreviated History of Testing in Florida
 - The primary focus of Florida's statewide assessments.
 - Why is it necessary for the district / schools to have additional testing beyond state testing.
 - Assessment Result Impact on Students.
 - Assessments and State Standards
 - EOY scores measure mastery of academic standards or grade-level content standards.
 - Tests required for promotion / graduation have alternate options for meeting the requirement.
 - Tests are computer-adaptive-the test becomes more or less difficult based on student responses.
 - Paper- based versions are provided based on the student's Individual Education Plan (IEP) or 504 Plan.
 - Computer-based test (CBT) accommodations are provided based on the student's Individual Education Plan (IEP) or 504 Plan.
 - Accessing Test Results on the FOCUS Parent Portal.
 - District Assessments At-A-Glance
 - Teacher Professional Learning Testing Support.
 - Teacher Systems to Support Student Mastery of Florida Benchmarks
 - Links to access documents that will provide more detailed information on understanding scores.
 - **Parental Input:** Mrs. Muir had a question regarding the timeline of the assessments. Mr. Lindsay answered it.

Monitoring SIP (School Improvement Plan):

- Accountability Funds:
 - A+ Funds: \$58,837 (Based on FTE of 425.07)
 - \$2190 (unused classroom funds)

Overview of the School Recognition Funds Process:

- Ms. Cardet explained the process for the A+ Funds.
 - A+ Funds may be used for: One-time bonuses to faculty and staff
 - Purchase of educational equipment or materials
 - To hire temporary personnel to assist in maintaining and improving student performance
- The SAC Committee creates proposals for the distribution of funds (A+ Ballot).
- Faculty and Staff vote by secret ballot (proposals will be shared at least 3 days in advance)
- Proposal with 51% or more of votes will be implemented
- If none of the proposals or “none of the above” receives the majority of votes, SAC reconvenes to create different proposals. Process begins again.
- Deadline for completion of process is February 1, 2025.
- How was our school grade determined:
 - ELA Achievement
 - Math Achievement
 - Science Achievement
 - 3rd Grade ELA Achievement
 - Writing Achievement
 - ELA Learning Gains
 - Math Learning Gains
 - ELA Learning Gains of the Lowest 25%
 - Math Learning Gains of the Lowest 25%
 - Total Points
 - % Points Earned
 - School Grade

Other Discussions:

- Mr. Periera and Ms. House are requesting Document Cameras.
- The 5th Grade Team wants a STEM Field Trip for their students.
- The cost is \$2000 – Accountability Funds.
- We need a quorum.
- Upcoming – Galaxy Skateway Fundraiser

Ms. Cardet motioned to adjourn the meeting at 3:25 pm. Motion seconded by Mrs. Nix.

Minutes were submitted by Mrs. Nix.

Approval Date: October 23, 2024

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.

Upcoming Dates

October 21st - 25th – Red Ribbon Week

October 25th – Chuck E. Cheese Night

October 31st – Fall Festival; Photo Booth

November 4th – 21st – PTO Turkey Feather Sales

November 1st – Q1 Honor Roll

November 8th – Harvest Drive Ends

November 20th – SAC/SAF Meeting

December 4th – Diversity Night – 6:00 to 7:00 pm