



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Park Trails Elementary School
10700 Trails End Parkland, FL 33070
754-322-7800
www.browardschools.com/parktrails

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Broward County, Florida
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January 24, 2019

Dear Parents, Community Members, and Business Partners:

As a result of Mr. McCanna's recent decision to step down as Principal at Park Trails Elementary School, the Principal position is now vacant. In order to ensure a smooth transition in leadership and to maintain the educational standards that currently exist, a highly collaborative process will be used in the selection of your next Principal. A Community Conversation will be held to solicit input regarding the characteristics you feel are most important in your next leader. Staff, community, business partners, city leaders, and parent leaders are invited to participate in this process. Ms. Saemone Hollingsworth, Director, will lead the Community Conversation on **Thursday, January 31, 2019 at 6:00 pm in the Cafeteria at Park Trails Elementary School.**

The information obtained from the Community Conversation will be utilized in the process to screen and select applicants to help ensure the best quality leader is chosen with the characteristics that best fit the needs of your school.

Important - Pursuant to School Board Policy 4002.14, Selection and Appointment of School-Based Administrators, individuals wishing to be considered as a member of the Principal Selection Stakeholder Panel must attend the Community Conversation on Thursday, January 31, 2019 at 6:00 p.m.

The Office of School Performance and Accountability team looks forward to working with you in this critical process of selecting your new school leader. Should you have questions concerning this initiative, please feel free to call Ms. Hollingsworth at 754-321- 3820.

Sincerely,

Daisy Menendez
Assistant Principal