

Code of Student Conduct

SUMMARY OF CHANGES 2016-2017

• <u>Revisions:</u>

- Section I Language pertaining to Pattern of Non-Attendance
- Section I Language pertaining to the definition of Habitual Truancy
- Section I Language pertaining to Make-up Work
- Section II Language pertaining to the definition of Bullying
- Section II Language pertaining to Discrimination and/or Harassment
- Section VIII Language pertaining to Directory Information within the Family Educational Rights & Privacy Act (FERPA) Notice
- Section VIII Language pertaining to How the School District Uses Protected Health Information per the Health Insurance Portability Accountability Act (HIPPA) Notice
- Section IX Language pertaining to Medications: Use, Possession, Sale, and/or Transmittal
- Section IX Language pertaining to the definition of Weapons
- Section IX Language pertaining to the definition of Mood-Altering Substances
- Section IX Language pertaining to the definition of Unauthorized Substances/Drugs
- Appendix A Updated

Addition:

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Introduction - Language pertaining to the Pledge of Allegiance Section IX - Language pertaining to Under the Influence of Unauthorized Substances/Drugs



Acknowledgment

This booklet lists the District's rules in Policy 5.8, for students in Broward County Public Schools. The rules apply to all activities occurring on school grounds, on other sites being used for school activities, and on any vehicles authorized to transport students. Your signature below does not indicate that you agree or disagree with the rules, **but rather that you have reviewed the electronic copy of these rules** (www.BrowardSchools.com/index.asp). Return this form to school within 3 days from the first day of school or from the date of enrollment.

Parents need to be involved in the education of their children and have the responsibility to:

- Know that for school safety, schools are not required to provide supervision more than 30 minutes prior to the official starting time, nor are they required to provide supervision for more than 30 minutes after the official closing time (F.S. 1003.31 (2)).
- Know that for school safety, for students who ride a school bus, drivers are NOT permitted to let students off the bus except at the designated stop.
- Provide the school with the names of current emergency contact person(s) and/or telephone numbers on an annual basis and when there are changes.
- Notify the school of anything that may affect their child's ability to learn, to attend school regularly, or to take part in school activities.
- Be aware that medicine must be administered in accordance with SB Policy 6305, as may be amended, and that consequences for transmittal and/or sale or attempted sale of over-the-counter medications and possession and/or use of unauthorized medications can be found in SB Policy 5006. SB Policy 6305 outlines the rules regarding over-the-counter and prescription drugs and SB Policy 5006 outlines the consequences for violating those rules. You may view the complete health and suspension and/or expulsion policies, as well as all School Board policies, on the Web at: www.Broward.k12.fl.us/sbbcpolicies.
- Be aware that parents have rights with regard to the privacy and confidentiality of student records that are maintained by schools as defined in Section VIII of this booklet.
- Neither the School Board of Broward County nor its employees will be held liable for items that are prohibited and are lost, stolen, or confiscated; or for wireless communication devices or other personal technology that are lost, stolen, or confiscated.
- Be aware that confiscated items not claimed by the end of the school year will be donated to local charities.
- Recognize that they are responsible for their student's behavior on the way to and from school and at the bus stop. A safe and respectful learning
 environment is key to academic achievement; therefore any student's off campus actions that seriously affect a student's ability to learn or a staff
 member's ability to teach may be handled as a disciplinary infraction. For serious incidents that occur at bus stops and/or that are not on School
 Board property, parents should contact law enforcement directly. For bullying incidents (see bullying definition, Section II), school officials
 should be notified and will investigate and/or provide assistance and intervention, as the principal/designee deems appropriate, which may
 include the use of the School Resource Officer.
- Ensure their child demonstrates legal, ethical and responsible use of technology including networks, digital tools, the Internet, and software, as defined in Section IV of this booklet.
- Parents will continue to maintain responsibility for students who reach the age of majority, (18 years or older), for all educational and discipline purposes, with exceptions as provided by statute.

