



Did You Know?

Broward County Public Schools

BACK TO SCHOOL

Emergency Contact & Code of Student Contact
Online Forms

Fill Out Your Child's Back to School Forms Online

The forms are easy to complete and all data is protected and secure. Use the Back to School Wizard to quickly step through the process. You will need your student's 10 digit identification number to get started.

- **Families with multiple children, some information will only need to be entered once.**
- **Forms can be filled out in English, Spanish, Haitian-Creole and Portuguese**



You must complete these forms at the start of each school year for each student enrolled in the District. If you are not able to complete the online forms in one session, you can resume where you left off at another time. It is that easy!

Once you complete and submit the form, you will receive an email confirmation. **Print, sign, and return the Back to School submission sheet to your child's school.**

To access the 2019-2020 Back to School Wizard visit:

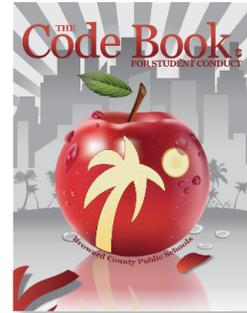
<http://www.browardschools.com/backtoschool-onlineforms>

Update All Student Info Via the BCPS Back To School Wizard

Follow the step-by-step instructions below. Please make sure to have your students 10 digit ID number before you begin.

To access the BCPS Back to School Wizard:

- Visit: Colbert.browardschools.com
- At the home page, click on the: **2019-20 School Year Student Form ONLINE** link.
- You will now be redirected to the 2019-2020 Back to School Forms Wizard's page.



The Back to School Wizard:

- Once you reach the wizard you will be prompted to fill out the following information.
 - Registering parent information
 - Student Information
 - Add another student to the account

(Note: additional students do not need to attend the same school.)
- You will then receive an email with a link that will direct you to your account. This will allow you to go back if you need to continue the Wizard at a later time. When you begin the Wizard it will ask you to fill out the following items:
 - Acknowledge the Code of Student Conduct
 - Add second parent/guardian information
 - Emergency contact information
 - Media release form
 - FERPA opt-out form
 - Family Life/Human Sexuality opt-out form
 - Medical Authorization form
 - Health screening opt-out form
 - Florida Heiken Children's Vision form
 - BCL Library Card opt-in form
- After the Wizard is complete and you've made your submission, you will be able to view all the registration forms at the end of the session.
- **IMPORTANT: Please be sure to print, sign, and return the "Back to School Submission Sheet" to your child's school.**



If you are not able to print the Submission Sheet, We will print out the Submission Sheet on your behalf but we would require for you to come in and sign it. If you do not have access to a computer and are in need of completing the online Wizard, please contact Colbert Museum Magnet School to arrange a time to complete the online submission on campus.