

(1) Login to browardfocus.com. By default, your credentials are:

Username: 10-digit Student ID Password: PMM/DD/YYYY (P+your birthdate)

If you do not know your student ID or if the default doesn't work, please contact your school to get your username or have your password reset.

(2) Look under the Billing dropdown and select, Purchase & Pay.

Broward County Schools Workforce Education	Portal				
School Information	My Information	Forms	Assignments & Cordes	Billing	
Welcome,				Search	
Alerts				Purchase & Pay	
There are no alerts.				Customer Ledger	
				Print 1098-Ts	

(3) You will see "Yearbook 2020" on the screen. Click, Add to Cart, and, Checkout.

eyword		Class Start Date		Courses	Schools	Zipcode	
Search	Q	04/23/2020	08/22/2020	YEARBOOK 2020	McFatter Technical High School	Zipcode 💡	
YEARBOOK 2020	20				No items yet.		
McFatter Technical Instructor:	High School	1	/				
Meeting Days: H	-						

(4) The next screen is confirming your checkout. Click, Continue.

YEARBOOK 2020 McFatter Technical High School Thu, Jun 4 - Thu, Jun 4 Student: \$65.00	
	Sub-total: \$65.00 Total to be rellected: \$65.00 Cancel Continue

(5) Please enter your credit card information and click, **Complete Checkout**. In the next popup box, you can click, **View Receipt Now**, to view and print your receipt. If your email address is in Focus, the receipt will also be emailed to you.



Your receipt may include a second page that looks like a schedule. You can disregard this page.