

## Meeting Minutes - Wingate Oaks Center School Advisory Council (SAC)

**DATE:** Wednesday, February 10, 2016

**TIME:** 8:00 AM

### See Sign-In Sheet for Attendance

**MEETING CALLED TO ORDER:** Ms. McElligott called the meeting to order and the members present introduced themselves.

**OLD BUSINESS:** Minutes from the January meeting were reviewed and a motion was made by Mr. Thomas, with second by Mr. Hervin, to approve them. The motion passed unanimously.

**ADMINISTRATIVE REPORT:** Wingate staff provided the following update on SMART bond projects: The first phase of the single point of entry has been completed. Doors throughout the building are now kept locked, and teachers have keys. We will be getting a sign that says "please ring bell to enter" as the front doors are now kept locked. More will be done to enhance security, including possibly a buzzer for the side doors and shatterproof tinting for the front doors/windows.

*Questions that remain unanswered from the January meeting are: District staff considered replacing the sliding doors with a storefront entrance (solid wall with a swinging door), but discarded this option as it was considered "cost ineffective" Ms. McElligott asked what the cost would have been. Installing a fence (with a security camera and swipe card machine) in the current front courtyard was also considered. Ms. McElligott asked if this is still being considered, and if not, why not? Ms. McElligott asked if a safety buzzer has been considered to increase safety for the front office staff, and what is the status of that proposal? Mr. Valentine indicated that it has been considered. Mr. Valentine indicated that project managers have promised to meet weekly with Wingate staff. SAC members asked to have pending questions answered.*

**ACCREDITATION ARTIFACTS:** Wingate staff is in the process of gathering and uploading Accreditation Artifacts that will be used when the AdvanceEd teams come next fall to determine if all schools should be accredited.

**SCHOOL IMPROVEMENT PLAN FOR 2015-2016:** The new state testing (FSAA) will begin on February 29th. All teachers have been trained. The annual school survey will be held in February and March.

**ACCOUNTABILITY BUDGET REQUEST:** A motion was made by Ms. McElligott, seconded by Ms. Smith, to approve spending \$110 from the Accountability budget for Media items. The motion was approved.

**MOTION TO DISMISS:** Mr. Hervin, seconded by Ms. Martinez, made a motion to dismiss, which was approved.

**NEXT MEETING:** March 9, 2016

**Meeting Minutes - Wingate Oaks Center School Advisory Forum (SAF)**

**DATE:** Wednesday, February 10, 2016

**TIME:** Immediately following SAC Meeting

**See Sign-In Sheet for Attendance**

**MEETING CALLED TO ORDER:** Ms. McElligott called the meeting to order.

**OLD BUSINESS:** Minutes from the January meeting were reviewed and a motion was made by Ms. Ortez, seconded by Mr. Hervin, to approve them. The motion passed.

**EVENTS:** The IMPACT Expo (which provides opportunities for grants) was held on February 6, and grants are due on February 26th. February is Black History month. Passport to Africa was rescheduled at the artist's request. Classroom Team Meetings will be held on February 18<sup>th</sup>. Commit 2B Fit will be on February 25<sup>th</sup>. On March 4<sup>th</sup>, Young at Art will do a presentation related to Dr. Seuss.

**MOTION TO DISMISS:** Mr. Spitler made a motion to dismiss, seconded by Ms. Smith, which was approved.

**NEXT MEETING:** Wednesday, March 9, 2016.