QUICK REFERENCE GUIDE FOR STUDENTS AND PARENTS

School’s website: www.BrowardSchools.com/PlantationHigh

Clever Single-Sign On (SSO): https://SSO.BrowardSchools.com

Clever is a website that allows students to access numerous learning applications with a single sign on.

Student default logins are as follow:
User ID: Student Number (06xxxxxxxx)
Password: P followed by the student’s birthdate (Pmm/dd/yyyy)

Some applications in Clever that students/parents can access are:

Pinnacle - Check your student’s grade and attendance. You can also set up grade and attendance alerts to your phone and email.

Naviance - All-inclusive college and career planning tool, as well as scholarship search.

Virtual Counselor - Provides parents and students access to graduation status, test scores, Driver’s Education course registration and other pertinent information.

Broward Virtual School - FLVS.net is the site used to register for credit recovery and academic acceleration. Contact the student’s school counselor for more information.

FAFSA - Free application for federal student aid.
Website: www.Studentaid.ed.gov Phone: 1-800-433-3243

Bright Futures Scholarship Program - Merit-based lottery-funded in-state scholarship program for all Florida high school graduates who meet the qualifications.
Website: www.FloridaStudentFinancialAidsg.org

Drivers Education - www.BrowardSchools.com/DriversEd
Online School Payments - https://osp.osmsinc.com/BrowardFL/

Parent Involvement Opportunities:

School Advisory Council - The SAC is composed of parents, teachers, community members, school administrators, non-instructional support staff, and other stakeholders who meet regularly to establish priorities, set annual objectives, and monitor action steps for school improvement. Meetings are held the first Tuesday of every month at 5:30PM

For more information please contact Micah Moreno at Micah.Moreno@browardschools.com

Parent Teacher Student Organization – The PTSO effectively provides the school with programs and services that benefit all students. Meetings are held the first Tuesday of every month after the SAC meeting.
If you have any questions or would like to join PTSO, please contact Amy Cadigan, President at ptso4phs@gmail.com

| Important Contacts |
|-------------------|-----------------|------------------|
| Director of School Counseling | Carla Knight | Carla.Knight@browardschools.com |
| Family Counselor | Roberta Schoeller | Roberta.Schoeller@browardschools.com |
| Social Worker | Marva Furlongue-Laver | Marva.Furlongue-Laver@browardschools.com |
| BRACE Advisor | Rolene Anderson-Solomon | Rolene.Solomon@browardschools.com |
| Gifted Coordinator | Donna DeMarco | Donna.Demarco@browardschools.com |
| IB Coordinator | Joseph Chiaramonte | Joseph.Chiaramonte@browardschools.com |
| Admin Assistant | Lystra Bhagan | Lystra.Bhagan@browardschools.com |
| Attendance Clerk | Princess Gunnings | Princess.Gunnings@browardschools.com |

The following departments are available for conferences via appointment:

| Administration | 754-322-1927 |
| School Counseling | 754-322-1870 |
| BRACE Advising | 754-322-1878 |
| Attendance Line | 754-322-1851 |

School Bell Schedule
Carpool drop-off/pick-up is located on the west side (70th Ave). Gates open at 7:15 am. Please do not drop off or pick up your student(s) in front of the school, or from/on the roadway, while in the school zone around Plantation High School.

County/city bus riders: use the crosswalk at NW 16th Street and Sunrise Blvd. Do not cross against traffic, while attempting to cross Sunrise Blvd. The school bus loop is located on the east of the school.

