

Nob Hill Elementary School
School-Level Parent and Family Engagement Plan
(PFEP) 2024 - 2025

Mission Statement

***Vision:** Nob Hill Elementary fosters a high performing learning environment where students are encouraged to become collaborators, critical thinkers and problem solvers through an interdisciplinary approach to learning.*

***Mission:** Nob Hill Elementary is committed to providing students and their families with the best possible education. We strive to provide a safe, secure and authentically engaging learning environment that will allow our children to reach their highest potential.*

Engagement of Parents and Families

Nob Hill Elementary will engage parents and guardians in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy/plan and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents and guardians of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision making of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Nob Hill Elementary will coordinate and integrate parent and family engagement programs and activities that teach parents and guardians how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP.
2	Pre-K	Pre-K teachers will conduct at least two home visits; hold joint parent meetings to discuss specific learning needs of students and academic progress.
3	Title I	Parents will be given Title I information at the annual meeting in September as well as, at parent conferences, through parent trainings offered by the title I department and school-based parent and family activities outlined in this plan.

Annual Parent Meeting

Nob Hill Elementary will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Pre K-2 Annual Meeting and Open House	2 meetings 1.5 hours each	Mapp, K., Carver, I and Lander, J (2018). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success.	Sign in sheets Parent Feedback form Parent/teacher conference
3 rd -5 th Annual Meeting and Open House	2 meetings 1.5 hours each	Mapp, K., Carver, I and Lander, J (2018). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success.	Sign in sheets Parent Feedback form Parent/teacher conference

Flexible Parent Meetings

Nob Hill Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parent and family engagement [Section 1116(c)(2)].

Nob Hill Elementary will schedule meetings to be held at various times during the day or evening, to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the students' test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host Parent University trainings where childcare will be provided as well as family nights that fosters parent and student engagement.

Building Capacity

Nob Hill Elementary will implement activities that will build the capacity for effective involvement of parents/guardians and to support a partnership among the school involved, parents/guardians and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents and guardians to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)]. Include evidence-based research (**no more than five years old**) on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend.

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Monthly SAC Meetings	Monthly 1 hour	Dr. Joyce L. Epstein The six types of parent involvement.	Sign in sheets, parent input to the SIP, PFEP, Compact etc.

Family Nights	Once a semester 1.5 hours	Dr. Joyce L. Epstein The six types of parent involvement.	Sign in sheets and parent feedback form
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Staff Training

Nob Hill Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents and guardians, in the value and utility of contributions of parents/guardians, and in how to reach out to, communicate with, and work with parents and guardians as equal partners, implement and coordinate parent and family engagement programs, and build ties between parents, guardians, and schools [Section 1116(e)(3)]. Include evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend.

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Working with parents to involve them in their child's education/school.	1 training 1 hour (Revisit with team leaders throughout the year)	Dr. Joyce L. Epstein The six types of parent involvement.	Agenda, sign In sheets, debrief with team leaders

Communication

Nob Hill Elementary will provide parents and guardians of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents and guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents and guardians of participating children, submit any parent/guardians comments on the plan when the school makes the plan available to the local*

education agency [Section 1116(c)(5)].

Nob Hill Elementary will provide information about Title I programs in a timely manner, using various methods of communication (Parent Link, website, meetings and Title I brochure). Information about Title I programs, academic programs, Florida BEST Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Open House/Title I Information Meeting, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the FAST Test, GLE's and types of assessments used to measure student progress at Open House. Title I teachers and administration will explain Title I programs and opportunities at the Annual Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the Annual Title I Public Meeting. Assessment data will be shared along with status of Nob Hill through SAC and PTA meetings and on the school's website.

Accessibility

Nob Hill Elementary will provide full opportunities for participation in parent and family engagement activities for all parents, guardians, and family members (including parents, guardians and family members with limited English proficiency, disabilities, and parents, guardians and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents and guardians understand [Section 1116(f)].

Nob Hill Elementary will provide the **School-Level Parent and Family Engagement Plan (PFEP)** in English. The information will also be available upon request in Spanish, Creole and Portuguese. Parents will be sent notification of the plan in the school's canvas page, newsletter, website, and copies will be made available in the front office.

School-Parent Compact

As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents and guardians for all children served under this part, a school- parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent and guardians input in the development of the compact.

Adoption

This School Parent and Family Engagement Plan has been developed jointly with, and in agreement with, parents and guardians of children participating in Title I, Part A programs, as evidenced by the School Advisory Council’s meeting minute(s).

This plan was adopted by the school on 2-16-24 and will be in effect during the 2023-2024 school year. The school will make this plan available to all parents and guardians of participating Title I, Part A children on or before September 30, 2024.

Signature of Principal

Date

SAC Chairperson

Date