



Check the Class of 2022 Senior Portal Daily for Updates [Click Here](#)

Congratulations Class of 2022

SENIOR CLASS GRADUATION INFO AND CHECKLIST

If you cannot access any of the links in this document, they can be accessed through the Class of 2022 Canvas Course Modules

Students must be logged into their Clever account to access the Microsoft Forms links.

PLEASE READ THROUGH EVERYTHING CAREFULLY!

GRADUATION REQUIREMENTS OVERVIEW

Last day for Seniors: 6/3/2022

- Unweighted GPA 2.0
- 24 required credit hours
- All graduation required classes must be passed.
- All credits being taken online and through night school are due May 20th.

Volunteer Hours

If you have volunteer hours, please send an email to Jerry Turmaine: jerry.turmaine@browardschools.com.

Bright Futures

BRACE Advisor Randy Congdon : randy.congdon@browardschools.com

Bright Futures still requires hours to be met: 40 for GVS, 75 for FMS and 100 for FAS. Contact BRACE Advisor for more information/support with scholarships and Naviance.

- For scholarships, review the list of scholarships available in your Naviance account and sent through Senior Bulletins each week

PRIOR TO GRADUATION CHECKLIST

Various Deadlines – Check Off As You Complete It

- Senior Survey (see below)
- FAFSA:** *Millions of dollars are wasted every year because students did not think they were qualified to receive government aid.*
 - You must apply for FAFSA. Steps below on creating your FAFSA information:
 - ✓ Go to studentaid.ed.gov to get started
 - ✓ Create your FSA ID, the login ID that you will need to use the Student Aid website
 - ✓ You and your parent will each need to create your own FSA ID
 - ✓ Go to fsaid.ed.gov to get started
 - ✓ Complete the FAFSA: the earlier you complete it, the more likely you are to qualify for financial aid
- Night School:** must be complete by May 20, 2022 to qualify for graduation
 - ✓ Last name A-L Please email Mr. Turmaine at jerry.turmaine@browardschools.com if you need additional information.
 - ✓ Last Name M-Z Please email Ms.Dearen at sharon.dearen@browardschools.com if you need additional information.
- Naviance:** communication has been ongoing through Naviance.
 - ✓ Please make sure you have a correct email address in your Naviance account.
- Credit Recovery Completion:** all coursework must be complete by May 20, 2022 to qualify for graduation
 - ✓ Credit Recovery and FLVS/BVS online coursework has always been accessible from home and you need to continue moving forward with that course of study.
 - ✓ Please communicate via email with your credit recovery teacher and/or FLVS/BSV teachers.
 - ✓ **If you do not complete these recovery courses, you will not graduate.**
 - ✓ If you are taking FLVS/BVS online courses for credit recovery you must continue to work on those; since they have always been in an online format everything has remained the same.
 - ✓ Please do not sign up for new courses without emailing your counselor first.
 - ✓ Finish your course work early...it does take time for your FLVS/BVS teachers to confirm you have completed course work.

□ **Transcripts:**

- ✓ A final transcript will be sent automatically to the college you list as your final choice in the Senior Survey.
- ✓ Do not request your final transcript on Naviance if you requested it on the Senior Survey.
- ✓ If you need an additional copy of your transcript, you must complete a Transcript Request form, provide proof of payment, and turn it in to Mrs. Ulfe in the Registrar's Office in the Guidance Department by Monday, June 14, 2022.
- ✓ No transcripts will be emailed to students.

If you have general transcript questions, contact the MSD Registrar Mrs. Ulfe at andrea.ulfe@browardschools.com.