Student Name (PRINT)

Student Signature

Parent/Guardian Name (Print)

Parent/Guardian Signature

Date

Media Release Form 2016/2017 School Year

As a parent of a student in Broward County Public Schools, I understand that my child may be photographed, videotaped or interviewed by the news media or by the School District for informational and/or promotional purposes. I understand that pictures and interviews may be used on the District's website, in School District publications, external publications and electronic media as indicated below.

You Must Mark a Choice in Both Section A and Section B

(If no choice is marked in both sections, then the choice will default to Choice #1)

Section A - External Outlets/Media

Please Check Choice #1 or Choice #2

- 1. _____ I **WILL** permit my child to be photographed, videotaped, and/or interviewed by the media when the news media has secured proper authorization from Broward County Public Schools.
- 2. _____ I **WILL NOT** permit my student to be photographed, videotaped, and/or interviewed by the media.

Section B - Broward County Public Schools

Please Check Choice #1 or Choice #2

- 1. _____ I **WILL** permit my child to be photographed, videotaped, and/or interviewed for school publications, such as school yearbooks, school newspapers, class pictures, school and/or District websites, BECON TV, or for other communication tools by Broward County Public Schools or its approved vendors. I understand the District may be required to release this information if requested by the media or other members of the public (i.e., public records requests).
- 2. _____ I **WILL NOT** permit my child to be photographed, videotaped, and/or interviewed for school publications, such as school yearbooks, school newspapers, class pictures, school and/or District websites, BECON TV, or for other communication tools by Broward County Public Schools or its approved vendors.

Student Signature

Date

Parent Name (PRINT)

Parent Signature

Date

FERPA Opt-Out Notification Form 2016/2017 School Year (All Grades)

ATTENTION! Checking items below will prevent the selected information from appearing in school publications, including, but not limited to, the yearbook, even if you provide permission in Section B on the Media Release Form.

For Example: Checking "Student's Name" below may prevent the student's photograph from appearing in the yearbook.

"Directory Information" is personally identifiable information that would not generally be considered harmful or an invasion of privacy if disclosed. Pursuant to the Family Educational Rights and Privacy Act (FERPA), The School Board of Broward County, Florida may disclose in its discretion directory information of a student in any grade level, without prior consent only (a) to colleges, universities or other institutes of higher education in which the student is enrolled, may seek enrollment or may be recruited, (b) for school publications, instructional materials and other school communication tools (including, but not limited to, yearbooks, athletic programs, graduation programs, recruitment brochures, theatrical programs, school and District websites, and postings and displays throughout the school facility), (c) to Broward County health officials for purposes of communicating with parents to address conditions of public health importance as determined by Florida Department of Health (64D-3, F.A.C.), including information to meet or to prepare for a potential or confirmed health threat; and/or (d) to class reunion committees (and the like) for purposes of class reunion activities.

Parents/guardians of students in any grade level, or eligible students (those over the age of 18, emancipated, or attending a postsecondary institution), may opt out of having any or all of the following types of directory information disclosed by indicating, with a check mark ($\sqrt{}$), those items NOT TO BE DISCLOSED:

Student's Name	Parent's Name	Residential Address		
Telephone Number(s)	Date of Birth	Place of Birth		
Major Field of Study	School-Sponsored Activities and Sports	Height and Weight of Athletic Team Members		
School Grade Level	Dates of School Attendance	Degrees & Awards		

____ Name of the Most Recent/Previous School or Program Attended

Note: This form must be completed and submitted to the school on an annual basis, regardless of whether any of the above items were checked or not, WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL or from the date of enrollment, if a student enrolls after the start of each school year.

Student Name	_School		
Parent/Guardian/Eligible Student's Name (Print)			
Parent/Guardian/Eligible Student's Signature			
Date			

For parents in selected occupations:

Note: Pursuant to Florida Statute 119.071, for individuals in certain occupations (as well as their spouses and children), selected personal information is confidential and exempt from public disclosure, only if the individual submits a written request for the exemption. If you are employed in a qualifying occupation and wish to request that your, your spouse's and your child's personal information remain confidential, please schedule an appointment with your child's school in order to complete the *Parental Request for Exemption of Personal Information for Selected Occupations* form.

