



Fort Lauderdale High School

Schedule Change Process

2020-2021

Schedule changes will take place from **August 19th – September 2nd**.

Please follow these steps in this order:

Step 1 – Complete your First Day Forms:

<https://www.browardschools.com/backtoschool-onlineforms>

Step 2 – Save confirmation email upon completion (screenshot or PDF). Your schedule change will not be completed without these forms being completed.

Step 3 – Send the confirmation email directly to your counselor by email.

Counselors:

Last names A-D – McFadden – melinda.mcfadden@browardschools.com

Last names E-K – McCullen – chris.mccullen@browardschools.com

Last names L-R – Simmons – joannkitchen.simmons@browardschools.com

Last names S-Z – Turczyn – keely.turczyn@browardschools.com

Step 4 – Your counselor will respond with a schedule change form. Complete this form and email it back to your counselor with your cell phone number included.

Step 5 – Your counselor will respond with an appointment time to discuss the change. If you miss your assigned appointment, you may not get your change. These appointments will occur during your “Study Hall” hours. Please check your email regularly if you submitted a form to ensure you do not miss your appointment.

YOUR CHANGE IS NOT FINALIZED UNTIL YOU RECEIVE CONFIRMATION
THAT THE CHANGE HAS BEEN MADE

