



## Registration Process

You can register your child by sending the documents listed below via email to [HeronHeightsES@browardschools.com](mailto:HeronHeightsES@browardschools.com) or bring them in person to the Heron Heights main office.

- Student Registration Form
- Two proofs of residency including a Drivers License
- Birth Certificate
- Florida Immunization Health Forms (Immunization Record & Physical Check-up)
- Student Information Sheet
- Request for Records Sheet

Please download, complete the forms, and submit all of the documents via email to [HeronHeightsES@browardschools.com](mailto:HeronHeightsES@browardschools.com).

Required Proofs of Residency	
All documents must be current and include the name of the registering parent and residential address used for enrollment. You need one proof from Column A and one proof from Column B.	
Column A	Column B
<ol style="list-style-type: none"> <li>1. Property tax bill</li> <li>2. Homestead exemption card</li> <li>3. Deed</li> <li>4. Mortgage statement</li> <li>5. Home purchase contract, including specified closing date within 30 days of enrollment and a copy of the deed to be provided within 60 calendar days of closing date</li> <li>6. Notarized lease agreement with the name and phone number of lessor</li> </ol>	<ol style="list-style-type: none"> <li>1. Utility bill (i.e., electric, water, waste)</li> <li>2. Telephone or cellular phone bill</li> <li>3. Verification of tenancy letter from homeowners or condominium association</li> <li>4. Declaration of Domicile Form from the County Records Department</li> <li>5. Florida Drivers License</li> <li>6. Florida identification card</li> <li>7. Automobile registration</li> <li>8. Automobile insurance</li> <li>9. Credit card statement</li> <li>10. Two consecutive bank statements</li> <li>11. U.S. Postal Service confirmation of address change request</li> </ol>