NCLB Opt-Out Form (11th & 12th Grades) 2016/2017 School Year

Pursuant to the No Child Left Behind Act (NCLB), The District has a duty to disclose, upon request, **student name, address**, and **telephone number** of 11th and 12th graders without prior consent to:

- Armed services/military recruiters (the District Commander or Senior Officer of the regional or satellite offices of the Armed Forces, including the United States Coast Guard) for their use in mailing notices to students in regard to opportunities available to them in the United States Armed Forces. Confidentiality of the list shall be protected by the armed services personnel responsible for such lists.
- Institutions of higher education (postsecondary institutions). Confidentiality of the list shall be protected by the higher education personnel responsible for such lists.

However, parents/guardians and eligible students (those over the age of 18) may opt out of having this information disclosed by indicating their choice below.

Information disclosed to armed services/military recruiters:

- 1. _____I WILL permit the limited information listed above to be disclosed to armed services/military recruiters.
- 2. _____ I **WILL NOT** permit the limited information listed above to be disclosed to armed services/military recruiters without my prior permission.

Information disclosed to postsecondary institutions:

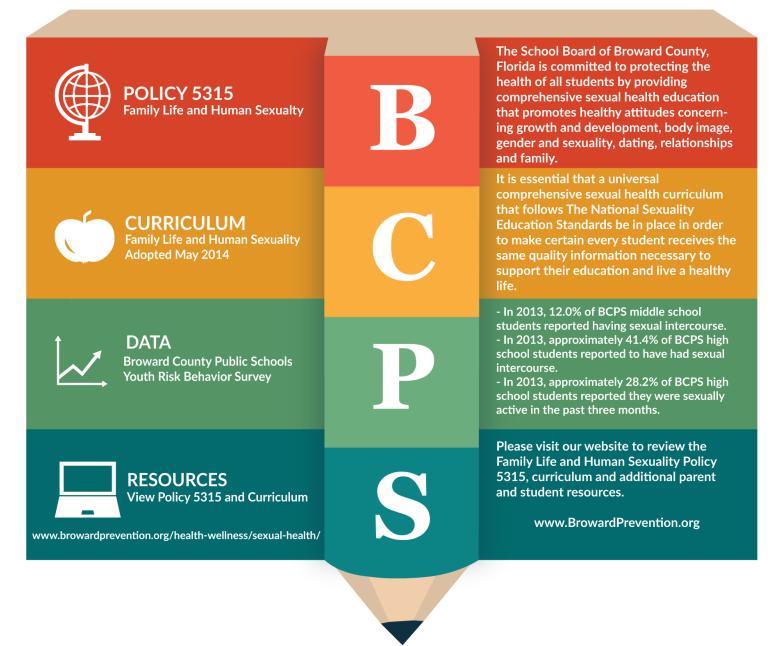
- 1. _____ I WILL permit the limited information listed above to be disclosed to postsecondary institutions.
- 2. _____ I WILL NOT permit the limited information listed above to be disclosed to postsecondary institutions without my prior permission.

Note: This form must be completed and submitted to the school on an annual basis, regardless of the chosen option, WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL or from the date of enrollment, if a student enrolls after the start of each school year.

In addition to this form, all 11th and 12th grade students must also complete the *FERPA Opt-Out Notification Form* provided in the Code of Student Conduct.

