

West Broward High School Bullying Reporting Procedures

West Broward High is proactive in sustaining a safe educational environment. The Prevention Team comes together to discuss and plan ways to keep our students and staff members free from bullying. Team members include:

Mr. Sell	Team Leader
Ms. Spencer	Administrator
Ms. Baker	Guidance Counselor
Mr. Betts	Teacher
Ms. Loudor	Teacher
Mr. Schaefer	ESE Teacher

There is a “Bullying Reporting” area located in Student Services. Reported incidents may include bullying that a student or staff member may have received or witnessed. Attached to the Bullying Prevention bulletin board are three forms:

1. Bullying Complaint Form
2. Bullying Witness Statement Form
3. Bullying Anonymous Reporting Form

Next to bulletin board, is a box in which completed forms are placed. Once in the box, the incident reported is investigated by administration. The three forms can also be downloaded from the school website www.westbrowardhigh.com.

Complaints of bullying may also be made in person to any administrator, faculty or staff member. Verbal complaints of bullying will be transferred to the appropriate bullying form and investigated.

Bullying is a purposeful action that is intended to injure, involving physical (e.g. hitting, pushing, shoving, kicking, etc.) and/or mental components (e.g. verbal humiliation, hurtful, threatening behaviors, gossip, exclusion) and ALWAYS an imbalance of power. A simple way to help remember the components of bullying is by using the acronym **R.I.P.** -

REPEATED

IMBALANCE OF POWER

PURPOSEFUL

Bullying is *repeated*, there is an *imbalance of power* and the behavior is *purposeful*. All three components must be present.

West Broward High School is committed to maintaining a safe and orderly environment that is free of bullying. Please contact any Prevention Team member or administrator with questions regarding our school’s Anti-Bullying policies or reporting procedures.