*Students must be in class at 7:40 am.*

### Administration and School Counselors

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Parinaz Bristol</td>
<td>School Principal</td>
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<tr>
<td>Sylvia Rios</td>
<td>Grade 12 Assistant Principal</td>
</tr>
<tr>
<td>Jonathan Edwards</td>
<td>Grade 11 Assistant Principal</td>
</tr>
<tr>
<td>Nichola Gayle</td>
<td>Grade 10 Assistant Principal</td>
</tr>
<tr>
<td>Matthew Fritzius</td>
<td>Grade 09 Assistant Principal</td>
</tr>
<tr>
<td>Carla Knight</td>
<td>Director of School Counseling 9 – 12 Grade (E - K)</td>
</tr>
<tr>
<td>Michelle Doriah</td>
<td>9 – 12 Grade Counselor (A – D)</td>
</tr>
<tr>
<td>Marta Yera</td>
<td>9 – 12 Grade Counselor (L – R)</td>
</tr>
<tr>
<td>Alisha Flag</td>
<td>9 – 12 Grade Counselor (S – Z)</td>
</tr>
<tr>
<td>Rolene Anderson Solomon</td>
<td>BRACE Advisor</td>
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### School Counseling Services

**Schedule distribution**

Freshman who attend Colonel Boot Camp will receive their schedules that day. All other students will receive their schedules on the first day of school. Support staff will be in the hallways directing students to their first period classes, where they will receive their schedules.

**Schedule Changes**

Schedule changes will be made for the following reasons:

- Student was misplaced due to lack of prerequisite or background.
- Student earned credit over the summer.
- Senior is not scheduled in a class for graduation.
- Conflict in the master schedule that required a schedule change.

Teachers cannot be selected – All teachers will ensure the success of each student.

Students can pick up a schedule change request form in Guidance during lunch.

**Appointments**

*Parents/Guardians*

Parents may make appointments with the counselor throughout the school day. Please contact the Guidance Desk at 754-322-1870 to schedule an appointment with the counselor.

*Parent/Teacher Conferences*
Conferences take place in Guidance starting at 7:15 am. Please call the Guidance Desk at 754-322-1870 to schedule an appointment. Parents are encouraged to first communicate with teachers through Pinnacle or our website’s school staff directory before scheduling.

Students
Students may see their counselor throughout the day by obtaining an appointment pass at the Guidance Desk. Appointment passes may be obtained during lunch and after school.

Students may walk-in without an appointment during their assigned lunch if they have a quick question that needs answering.

Attendance
To report an excused absence, you can do one of the following:

- Submit an online form using the school's website, on our front page. [https://www.browardschools.com/plantationhigh](https://www.browardschools.com/plantationhigh)
- Call the school's attendance hotline 754-322-1852
- Submit a note to the school's Front Office Staff.

Excused Absences
The parent must report the reason for the absence to the school on the day prior, the day of, or within two school days following the absence.

Absences may be excused for the following:

- Illness of student. If a doctor states in writing that the student will be absent for fifteen or more consecutive days, the guidance department should be notified so that homebound instruction can be arranged.
- Illness of an immediate family member.
- Death in family.
- Subpoena by a law enforcement agency.
- Special events if the student gets permission from the school at least five days ahead of time. Such trips refer to exceptional cases of family need, college visitations or trips of an academic nature.
- Doctor or dental appointment if the student provides a note from the doctor or dentist giving the date and appointment time.

Note: Field trips or school-sponsored activities on or off school grounds shall count as school attendance. Internal Suspension shall count as school attendance. Absences may be called in at any time. An answering machine is available to parents after school hours. The phone number is (754) 322-1852.

Tardiness
Students must be in class at 7:40 am or will be marked as an unexcused tardy. After the third unexcused tardy the student will receive an after-school detention. For students who are tardy to school and have a valid reason (illness, illness of an immediate family member, death in the family, required court appearance, schedule doctor or dentist appointment, etc./refer to p. 10 of the Code of Student Conduct), parents should escort students to the Welcome Center for it to be excused. Only three excused tardies are permitted.

Student Sign Out
If it is necessary to pick up a student during the school day, a parent or authorized release designee must
personally appear in the office to sign out the student in the Welcome Center. A valid ID must be presented before the student is released.