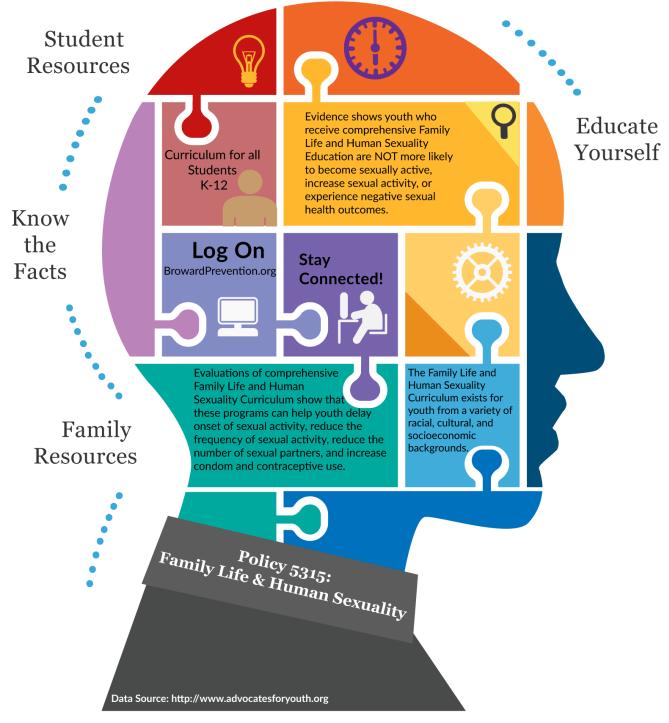
Student Name
High School
Parent/Guardian/Eligible Student's Name (Print)
Parent/Guardian/Eligible Student's Signature
Date

Family Life & Human Sexuality





Broward County Public Schools



What does the curriculum cover?

K-3

The Kindergarten-Third Grade curriculum includes lessons on feelings, positive self image, decision making, sexual abuse prevention and ways to stay healthy.

4-5

The Fourth-Fifth Grade curriculum incorporates lessons on puberty, reproduction, HIV, friendship and self esteem. **6-8**

The Sixth-Eighth Grade curriculum contains lessons on topics such as abstinence, communication, decision making, reproduction and HIV.

9-12

The Ninth-Twelfth Grade curriculum includes lessons on abstinence, risk education, sexual exploitation, sexually transmitted infections and healthy communication.

Family Life/Human Sexuality Exemption Form 2016/2017 (All Grades)

Florida Statute 1003.42 requires instruction in Human Sexuality Education as part of a Comprehensive Health Education Program. The School Board of Broward County, Florida, has authorized teaching Family Life/Human Sexuality and HIV/AIDS Prevention as a component of Health Education.

The Family Life/Human Sexuality Policy, Policy 5315 states in part:

"It is essential that a universal comprehensive sexual health curriculum that follows the National Sexuality Education Standards be in place in order to make certain every student receives the same quality information necessary to support their education and live a healthy life."

Broward County Public Schools respects the rights of parents and their role in the education of their children. According to Florida Statute 1003.42(3), "Any student whose parent makes written request to the school principal shall be exempt from the teaching of reproductive health or any disease, including HIV/AIDS, its symptoms, development, and treatment. A student so exempted may not be penalized by reason of that exemption."

Only if you wish for your child to be excused from attending this course, should you complete the form below and return it to the school. Your child will then be scheduled into an alternative assignment during the Family Life/Human Sexuality lessons.

We appreciate your interest and cooperation in the implementation of our Comprehensive Health Education Program.

The Family Life/Human Sexuality curriculum will be presented by District trained teachers selected by your school principal and may include presentations from District approved experts in the field of sexually transmitted infection prevention.

You may review the curriculum content and instructional materials by visiting <u>http://www.browardprevention.org/health-wellness/sexual-health/</u> <u>curriculum1/</u> or by scheduling an appointment with your child's school. Additional parent resources are available at <u>www.browardprevention.org/</u> <u>health-wellness/sexual-health/</u>.

Note: Only if you wish to have your child excused from this course, should this form be completed and submitted to the school on an annual basis, WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL or from the date of enrollment, if a student enrolls after the start of each school year. Failure to return this form constitutes permission for your child to participate in the Family Life/Human Sexuality curriculum.

____ I **DO NOT** want my child to participate in any of the Family Life/Human Sexuality lessons.

School Name	
Student Name	Grade
Parent/Guardian Name (Print)	
Parent/Guardian Signature	Date

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA



Lauderdale Manors Early Learning & Resource Center, 1400 NW 14th Ct., Bldg 17, Fort Lauderdale, Florida 33311 754-321-1575

COORDINATED STUDENT HEALTH SERVICES MARCIA BYNOE, ARNP-BC, MSN, FNP/SNP, DIRECTOR www.browardschools.com marcia.bynoe@browardschools.com

SCHOOL BOARD

Chair Vice Chair

DR. ROSALIND OSGOOD ABBY M. FREEDMAN

> ROBIN BARTLEMAN HEATHER P. BRINKWORTH PATRICIA GOOD DONNA P. KORN LAURIE RICH LEVINSON ANN MURRAY NORA RUPERT

ROBERT W. RUNCIE Superintendent of Schools

Dear Parent,

The following information is to assist you with providing health information required for your child at school.