MANDATORY SENIOR SURVEY

Submit Through Naviance

- All Seniors **MUST** complete the Graduation Survey. If you are planning to go directly to the workforce, military, technical or vocational college, college or university, ALL students must complete.
 - ✓ This is the **ONLY** way your FINAL school choice will be able to get your FINAL TRANSCRIPT!
 - This Survey will generate your request for a FINAL TRANSCRIPT to be sent to the college you plan to attend.
 - If a school needs an SSAR, they will need your final transcript for verification of the information you provided in your SSAR.
 - ✓ This is a new survey that is now assigned to you in NAVIANCE.
 - ✓ Once you are set on your PLAN for after high school graduation, please log-on to NAVIANCE through your Canvas Account and complete the 2021-22 Broward Graduation Survey under the "About Me" tab.
 - You can also find the survey on the front page after you sign in under "Important To-Dos and Tasks"/2021-22 BCPS Grad Survey.
 - ✓ In the Survey, other information will be asked from you as well.
 - Please take your time to enter any scholarship awards you know you will be receiving from the college you plan to attend.
 - Add any other additional scholarship information that you are receiving from outside organization, private organizations or local organization or community club/program.
 - If you are unsure about your answers, please click the save and come back option. If you are 100% sure you are finished, please click the save and finish option. This will be at the bottom of your survey.

For question number 8: Please select both the ATTENDING box and SEND FINAL TRANSCRIPT for the school that you have decided to attend.

For question number 12: Some of you may not know the exact scholarship dollar amount that you will be receiving but you can always go back into this survey and enter it.

This Senior Survey is a requirement, and ALL SENIORS must complete it. It is a task that must be completed prior to Graduation. It does not take long to complete. You will not be able to pick up cap, gown, graduation tickets until your senior survey is complete.

Contact BRACE Advisor with any questions: randy.congdon@browardschools.com

SENIOR ASSEMBLY THROUGH STUDY HALL CLASS

5/18 (6th Hour Study Hall) & 5/19 (2nd hour Study Hall and students with Senior Privilege)

We will be reviewing key information about cap & gown and graduation ticket distribution, return of MSD materials, and graduation. If you do not have a Study Hall class, you will attend the Senior Assembly on 5/19 during 2nd hour.

TEXTBOOK RETURN

May 2 – May 27

- Return all MSD textbooks during this window. If textbooks are not returned, they will become an obligation and you will not be permitted to pick up your cap, gown, or graduation tickets.
- Students can return their textbooks to the bookroom during lunch.

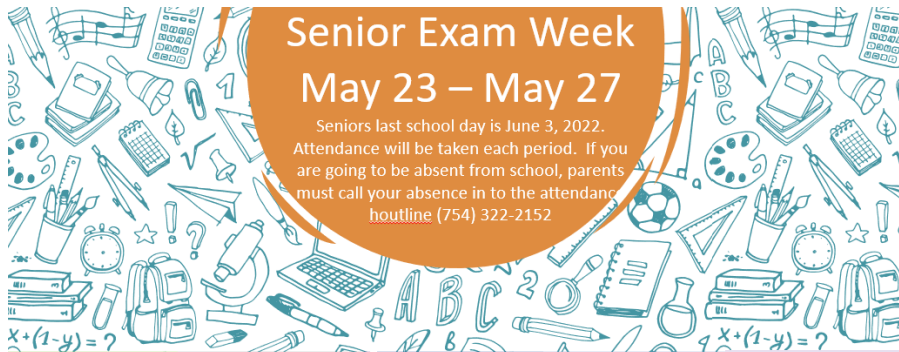
Senior Exam Exemptions

- Exam Exemption forms will be available beginning May 11 and must be submitted before May 18. The Exam Exemption Microsoft Office Form will be available on our website and sent out through Canvas and Naviance.

Senior Award Night 5/19 @ 6:00 pm

- Seniors Award Night is 5/19 @6:00 pm in the auditorium
- Students receiving an award will receive an invitation via email the week of 5/2

SENIOR EXAM WEEK 5/24 – 5/27



Monday May 23	Tuesday May 24	Wednesday May 25	Thursday May 26	Friday May 27
Students will follow the regular Silver day schedule	Pd 5 Class 7:40-9:10	Pd 1 Class 7:40-9:10	Pd 5 Exam 7:40-9:10	Pd 1 Exam 7:40-9:10
	Pd 6 Class 9:18-10:48	Pd 2 Class 9:18-10:48	Pd 6 Exam 9:18-10:48	Pd 2 Exam 9:18-10:48
	Lunch A 10:48-11:24	Lunch A 10:48-11:24	Lunch A 10:48-11:24	Lunch A 10:48-11:24
	Lunch B 12:26-1:02	Lunch B 12:26-1:02	Lunch B 12:26-1:02	Lunch B 12:26-1:02
	Pd 7 Exam 10:56-1:02	Pd 3 Exam 10:56-1:02	Pd 7 Class 10:56-1:02	Pd 3 Class 10:56-1:02
	Pd 8 Exam 1:10-2:40	Pd 4 Exam 1:10-2:40	Pd 8 Class 1:10-2:40	Pd 4 Class 1:10-2:40

