

WESTGLADES MIDDLE SCHOOL SCHOOL ADVISORY FORUM (“SAF”)		September 29, 2017	
		9:00 am	
		11000 Holmberg Road, Parkland, FL 33076	
Attendance: T. Allison; A. Cook; D. Gaines; C. Hunschofsky; B. McKenna; J. Montalto; S. Tephford-Rush; J. Wolfe; C. Ostrow; C. James; E. Johnson; J. La Rosa; M. Bianchi; M. Advani; N. Grant; T. Rittman; W. Alder			
SAF Co-designee (J. Wolfe and T. Allison) welcomed all.			
The Minutes of the May 19, 2017 meeting were reviewed and approved.			
MINUTES			
Agenda:	Front Entry (CPE)– Security Office Covered Walkways to Modular(s)/Portable(s)	Presenter:	M. Bianchi
Discussion:			
<ul style="list-style-type: none"> Mr. Bianchi provided an update on the status of completion as well as a recap of the overall planned scope of the project. Broward Schools / Facilities has approved the planned improvements and received bids. The challenge is identifying and securing a source of funds to cover the cost of the improvements. The covered walkways has also been delayed by a lack of funds to complete the planned improvements. Follow Up: Mr. Bianchi will contact Broward Schools / Facilities in hopes to get these capital improvements on a fast track for completion during the current school year. 			
Agenda:	Backpack Safety <i>“Lighten the Load”</i>	Presenter:	C. James
Discussion:			
<ul style="list-style-type: none"> A recap of the prior discussions (2016-2017 school year) culminated with several positive suggestions and the realization that this will continue to be an ongoing issue. Follow Up: Mr. Bianchi will continue to maintain ongoing dialogue with the faculty in order to build consensus and maintain a consistent program to monitor the amount of knowledge based information (paperwork and publications) required in daily classes. Continue to promote (i) parent dialogue to monitor the weight of their child’s backpack; (ii) teacher dialogue with students to encourage the ongoing culling of outdated and unnecessary contents from backpacks; (iii) sharing of “successes” that result in reducing the weight of the backpack. 			
Agenda:	Traffic Flow <i>“Ticket to Safety”</i>	Presenter:	M. Bianchi
Discussion:			
<ul style="list-style-type: none"> Mr. Bianchi provided an update on traffic flow in and around the traffic line for drop-off and pick-up. The <i>Ticket to Safety</i> – program was launched to remind and educate the parents, students and the overall WMS community of the proper protocol for morning drop off and afternoon pick up in order to promote safety and enhance the efficiency of the traffic lanes at WMS. A brief discussion with the SRO highlighted some traffic and parking concerns that occurred earlier in the school year. The SRO will monitor the situation and request additional assistance to make sure that the roundabout and ingress/egress roadways are not blocked by parents waiting to pick up students. 			

Agenda:	Coral Ridge Cross Walks		Presenter:	M. Bianchi
Discussion:				
<ul style="list-style-type: none"> • Study and analysis was completed toward the end of the prior school year by the City of Coral Springs and indicated that there were not sufficient students using the crosswalk to warrant a crossing guard. • Follow Up: Continue to monitor the pedestrian traffic and share the results of the study/analysis with the Coral Springs Commissioners for information purposes. 				
Agenda:	Janitorial Staff Recognition		Presenter:	J. Wolfe
Discussion:				
<ul style="list-style-type: none"> • A brief discussion was launched complementing the overall favorable condition of the buildings and grounds that make up WMS. It is important to recognize that the WMS Janitorial staff have a direct and meaningful impact on school safety by providing a clean and well organized venue for conducting classes and other school sponsored events. • Follow Up: Obtain feedback and ideas to demonstrate appreciation for the WMS janitorial staff. 				
NORTH AREA ADVISORY COUNCIL:				
<p>Agenda and Minutes of NAAC monthly meetings are available online and will be circulated as well to members of WMS SAF. https://sites.google.com/site/northareaadvisory/</p> <p>Next NAAC Meeting: 10/26/2017 @ 10 AM (Coconut Creek High School) – a morning meeting to promote participation from parents unable to attend evening meetings.</p>				
Meeting Adjourned @ 9:40 AM		Next Meeting: Friday, October 13th		
Respectfully submitted by:		J. Wolfe		