Medical Examination

All students entering Broward County Public Schools for the first time must have a medical examination performed within one year of registration. The medical examination should be documented on the *Florida Department of Health Form 3040* or on the provider's office/medical facility stationery. The appropriate form/stationary should be completed, signed and dated by the healthcare provider.

Communicable Diseases/Illnesses

Please inform the school if your child is out sick with a diagnosed communicable illness such as meningitis, measles, salmonella, etc.

Please keep your child home if your child has:

- Flu-like symptoms
- Fever greater than 100.5 degrees
- Sore throat, coughs, chills, and/or body aches
- Rashes, yellow eye drainage, or greenish-yellow phlegm from a cough or cold, vomiting or diarrhea

Chronic Health Conditions

If your child has any of the following health conditions, including, but not limited to, asthma, diabetes, seizures, allergic reactions to food, insect bites, etc., please inform the school.

Parents should:

- Document the chronic health condition on the Student Emergency Contact Card and complete the history on the back of the card.
- Meet with school administration to discuss care of the student while at school
- If the student is on medication, provide the school with a current Medication Authorization form signed by the healthcare provider and parent

Note: A Diabetes Medication/Treatment Authorization form must be completed by the healthcare provider and parent for students with diabetes. Students who received insulin via an insulin pump must also complete an Insulin Pump Medication/Treatment Authorization form.

Medication Administration at School (Over-the-Counter or Prescription)

- If your child needs to take over-the-counter (OTC) or prescribed medication at school or on a field trip, an *Authorization for Medication/Treatment* form must be completed and signed by the healthcare provider and parent
- <u>Parents</u> must transport/deliver <u>ALL</u> medications to school staff in the original, labeled container (unless your child is authorized to carry their medication per the Authorization for Medication/Treatment form)

Note: Plan ahead for field trips if your child needs medication for an overnight trip that he/she may not normally take at school. Update changes to your child's health condition as they occur.

Immunizations (Please refer to F.S. 1003.22)

- Make sure your child's required immunizations are up to date. If you are not sure, you can check with your healthcare provider or the Florida Department of Health-Broward at (954) 467-4700
- Parents may obtain medical exemptions from their healthcare provider or a religious exemption from the Florida Department of Health-Broward

School Health Centers, Community Resources, Immunizations & Health Care

- Information is available on Broward County Public Schools website at <u>www.browardschools.com</u>
- If you do not have insurance, you can request an application for Florida KidCare Insurance at your child's school

Health Screenings (Please refer to F.S. 381.0056)

- Routine screenings, such as vision, Scoliosis, hearing and Body Mass Index (BMI) are performed annually for certain grades in accordance to Florida Statute
- Parents should **follow up** with their child's healthcare provider and promptly return the information if they receive a letter indicating their child did not pass a health screening
- If you do not wish for your child to participate in any of these screenings, please inform the school in writing by completing the School Board of Broward County Health Screening Opt-Out form located in the Code Book for Student Conduct

Florida Heiken Children's Vision Program

The Florida Heiken Children's Vision Program provides vision examinations and eyeglasses when prescribed, to students in need of comprehensive vision services at no cost to the student.

- Eligible students for the program must meet the criteria of the Free and Reduced Lunch Program and have failed the vision screening
- The Florida Children's Vision Program consent form will be sent home during the **first** week of school for parent/guardian signature
- If your child meets the above criteria and you would like your child to participate in the program, please complete, sign and return the consent form to the school

Additional information on school entry requirements is available at <u>www.browardschools.com</u>. Follow the links to: Departments, Coordinated Student Health Services, Parent Information and Keeping Students Healthy.

If you have any questions, please contact your child's school.

