

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
DIVISION OF SAFETY, SECURITY & EMERGENCY PREPAREDNESS**

**BRIAN KATZ  
CHIEF SAFETY & SECURITY OFFICER**

July 15, 2020

*Signatures on File*

TO: All Principals

FROM: Brian Katz  
Chief Safety & Security Officer

VIA: Valerie S. Wanza, Ph.D.  
Chief School Performance & Accountability Officer

SUBJECT: **2020-2021 ANNUAL NOTIFICATION OF ABESTOS HAZARD  
EMERGENCY RESPONSE ACT (AHERA) RELATED ACTIVITIES**



Since last year's AHERA notice, a substantial number of asbestos surveys and abatement projects have been initiated or completed, in coordination with planned facilities renovation projects and maintenance activities. The documentation referencing these abatement projects, together with the required six-month inspection and three-year re-inspection, are being added to each school's management plan.

A copy of the AHERA Management Plan is available for public and outside vendor inspection in each school/facility. The management plan includes information regarding the identification and location of asbestos-containing materials at the school/facility. **This document should not be removed or discarded from the Administration area in which it is stored.** A complete library of AHERA Management Plans for every school/facility is housed in the Environmental Health and Safety Department, located at 4200 N.W. 10th Ave., Oakland Park, FL 33309.

**ACTION: Refrain from disturbing Asbestos Containing Building Materials (ACBM).** All maintenance employees, facilities service persons, and outside vendors working on the building's physical structure, i.e., floors, base, walls, ceilings, plenum spaces, HVAC systems, and electrical systems, are to refrain from disturbing, performing any work on, or abatement of Asbestos Containing Building Materials.

**Be advised that AHERA requires removal of asbestos-containing materials prior to any renovation or maintenance activities that will disturb the asbestos.** The Environmental Health and Safety Department may need to schedule an asbestos abatement at your school/facility during the course of the year to remove these materials prior to maintenance or renovation activities. Additionally, AHERA requires that all maintenance and custodial staff, who may work in a building that contains ACBM, receive an Asbestos Awareness Training of at least two (2) hours. New custodian and maintenance employees must be trained within sixty (60) days after their initial hire date.

The Environmental Health and Safety Department provides this training. Please visit the **Learning Across Broward (LAB) website** <https://broward.truenorthlogic.com> for more information.

**Please ensure this memorandum is:**

- 1) Made part of your AHERA Management Plan
- 2) Sent home with all students notifying their parent(s)/legal guardian(s), and
- 3) Posted in staff lounges and other approved common staff areas

For additional information, please contact **Alison Witoshynsky, Coordinator, Environmental Compliance, Environmental Health and Safety Department at 754-321-4200 or [Alison.Witoshynsky@browardschools.com](mailto:Alison.Witoshynsky@browardschools.com)**.

VSW/BK/TN/RR/KB/AW:cac

- c: School Board Members  
Senior Leadership Team  
School Performance and Accountability Directors  
District Advisory Council  
Parent Teacher Association