



Discovery Elementary School School-Level Parent and Family Engagement Plan (PFEP) 2024-2025

Mission Statement

The mission of Discovery Elementary is to provide a safe and nurturing environment that enhances learning and ensures the highest quality of education through state-of-the-art technology. We will inspire all students to achieve social and academic excellence.

Engagement of Parents and Families

Discovery Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings, parents will be provided information regarding the school's Title 1 allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title 1 activities related to the school. An annual evaluation will be conducted using surveys completed by parents. The results will be analyzed to evaluate the effectiveness of the school's parental involvement program.

Coordination and Integration

Discovery Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Act (IDEA)	Supplemental instructional support provided by the school will be discussed with parents during the development of each student's IEP.
2	Title I, Part A	Staff development funds are used to develop professional training workshops that are designed to improve delivery of instruction, move teachers to mastery, and improve student achievement.
3	Title I, Part A	Funds are also used to provide substitute coverage for teacher training activities, professional development, and additional coaching support.

Annual Parent Meeting

Discovery Elementary School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Public Meeting Flyer	Third Week of July	Regardless of family income or background, students whose parents are involved in their schooling are more likely to have higher grades and test scores, attend school regularly, have better social skills, show improved behavior, and adapt well to school. Henderson, A.T., and K.L. Mapp. 2002. <i>A New Wave of Evidence: The Impact of School, Family, and Community Connections on Student Achievement</i> . National Center for Family and Community Connections with Schools, Southwest Educational Development Laboratory.	Flyer Newsletter School Website Facebook Parent Link Text Messages
Announcements (Marquee, website, and Parent Link)	By the 2 nd week of August		Email/ Request Forms Parent Link
Develop Agenda and Sign-in Sheets	By the 2 nd week of August		Agenda Sign-in Sheets
Annual Public Title I Meeting	Beginning of the school year (by the end of August)		Agenda Sign-in Sheets

Flexible Parent Meetings

Discovery Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Meetings will be held at various times during the day or evening to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Parent Involvement Plan. Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the students' test scores and explanation of the interventions that teachers are using to assist the child in accomplishing achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host a Parent University with various sessions. These sessions will consist of parent workshops focusing on a variety of topics where childcare will be provided.

Building Capacity

Discovery Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Florida Standards/ Individual Conferences	September/ March	Increases students' reading and math skills. Conferences also establish an open line of communication with the parent. " <u>Parent-Teacher Conference Tip Sheets for Principals, Teachers, and Parents.</u> " Harvard Family Research Project. 2010.	Conference/ Progress Reports
Parent University ELA/Math/ Writing/Science	November	Parent University has a positive impact on what parents perceive as their role in helping their students achieve. It also increases parents' knowledge of how to help their children succeed at school. https://eric.ed.gov/?id=ED563916	Flyer Agenda Sign-in Sheets
Multicultural Night	February	"Multicultural education creates a psycho-social state of readiness in individuals and learning environments, positively effecting academic efforts and task mastery. It also addresses the need for culturally responsive teaching in order to maximize school success." http://depts.washington.edu/college/mce/CAS/EMCE.htm	Agenda Sign-in Sheets

Staff Training

Discovery Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Communicating and working with parents	August	Increases students' reading and math skills. Conferences also establish an open line of communication with the parent. <u>"Parent-Teacher Conference Tip Sheets for Principals, Teachers, and Parents."</u> Harvard Family Research Project. 2010.	Agenda Sign-in Sheets Evaluation/Feedback Forms
Building connections between home and school	September	When parents are involved at school, the performance of all the children at school, not just their own, tends to improve. The more comprehensive and well planned the partnership between school and home, the higher the student achievement. Henderson, A.T., and Nancy Berla. 1995. A New Generation of Evidence: The Family Is Critical to Student Achievement. Washington, DC: Center for Law and Education, 14-16.	Agenda Sign-in Sheets Evaluation/Feedback Forms
Cultural Sensitivity	September	According to Bloom, (2007) culturally sensitive teachers are aware of their expectations and how they influence their students. They use various authentic assessments to know	Agenda Sign-in Sheets Evaluation/Feedback Forms

		where the students are academically, value each student's unique strengths, and involve all students in class projects and activities based on the students' interests.	
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Other Activities

Discovery Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Activity	Specific Steps	Person Responsible	Timeline	Documentation/Evaluation
Title I Resource Center	Inform parents of services that are available to them.	Title I Liaison	Monthly	Flyers Agenda
School's Parent Resource Center	Establish location resources (computer, table, chairs, and instructional materials).	Media Specialist	Daily or as visited	Flyers Agendas Sign-in Sheets
State Parent Resource Center located at Fischler School of Education and Human Services at Nova Southeastern University, Davie	Inform parents of the locations and services that are available to them.	Title I Liaison	September	Newsletter

Communication

Discovery Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Discovery Elementary will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, meetings). Information about Title I programs, academic programs (such as after-school programs and Extended Learning Opportunities), Florida Standards, and forms of academic assessments will be shared with parents during Open House/Title I Information Meetings, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the Florida Standards, and types of assessments used to measure student progress during Open House. Teachers and administrators will explain Title I programs and opportunities at the Title I Public Meetings. Parents will be given the opportunity to ask questions to further their understanding of all items discussed at the Annual Title I Public Meetings. Assessment data will be shared along with the school's progress through the school newsletter and on the school website.

Accessibility

Discovery Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Discovery Elementary will provide the School Parent and Family Engagement Plan (PFEP) in English. Upon request it will be provided in Spanish and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the front lobby of the school. All correspondences regarding the parent meeting will be created in English. The aforementioned languages above will be available upon request and distributed to parents. Translators will be available when needed.

School-Parent Compact

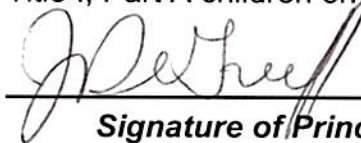
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 3/6/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.


Signature of Principal

3-6-24
Date


SAC Chairperson

3/6/2024
Date