



# Affidavit of Coach Compliance for Concussion and Sudden Cardiac Arrest Courses (Page 1 of 2)

This form certifies that all individuals required to complete a course or courses (see above-referenced policies) have/will do so prior to the first practice date for their sport for the 2016-2017 school year. Courses must be completed on or after April 1, 2016. Complete this form and fax this AT17 ONLY to (352) 333-2107 or e-mail to [sgallino@fhsaa.org](mailto:sgallino@fhsaa.org). Deadline to submit is Monday, August 8, 2016.

**Policy 40.5.1 – All FHSAA member school head coaches, paid/supplemented coaches and student-athletes are required to annually view the FREE online education course “Concussion in Sports – What You Need to Know.”**

**Policy 42.1.5.1 – All FHSAA member school head coaches and paid/supplemented coaches are required to annually view the FREE online education course “Sudden Cardiac Arrest.”**

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Name of School: \_\_\_\_\_ City: \_\_\_\_\_

Name of Principal: \_\_\_\_\_ Name of Athletic Director: \_\_\_\_\_

All certificates for coaches and who complete a class are to be kept at each individual school. This form (AT17) will serve as notification to the FHSAA of required completion for coaches. Student-athletes must sign the EL3 to verify completion.

The following are instructions for ordering and completing the required courses:

FOR HEAD COACHES, PAID/SUPPLEMENTED COACHES, & STUDENT-ATHLETES

**Course 1: NFHS “Concussion in Sports”**

**(Important Note: If you have completed this course anytime in the past, the course must be “ordered” prior to beginning the course.)**

**Course Ordering**

Step 1: Go to [www.nfhslearn.com](http://www.nfhslearn.com).

Step 2: “Sign In” to your account using the e-mail address and password you provided at time of registering for an nfhslearn account.

OR

If you do not have an account, “Register” for an account.

Step 3: Click “Courses” at the top of the page.

Step 4: Scroll down to “Concussions in Sports” from the list of courses.

Step 5: Click “View Course”.

Step 6: Click “Order Course.”

Step 7: Select “Myself” if the course will be completed by you.

Step 8: Click “Continue” and follow the on-screen prompts to finish the checkout process. (Note: There is no fee for this course.)

**Beginning a Course**

Step 1: Go to [www.nfhslearn.com](http://www.nfhslearn.com).

Step 2: “Sign In” to your account using the e-mail address and password you provided at time of registering for an nfhslearn account.

Step 3: From your “Dashboard,” click “My Courses”.

Step 4: Click “Begin Course” on the course you wish to take.

\*Your course will launch on the same page of the web browser.

\*\*Click “Back to Dashboard” when ready to exit course.

Be sure to print the certificate of completion at the end of the course as each school’s athletic department is required to keep a copy on file.



Florida High School Athletic Association

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This form certifies that all individuals required to complete a course or courses (see above-referenced policies) have/will do so prior to the first practice date for their sport for the 2016-2017 school year. Courses must be completed on or after April 1, 2016. Complete this form and fax this AT17 ONLY to (352) 333-2107 or e-mail to [sgallino@fhsaa.org](mailto:sgallino@fhsaa.org). Deadline to submit is Monday, August 8, 2016.

## FOR HEAD COACHES & PAID/SUPPLEMENTED COACHES

### Course 2: NFHS “Sudden Cardiac Arrest”

**(Important Note: If you have completed this course anytime in the past, the course must be “ordered” prior to beginning the course.)**

#### Course Ordering

Step 1: Go to [www.nfhslearn.com](http://www.nfhslearn.com).

Step 2: “Sign In” to your account using the e-mail address and password you provided at time of registering for an nfhslearn account.

OR

If you do not have an account, “Register” for an account.

Step 3: Click “Courses” at the top of the page.

Step 4: Scroll down to “Sudden Cardiac Arrest” from the list of courses.

Step 5: Click “View Course”.

Step 6: Click “Order Course.”

Step 7: Select “Myself” if the course will be completed by you.

Step 8: Click “Continue” and follow the on-screen prompts to finish the checkout process. (Note: There is no fee for this course.)

#### Beginning a Course

Step 1: Go to [www.nfhslearn.com](http://www.nfhslearn.com).

Step 2: “Sign In” to your account using the e-mail address and password you provided at time of registering for an nfhslearn account.

Step 3: From your “Dashboard,” click “My Courses”.

Step 4: Click “Begin Course” on the course you wish to take.

\*Your course will launch on the same page of the web browser.

\*\*Click “Back to Dashboard” when ready to exit course.

Be sure to print the certificate of completion at the end of the course as each school’s athletic department is required to keep a copy on file.

For help viewing the course, please contact the help desk at NFHS. There is a tab on the upper right hand corner of [www.nfhslearn.com](http://www.nfhslearn.com). If you should experience any issues while taking the course, please contact the NFHS Help Desk at (317) 565-2023.

You can check an individual’s completion of this course through the NFHS website by clicking on the “Coach Search” tab at the top of the page.

For questions on the requirement to view the courses, please contact Justin Harrison at (352) 372-9551, ext. 180, or e-mail at [jharrison@fhsaa.org](mailto:jharrison@fhsaa.org).

We attest that all HEAD COACHES, PAID/SUPPLEMENTAL COACHES, AND STUDENT-ATHLETES at the above-named school have completed/will complete the “Concussion in Sports” course and that all HEAD COACHES AND PAID/SUPPLEMENTAL COACHES completed/will complete the “Sudden Cardiac Arrest” course. We understand that these courses must be completed by each individual before the start of their sport season for the 2016-2017 school year and the certificates of completion will be kept on file at the school. (NOTE: If you add a coach or student-athlete in any sport, by signing this form, you attest that the individual will take the course before he/she participates with his/her team.)

Penalty for failure to comply (per occurrence): Financial penalty assessed to the school (per Policy 41.1.1) and suspension of coach (per Policy 40.7).

Name of School: \_\_\_\_\_ City: \_\_\_\_\_

Signature of Principal: \_\_\_\_\_

Signature of Athletic Director: \_\_\_\_\_

Date Submitted to FHSAA: \_\_\_\_\_

***--As a reminder, please do not send certificates of completion to the FHSAA office--***