



**School Advisory Council/School Advisory Forum
September 22, 2021 @ 2:30pm**

AGENDA

- ⇒ **Welcome**
- ⇒ **Approval of 2020-2021 Minutes**
- ⇒ **SAC Bylaws and Composition Report (*vote)**
- ⇒ **Nominating Committee Creation**
- ⇒ **Monitoring SIP Plan**
 - **Schoolwide Positive Behavior Plan**
 - **Title I**
- ⇒ **Principal Updates**

Contact Information:

Elena Cardet via email at elena.cardet@browardschools.com

Sara Darley via email at sara.darley@browardschools.com

754-323-6250

Upcoming Dates

- September 22nd – Open House @ 5:30pm
- October 11th - 15th – FTE Week
- Week of October 18th – Scholastic Book Fair
- Week of October 25th – Red Ribbon Week
- October 27th – SAC Meeting

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.

School Advisory Council/School Advisory Forum

Meeting Minutes

September 22, 2021

ATTENDEES:

Elena Cardet (SAC Co-Chair); Sara Darley (SAC Co-Chair); Patricia Nix (Secretary); Mrs. Menendez (Principal); Mr. Lindsay (Assistant Principal); Mercedes Griffiths (Parent); Karolyn Cruz-Williams (Parent/ESE Rep); Maria Weaver (Teacher); Ivan Pereira (Support Facilitator); Melissa D'Ambrosio (Teacher); Leslie Harrow (Parent); Dr. Jamar Council (ESE Specialist); Jasmine Wilson (Comm. Rep.); Brittnee Ramirez (IMT); Maite Rivero (Teacher); Michelle White (Comm. Rep.)

PROCEEDINGS:

Welcome:

*Everyone was welcomed, and agendas were passed out.

Call to Order:

- A meeting of the Hollywood Park Elementary School Advisory Council and School Advisory Forum was held in-person in the media center on September 22, 2021.
- Ms. Cardet called the meeting to order at 2:30 pm. Mrs. Nix recorded minutes for this meeting.
- Motion to approve minutes {for all virtual meetings held last school year (September-May)} by Mrs. Weaver and Mrs. Rivero second the motion.

Introduction:

- The SAC members and attendees introduced themselves.

Additions to the SAC Committee:

- Mrs. Cruz-Williams – ESE Representative
- Ms. Jasmine Wilson – Community Representative

SAC Bylaws and Composition Report:

- At this time the ByLaws were created, and the Composition Report was reviewed.
- Motion to approve ByLaws by Mrs. Weaver, and Mrs. Rivero second the motion.

Nominating Committee Creation:

- The committee members are Mrs. Nix, Mrs. Weaver, and Ms. D'Ambrosio.

Monitoring SIP Plan:

- Mrs. Menendez addressed the committee.
- Student enrollment has decreased and there has been a reduction of teachers.
- Currently, we have 380 students.
- As a result, students have been shifted in some classes.
- An RTI meeting was held this afternoon.
- The following teachers give our students extra support:

Mrs. House – LLI Interventionist

Ms. Pierre – Interventionist

Ms. Darley – Math Coach

Ms. Damas – Reading Coach

Schoolwide Positive Behavior Plan:

- Mr. Lindsay addressed the committee.
- The Team Members consist of a representative from each grade level.
- The meeting dates and times are listed.
- The Top 5 Behavior Incidents are:

1. Unruly / Disruptive Behavior

2. Disobedience / Insubordination

3. Insulting / Profane / Obscene Language

4. Assault / Threat (Non-Criminal)

5. Profanity to Staff Member

School-wide Expectations:

1. Promote Safety
2. Respect everyone
3. Interact with kindness

Continued – School-wide Expectations:

4. Demonstrate responsibility
5. Encourage each other

Common Areas:

1. Playground
2. Hallway
3. Athletic Field

Expectations and Rules:

- Rules Chart for the common areas where these behaviors take place.
- Rules and expectations are revisited with the students.

Problem-Solving:

- Token Economy System

Behavior Flow Chart

Action Steps

District Personnel comes out to review this plan.