Health Screening Opt-Out Form 2016/2017 (Grades KG, 1st, 3rd and 6th)

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Coordinated Student Health Services • 1400 NW 14th Court, Ft. Lauderdale, FL 33311 • (754) 321-1575

Health Screening Opt-Out Form

According to the guidelines established by the Florida Legislature, at the beginning of each year, parents shall be notified of the screening activities available through the **School Health Services Program.** Florida Statue 381.0056(7)(d), mandates health screening to public school students in Kindergarten (KG), 1st, 3rd and 6th grades and for students new to the county. It should be understood that such screenings do not substitute for a thorough examination by a health care provider.

The screenings include vision, hearing, height and weight, Body Mass Index (BMI) and Scoliosis. They are offered in an effort to decrease health barriers to learning and may be performed individually or in groups. **Parents or guardians have the right to opt their child out of the screenings.**

Note: If you <u>DO NOT</u> want your child to receive one or more of the screenings, please check the appropriate box below, print and sign your name, and return this form to your child's school WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL or from the date of enrollment, if a student enrolls after the start of each school year.

Student Name	Gender	
School	Grade	
DO NOT SCREEN:		
Vision (Grades KG, 1 st , 3 rd and 6 th)		
Hearing (Grades KG, 1 st and 6 th)		
Height and Weight / BMI (Grades 1 st , 3 rd and 6 th)		
Scoliosis (Grade 6 th)		
Parent/Guardian Name (Print)		
Parent/Guardian Signature		
Date		

Florida Heiken Children's Vision Program Form 2016/2017 (All Grades)



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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Florida Heiken Children's Vision Program

(Broward Free Eye Exam & Eyeglasses School Program)

If your child fails a vision screening and is eligible, the Florida Heiken Children's Vision Program and its health care providers may provide him/her with a **FREE**, non-invasive, dilated vision exam, and if needed, **FREE** eyeglasses. To apply to receive this **FREE** service, complete, sign and return this form to your child's school. For more information call 1-888-996-9847 or visit http://miamilighthouse.org/Florida_Heiken_Program.asp.

School (Full Name)	Grade		Teacher		Student I.D.	
Student's Name				Male/Female (Circle One)	Student's Date of Birt	h
Address	Apt	City				_ Zip Code
Home Phone		Parent/Gua	rdian Day Phone			
Parent/Guardian Name (Print)			E-mail Address			
				r		
Spoken Language (Circle One): English Spanish Creole Portuguese	Other			_		
Has your child seen an eye doctor in the past year? Yes No Does y	our child wear	glasses? Yes	No			
Please list any medication or eye drops your child uses:						
Please list any allergies your child has:						
Does your child have any special needs/developmental delays? Yes No						
Does your child require any auxiliary aids (such as interpreter, sign language, visual aid	ls, wheelchair,	Braille)? Yes _	No	If Yes, please explain:		
Has your child had any of the following:			Has your child's fa	mily had any of the following:		
VES NO			VES	NO		

YES	NO		YES	NO	
		Eye Surgery / Injury			Eye Turn / Lazy Eye
		Vision Therapy			Blindness
		Headaches			Macular Degeneration
		Glaucoma			Glaucoma
		Diabetes			High Blood Pressure
		Sickle Cell			Sickle Cell
		Asthma			Other
Please explain	anv "YES	"answers from above:			

Consent for eye examinations - By signing below, I authorize Florida Heiken Children's Vision Program to provide my eligible child with a comprehensive dilated eye examination, either at the school site by a mobile Optometrist or at the office of an assigned participating provider.

Notice of privacy practices - By signing below, I understand that the Notice of Privacy Practices for the Florida Heiken Children's Vision Program is available for review, if I should request a copy via phone at (305) 856-9830/ (888) 996-9847.

Mutual exchange of information - By signing below, I authorize the mutual release of information between the Florida Heiken Children's Vision Program and Broward County Public Schools (BCPS) of any and all optometry medical reports on my child to participating program providers, to determine appropriate care. I also authorize BCPS to release any required information on my child's eligibility for the free/reduced lunch program and any missing or unclear information requested to process this application. I/We release and hold harmless the County School Board of any and all responsibility and liability for any injury or claim resulting from participation in the Florida Heiken Children's Vision Program because of accident or mishap involving the participation of my child/ward in the program.

