



Fort Lauderdale High School

Schedule Change Process

2021-2022

Schedule changes will take place from **August 23rd** – **September 3rd**. It is a VIRTUAL process.

Please follow these steps **in this order**:

Step 1 – Complete your First Day Forms:

<https://www.browardschools.com/backtoschool-onlineforms>

Step 2 – Save confirmation email upon completion (screenshot or PDF). Your schedule change will not be completed without these forms being completed.

Step 3 – Send the confirmation email directly to your counselor by email.

Counselors:

9th grade – Mr. McCullen – chris.mccullen@browardschools.com

10th – 12th grade:

Last names A-D – Ms. McFadden – melinda.mcfadden@browardschools.com

Last names E-K – Ms. Amison – andrea.amison@browardschools.com

Last names L-R – Mrs. Simmons – joannkitchen.simmons@browardschools.com

Last names S-Z – Ms. Turczyn – keely.turczyn@browardschools.com

Step 4 – Your counselor will respond with a schedule change form. Complete the form and email it back to your counselor.

Step 5 – Your counselor will respond with an appointment time to discuss the change. If you miss your assigned appointment, you may not get your change. These appointments will occur during your Study Hall hours. Please check your email regularly if you submitted a form to ensure you do not miss your appointment.

YOUR CHANGE IS NOT FINALIZED UNTIL YOU RECEIVE CONFIRMATION
THAT THE CHANGE HAS BEEN MADE