- **Student Identification Badges**
  - All Students must display school-issued ID badges above the waist.
  - ID badges must be displayed throughout the entire school day.
  - Students are not permitted to de-face the school-issued ID badges.

Students who need to replace their ID badge will be given the opportunity to have one made at a replacement cost of $5.00

**REPEATED OFFENSES** to these procedures are subject to the progressive consequences listed in the Discipline Matrix.

- **Textbooks**

Students are responsible for obtaining textbooks during the first week of classes. The textbook room is in 138D, behind the Media Center. Ms. Butterfield is the textbook coordinator.

**TEXTBOOK ROOM HOURS**
- Tuesday and Thursday ONLY
- 7:20am - 7:35am
- 2:45pm - 3:15pm

Students MUST have a school ID to get textbooks.

- **Study Hall Period**

All students are scheduled in a required 90-minute study hall period. Students can utilize the study hall period to study for tests, complete homework, meet with their school counselors, speak with teachers if they are available, and other school related matters. Students must be in attendance during study hall.

- **Food Deliveries**

No food deliveries are permitted during school hours. Outside vendors, such as Uber Eats, Grub Hub, PostMates, etc., will be turned away and students will not be notified.

- **Back to School Paperwork**

Parents/Guardians can now fill out back-to-school emergency contact & code of student contact forms online. The forms are easy to complete, and all data is protected and secure. For families with multiple children attending Broward County Public Schools, some information will only need to be entered once. Use the Back to School Wizard to quickly complete the process. You will need your student’s 06 identification number. Forms can be filled out in English, Spanish, Haitian-Creole and Portuguese. Please complete these forms at the start of the school year for your child. It will take approximately 20 minutes. Once you complete and submit the forms, you will receive an email confirmation. Print and return the confirmation to Plantation High School by Friday, August 23.

- **YMCA After School**

YMCA Afterschool Programs provide support with a caring and encouraging environment. We empower students by providing programming that, in addition to giving them something to do, builds academic and creative abilities.

Our afterschool enrichment activities, which range from leadership development, arts, to sports and fitness, give students the opportunity to become a confident, healthier, and happier young adult. This no cost program includes a meal and transportation home. The hours are from 2:40 pm – 5:00 pm, Monday – Thursday.

Register your child at Plantation High School or call 754-322-1850.
Extracurricular Clubs and Activities

Senior Class
Junior Class
Sophomore Class
Freshmen Class
Aerospace
Band
Best Buddies
Broward Stops Violence
Black Student Union
Chess Club (Strategic Games)
Culinary Club
DECA
Drama / Thespian Club
First Priority
4H
French Honor Society
Future Educators of America
Gay Straight Alliance
HOPE Club
HOSA
JROTC-Raiders
K Club - KASA
Key Club
LIA Latinos in Action
Literary Magazine
Mentoring Tomorrow’s Leaders
Model UN
Mu Alpha Theta (Math Honor Society)
National Honor Society
One Mission
PHS Progressive Alliance
Robotics Club
SADD
Save What’s Left
SECME
Student Government Association
SWAT
Women of Tomorrow

Athletics

Baseball
Basketball
Cheerleading
Cross Country
Flag Football
Football
Golf
Lacrosse
Soccer
Softball
Swimming
Tennis
Track
Volleyball
Water Polo
Wrestling

Professional Study Days
Planning and collaborating are necessary components for educators and require additional time for collegial conversations within professional learning communities. Once a month, students are released at 11:40 am to enable our teachers to take part in professional development opportunities.

Early Release
Early release days are used by teachers for end of quarter activities such as grading exams, grade preparation, or other appropriate activities. Students are released at 12:30 pm.

Exam Days
Midterm and Final exams are given at the end of each semester. Exams are required in all subjects and can be exempted if a student earns an A or B in both quarters of the semester. During exam week, students are released at 9:30 am or 11:30 am depending on the student’s exam schedule for that day.

Plantation High School 2019-2020 Academic Calendar