

Sunset Lakes Elementary School

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Beverly Carter Remy
Brenna DeFrance
Alyssa Francois
Don Gilbert
Janice Goulette
Aixa Hurst
Catalina Leon-
Schmid
Peggy Pacheco
Miranda Randle

Call to Order: Kaitlyn Docekal

The Sunset Lakes Elementary School Advisory Council met in Room 132 on January 22, 2025.

Co-Chair Kaitlyn Docekal called the meeting to order at 2:15 pm. _____ Pe=qvP'-a=checo will record minutes for this meeting.

Minutes: Jennifer Alberti

Approving of November SAC minutes: Motion to approve by Don Gilbert. Second by Brenna DeFrance.

Vote New SAC Composition Members- Jennifer Alberti

1. The SAC Composition voted in Alyssa Francois has been voted as SAC Composition Members. The vote was unanimously approved.

New Business:

Accountability Funds-Jennifer Alberti

1. Accountability Funds total \$4,994.50
 - a. \$4,994.50 reflects the new amount of accountability funds for this school year.
 - b. Accountability Funds have been discussed to be used as funds for our afterschool camps. The camp will be 125 hours and will come out to be 10.4 sessions. The camp will consist of ELA, Math, and Science. The camps will begin on 2/3 and run until 4/17.
 - c. The plan is to have 5 ELA groups 5 Math groups, and 2 Science groups.
 - d. The goal is to have 6 students per group to provide individualized instruction.
 - e. SAC voted unanimously to use accountability funds to be able to fund our afterschool camps.

Collection Development Plan- Ms. Shaw

1. Our media specialist, Ms. Shaw, presented that 50% of the book collection in the media center must be from 2010 and on. Our funding is based on projections, and each student brings in funds to the school.
2. Depending on how much money the school is allocated we are able to buy books and other materials for the school.
3. The county provides content for students such as research. Students must have the books in order to get experiences and learn new things regarding our world.
4. New books have been purchased to ensure our school is in compliance.

SESIR Report- <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.

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3. There have been zero incidents in our school's SESIR Report for the 2024-25 school year.

School Improvement Plan- Mid-Vear Reflection- Kaitlyn Docekal

1. Sunset Lakes Elementary School administration and staff members have tracked PM2 data and have met with teachers for data chats to analyze data and address any student needs.
2. Currently, we are on track to meet or exceed our goals in ELA and math for the 24-25 school year.
3. Our proficiency for PM2 goes follows: ELA: 3rd - 57% 4th - 49% 5th - 58%. Math: 3rd - 50% 4th - 31% 5th 49%.
4. Support Staff and administration will continue to monitor data and make adjustments school-wide as needed.

Before & Aftercare Quality Standards Needs Assessment- Janice Goulette

1. We received positive feedback from the evaluator who came out to the school. We had one negative remark regarding a document that was not signed in October.

Principal's Report- Janice Goulette

1. PM2 scores align with what we saw last school year. We are ahead of our school zone except for one school by one point in math.
2. School Board member Thompson came out for a visit. She was very impressed by our curb appeal and read to a Pre-K classroom.
3. Movie Night is next week along with our dance.

Next Meeting Date & Time:

The next meeting will be held on February 26, 2025 in Room 132.

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:37 PM . Motion carried unanimously.

Submitted by, Peggy Pacheco Approval Date: _DRAFT_____

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SAC Minutes - November 6, 2024

Attendance:

Jennifer Alberti
Beverly Carter Remy
Kaitlyn Docekal
Brenna DeFrance
Aixa Hurst
Janice Goulette
Catalina Leon-Schmid
Peggy Pacheco
Miranda Randle
Nanette Thompson
Alyssa Francois
Lauren Catto Perez
Melanie Ayala
Francine Friedman

Call to Order: Kaitlyn Docekal

A meeting of the Sunset Lakes Elementary School Advisory Council was held in Room 132 on November 6, 2024.

Co-Chair Jennifer Alberti called the meeting to order at 2:21 pm. Peggy Pacheco will record the minutes for this meeting.