Title 1:

- Ms. Cruz-Williams addressed the committee.
- 90% of the Title 1 Parent Compacts have been returned.
- September 30th - Parent Training Academy - Registration is on the school website.

- Title 1 PowerPoint will be presented to parents during Open house.
- Title 1 Calendar of Events is now available.

Other Pertinent Information:

- SAC is run by teachers. Discussions are held regarding academic achievement and testing.
- SAF is run by parents. Concerns at the school-level are discussed. Information from district SAF meetings is shared by the school SAF rep.
- Ms. Amber Phillips will be representing HPE at the SAF meetings.
- The floor was open for any questions or parental input.
- There were no questions asked and no parental input at this time.

Upcoming Dates:

- September 22nd - Open House @ 5:30pm.
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- October 13th-22nd - Scholastic Book Fair
- Week of October 25th - Red Ribbon Week
- October 27th - SAC Meeting

Meeting Adjournment:

- Ms. Darley motioned to adjourn the meeting at 3:15 pm. Motion carried unanimously.

Minutes were submitted by Mrs. Nix

Approval Date: September 22, 2021

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.



BROWARD SCHOOLS

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VIRTUAL COUNSELOR

DATA WAREHOUSE

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School: HOLLYWOOD PARK ELEMENTARY

Committee:

SAC

Sign In sheet for HOLLYWOOD PARK ELEMENTARY Date: 9/22/21 Time: 2:30 PM

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	CARDET-CARRION, ELENA	SAC Co-Chair	Yes	Yes	<i>Elena Cardet</i>
2.	CRUZ-WILLIAMS, KAROLYN	ESE Rep	Yes	Yes	<i>K. Cruz Williams</i>
3.	DARLEY, SARA	SAC Co-Chair	Yes	No	<i>Sara Darley</i>
4.	GORDON, KELANDRE	Non-instructional	Yes	No	
5.	GRIFFITHS, EVERARD	Parent	No	Yes	
6.	HARROW, LESLIE	Parent	No	Yes	<i>Leslie Harrow</i>
7.	HEYLER, CARLA	Community Rep	No	No	
8.	LI, ADALYS	ESOL Rep	No	Yes	
9.	LONG, PAT	IZ Rep	No	Yes	
10.	MENENDEZ, MARIAELENA	Principal	Yes	Yes	<i>Maria Menendez</i>
11.	NIX, PATRICIA	SAC Secretary	Yes	No	<i>Patricia Nix</i>
12.	PHILLIPS, AMBER	Parent Rep	No	Yes	<i>Amber Phillips</i>
13.	RIVERO, MAITE	Pre-K	Yes	No	
14.	RODRIGUEZ, JOSUE	BTU Steward	Yes	No	
15.	WEAVER, MARIA	Teacher	Yes	No	<i>Maria Weaver</i>
16.	WHITE, MICHELLE	Community Rep	No	No	<i>Michelle White</i>
17.	WILSON, JASMINE	Community Rep	Yes	No	<i>Jasmine Wilson</i>

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Guest Sign In Sheet For HOLLYWOOD PARK ELEMENTARY Date: 9/27/2024 Time: 2:30

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Karolyn Cruz-Williams	teacher/IT	Yes	Yes	<i>K. Cruz-Williams</i>
2.	Ivan Carlos Pereira	Sup. Facilit.	Yes	No	<i>Ivan Pereira</i>
3.	Mercedes Griffiths	Para	Yes	Yes	<i>Mercedes Griffiths</i>
4.	Melissa D'Ambrosio	Teacher	Yes	No	<i>Melissa D'Ambrosio</i>
5.	Tamar Cooney	ESE Specialist	Yes	No	<i>T. Cooney</i>
6.	Asmine Wilson	Community	No	No	<i>Asmine Wilson</i>
7.	Brittnee Ramirez	INT	Yes	Yes	<i>Brittnee Ramirez</i>
8.	Antonio Lindsay	AB	Yes	No	<i>A. Lindsay</i>
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