



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Stephen Foster Elementary
Ricardo Grimaldo, Principal
3471 Southwest 22nd Street
Fort Lauderdale, Florida 33312
754.323.5750
<http://stephenfoster.browardschools.com/>

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Broward County, Florida
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August 9, 2019

Dear Parents,

It is my pleasure to welcome you "back to school"! I am looking forward to another fantastic school year, and am excited to welcome our boys and girls for our first day of school, August 14, 2019. As we begin a new school year, please take a moment to review our school's protocols as outlined below.

1. *Safety Procedures* – All exterior gates, office doors, and classroom doors will continue to be locked while students are on campus. All visitors must enter through the front of the school (south parking lot). You may knock or call the front office at (754) 323-5750 for entry into school.
2. *School Uniform Policy* – In a continuing effort to ensure a safe and secure learning environment, our school uniform policy will be enforced. All students are expected to be in uniform by August 28, 2019.
3. *Parent Conferences/Visitor Information* – All parents must check-in via the front office with a valid government ID for scheduled conferences and/or appointments.
4. *ID Badges* – Students and staff are required to wear their ID daily at all times. Students that were here last year will be provided another copy of last year's ID. New students will receive a temporary ID until our picture company provides new IDs for all students.
5. *"8 is Late"* – Instruction begins promptly at 8:00 a.m. Please ensure that your child arrives no later than 7:50 a.m. each day. Students that arrive late to school will be tracked and monitored for excessive tardies. **Students who arrive to school after 8:00 a.m. must be escorted into the school and signed in by a parent.**
6. *Breakfast* – Breakfast is open for car riders and walkers/bike riders 7:20 a.m. – 7:40 a.m. each day. We will host a "parent breakfast" several times during the year, but parents are not permitted to have breakfast with their children at school on a day-to-day basis. **If you need to put money in your child's lunch account, you may do so 8:10 a.m. – 10:00 a.m. or send money with your child.**
7. *Parent Drop Off* – Car riders must be dropped off in the car loop on the east side of campus. Children are **not** to be dropped off on the street or in the bus loop. **Please be advised there is no supervision of students before 7:30 a.m. with the exception of students eating breakfast at 7:20 a.m.**
8. *Front Office Hours* – The front office is open each day 7:30 a.m. – 3:00 p.m.
9. *Lunch Procedures* – You are welcome to have lunch with only your child any day at our designated picnic tables. You must check-in with a valid ID in the front office.



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- 10. *Birthday Celebrations* – A maximum of two (2) adults are welcome to celebrate your child’s birthday during lunch. Cupcakes, cookies, etc. must be purchased from a store (no home-made food items may be distributed).
- 11. *Dismissal* – Students being picked up by car must be picked up in our car loop on the east side of campus. Students designated as walkers/bike riders will be released through either the north or west gate immediately when the bell rings. Any changes in dismissal procedures must be submitted in writing. If you have an emergency, please call the front office. A parent must sign out their student who requires an early dismissal **before 1:30 p.m. (11:30 a.m. on Early Release Days)**.
- 12. *Aftercare Dismissal* – parents picking up their children from Aftercare must do so through the front office (south parking lot).

Meet and Greet/Title I Open House will be Tuesday, August 13, 2019. Parent(s) wishing to meet their child’s teacher and see the classroom may do so at the following times (enter through the front of the school):

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| 3 rd – 5 th Grade: | 7:30 a.m. - 8:00 a.m. | Schedule Pick-Up/PTO (Cafeteria) |
| | 8:00 a.m. – 8:15 a.m. | Welcome (Support & Specials)/Title I Mtg. |
| | 8:20 a.m. – 9:00 a.m. | Classroom Visit |
| 1 st – 2 nd Grade: | 8:30 a.m. - 9:00 a.m. | Schedule Pick-Up/PTO (Cafeteria) |
| | 9:00 a.m. – 9:15 a.m. | Welcome (Support & Specials)/Title I Mtg. |
| | 9:20 a.m. – 10:00 a.m. | Classroom Visit |
| Pre-K/Kindergarten: | 9:30 a.m. - 10:00 a.m. | Schedule Pick-Up/PTO (Cafeteria) |
| | 10:00 a.m. – 10:15 a.m. | Welcome (Support & Specials)/Title I Mtg. |
| | 10:20 a.m. – 11:00 a.m. | Classroom Visit |

“Independence Day” is Friday, August 16, 2019. You will be able to walk your child directly to class on Wednesday, August 14 and Thursday, August 15, 2019 from 7:30 a.m. – 8:15 a.m. Beginning Friday, August 16, 2019 all students will walk to their classroom “independently”.

Parents interested in providing input into the performance evaluations of Stephen Foster Elementary School instructional and/or administrative evaluations may contact our office at (754) 323-5750 by April 10, 2020.

I look forward to another outstanding school year! If you have any questions, please feel free to contact me at (754) 323-5750.

Sincerely,


Ricky Grimaldo, Principal