Minutes: Jennifer Alberti

Approving of October SAC minutes: Motion to approve by Jennifer Alberi. Second by Peggy Pacheco.

New Business:

Accountability Funds - Jennifer Alberti

1. Accountability Funds total \$4,994.50
 - a. \$4,994.50 reflects the new amount of accountability funds for this school year. SAC will continue to discuss ways to use these funds this school year.

SESIR Report- [https:// www.browardschools. com/ Page/ 38107](https://www.browardschools.com/Page/38107) -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there have been zero incidents for our school SESIR Report for the 2024-25 school year.

School Recognition Funds - Jennifer Alberti

1. Sunset Lakes Elementary School was graded an "A" school for the 2023-2024 school year.
2. The school is awarded money for earning "A" grade referred to as A+ money.
3. SAC Committee is responsible for creating and approving the ballot for how A+ money will be distributed.
4. Anyone in attendance for the SAC meeting may ask questions or make suggestions for change, final approval of changes is decided by the members of the SAC Composition.
5. Ballot must be posted for staff a minimum of 3 days prior to voting day.
6. A+ Recognition Funds ballot from the 22-23 school year was presented as reference to keep or make adjustments.

Option 1: 8% of funds for technology, staff furniture, supplies, etc. at the principal's discretion, .125% of funds to the school social worker and school nurse, Balance of funds to be distributed as follows among the 2023-2024 staff: Divide funds equally among all instructional and non-instructional staff, AM/PM instructor, school psychologist and campus monitors. If a staff member did not work the entire year, their portion will be prorated.

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Option 2: 8% of funds for technology, staff furniture, supplies, etc. at the principal's discretion, .125% of funds to the school social worker and school nurse, Balance of funds to be distributed as follows among the 2023-2024 staff: 75% divided among instructional staff to include administration and AM/PM instructor, 25% divided among non-instructional, school psychologist and campus monitors, If a staff member did not work the entire year, their portion will be prorated.

Option 3: None of the above.

- Interim Substitutes have been added to both options and explicit job titles were added to certain categories. Miranda Randle created a motion to increase of funds for technology, staff furniture, supplies, etc. at the principal's discretion from 8% to 12%. The motion did not pass since there were only 2 yes votes and the rest no. Catalina Leon-Schmid created a motion to increase of funds for technology, staff furniture, supplies, etc. at the principal's discretion from 8% to 10%. The motion did not pass since there were only 2 yes votes and the rest no. Catalina Leon-Schmid created a motion. Jennifer Alberti created a motion to keep the funds for technology, staff furniture, supplies, etc. at the principal's discretion at 8%. The motion was approved by SAC Members and seconded by Peggy Pacheco.
- There was a motion to approve the revisions to the ballot by Jennifer Alberti and seconded by Kaitlyn Docekal.

School Improvement Plan-Kaitlyn Docekal

- Students will be taking the PM2 ELA and Math Assessment in December. Once the scores from PM2 STAR and FAST Assessment data come in, the support staff team will determine what needs the school has. We will provide support and make any changes based on the data and student needs.

Principal's Report- Janice Goulette

- The Hispanic Heritage Month show was a success. The students had a great time celebrating the month with great activities and performances.
- The Science and Spanish Club are both up and running and have been successful many students are enjoying the clubs and engaging in them. We are happy to have developed the Spanish Club through SAC idea.
- Teachers in K-5 engaged in Science Stations PD on 11/5 which allowed them to have the knowledge to be able to create weekly science experiments with the students.
- Performance Matters is an application that allows teachers to view student data and testing platforms. The district is rolling out the implementation slowly and the leadership team will be trained to be able to provide the best instruction for students.
- Career Day is this Friday. We thank all the volunteers in advance for a great day and their time dedicated to the students at Sunset Lakes Elementary.

Next Meeting Date & Time:

The next meeting will be held on January 22, 2025 in Room 132.

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:53 PM . Motion carried unanimously.

Submitted by Peggy Pacheco Approval Date: _1/ 22/ 25_ _ _ _ _