LEGAL GUARDIAN SIGNATURE (to receive exam)

Authorization to bill insurance - If my child has an insurance plan that is accepted and has an opportunity to be seen on a mobile unit visit (only), I hereby authorize Florida Heiken Children's Vision Program to bill my child's insurance for a comprehensive, dilated eye exam and eyeglasses. If prescribed (includes selected frames, clear poly lenses and no add-ons). I understand this will use my child's insurance vision benefit.
Signature (Authorization to bill insurance)
Date:

The Florida Heiken Children's Vision Program is an equal opportunity organization and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, ancestry, age, sex, marital status, national origin, disability or veteran status.

For School Personnel Use Only:	For Heiken Use Only: Scanned
County: Broward	Account #:
Referring school/agency:	Eligibility Status:
Vision Screening Fail Date (Mandatory):	Eligibility Date:
Qualifies for Free/Reduced Program (Circle One): YES NO	Insurance:
Signature: Date:	



Date:

School/Agency: Please fax completed form with Heiken Fax Cover Sheet to (305) 856-9840 / 1(888) 980-8474



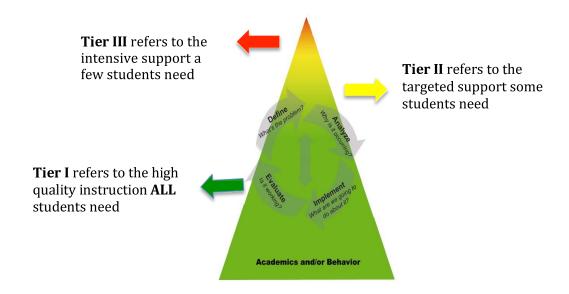
Broward County Public Schools

Diversity, Prevention & Intervention Department MTSS/RtI Parent Guide

What is Multi-Tiered System of Supports (MTSS)? MTSS is a term used to describe an evidence-based model of schooling that integrates academic and behavioral instruction and intervention to promote the success of all children.

What is Response to Intervention (RtI)?

RtI is the practice of providing high quality instruction and intervention matched to student need, close monitoring of how a student responds to different types of instruction and support.



How will MTSS/RtI impact my child?

- Multi-tiered System of Supports (MTSS) ensures that your child receives varying levels of academic and behavior supports based upon his or her need
- Your child will be included in early identification of academic or behavioral problems so assistance can be provided at the first signs of difficulty
- Help for your child will increase or decrease depending on his or her needs
- You are encouraged to participate and become involved in planning and providing interventions to help your child
- You will receive frequent updates of your child's progress

www.browardprevention.org/mtssrti/rti/

What do I do if I believe my child is struggling?

- Talk with your child's teacher
- Review and assist with homework assignments
- Ask for regular meetings with your child's teacher
- Celebrate your child's successes
- Learn more about the curriculum, assessments, and interventions being used in your child's school
- Participate in conferences and problem solving sessions for your child

Parental Resources

This video for parents introduces the use of problem solving and how it may affect your child. http://www.floridarti.org/parentResources/videos.h tm

To review the real "truths" behind common myths of RtI and MTSS, visit the following link: http://www.floridarti.org/parentResources/myths/i ndex.htm

For additional information, please contact Diversity, Prevention & Intervention at 754-321-1655 or visit www.browardprevention.org



How can I participate in MTSS/RtI?

Families play a critical role in supporting what their children are learning in school. The more parents are involved in student learning, the higher the student achievement. Ask questions to learn more about MTSS/RtI in your child's school:

- Is my child successful? How do I know? If not, why and what can we do differently?
- If needed, how is additional help going to be provided? By whom? How often? For how long?
- How can I participate in problem-solving for my child?
- What can I do to help with the interventions for my child at home?
- How will I know if interventions are working?

http://www.floridarti.org/parentResources/index.htm



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Student Signature

Parent/Guardian Name (Print)

Parent/Guardian Signature

Date