LAPTOP DROP-OFF FRONT OFFICE

5/24/2022 – 5/27/22

- **Laptops:** any senior who has borrowed a laptop from MSD will need to return it to MSD May 24 – May 27 to the front office. You must return the laptop and the power cord
- If you do not return your laptop it will become an obligation and you will not be permitted to pick up your cap, gown, and graduation tickets.

SENIOR WEEK 6/1- 6/4

Seniors last day of school is June 3, 2022.

- Attendance will be taken each period
- If you are going to be absent from school, parents must call your absence in to the attendance hotline at (754) 322-2152

YEARBOOK PICK-UP

- If you purchased a yearbook, you can pick up your yearbook during lunch 5/23 – 5/27.
- If you have not yet purchased a yearbook, you can purchase one on the eStore. The deadline to purchase yearbooks is 5/18.
- Contact Ms. Lerner with any questions regarding yearbook @ sarah.lerner@browardschools.com.

CAP & GOWN AND GRADUATION TICKET PICK-UP

Caps and Gowns must be ordered from Herff Jones at hjbroward.com or (954) 693-0006 or 8230 W St. Rd. 84 Davie, Fl

5/31 and 6/1 – Alpha Time Slots – Items will only be distributed during your scheduled time slot.

Tuesday May 31

Time Slot	Last Name Letters
8:00 – 9:00	A-B
9:00 – 10:00	C-E
1:00 – 2:00	F-H
1:30 – 2:30	I-L

Wednesday June 1

Time Slot	Last Name Letters
8:00 – 9:00	M-N
9:00 – 10:00	O-R
1:00 – 2:00	S-T
1:30 – 2:30	U-Z

Pick Up Items: Cap, Gown, Cords, Graduation Tickets (and other graduation regalia)

All senior items will be in one package for easy distribution to students. Packages will only be available during your assigned time slots.

Cap & Gown and Graduation Ticket Procedure:

- Students will be released from class during their scheduled time slot.
- If for some reason you are not in attendance at school during your scheduled time slot, enter the Senior Parking Lot during your scheduled time slot.
- Enter the red gates between the 700 and 800 building (band hallway). You must have a photo ID.
- Students will show their picture ID and receive their Senior Passport which must be signed off by MSD staff to ensure you have completed all necessary items to receive your cap & gown and graduation tickets (return of textbooks, laptops, obligations cleared, completed Senior Survey, completed all credits for graduation)
- After students have their Senior Passport signed off, they will enter the auditorium to receive their cap, gown, and their graduation tickets.
- After receiving your items students will either return to class or exit through the 700 and 800 building and leave campus.

Important Considerations:

- Students must have their student ID or photo ID to pick up cap, gown, and graduation tickets
- Students must turn in all textbooks and laptops
- Students may have paid any obligations that they have, please check Virtual Counselor for any outstanding obligations.
- Students must have their Graduation Decorum Letter signed with parent acknowledgement. Bring this with you when you come during your scheduled cap & gown and graduation ticket distribution. It will be found on the Class of 22 Canvas Page. [Click here for Graduation Decorum Letter](#)
- Check virtual counselor to identify any outstanding obligations and go to the online payment portal to clear your obligations prior to cap and gown pick-up.
- If you cannot pick-up your cap, gown or tickets on the day and time assigned, you may come to the front office on Thursday, June 2 from 8:00 AM – 3:00 PM or Friday, June 3 from 8:00 AM – 3:00 PM for your graduation items.
- If you are not participating in the graduation ceremony you must complete the Non-Attending Graduation Form RSVP by Friday May 20, 2022. [Click here for form](#)

Please note: Senior survey MUST be completed before cap and gown is distributed to student.

Note from Herff Jones: Students with an obligation to HJ will not be given their gown.

Graduation Guests Requiring ADA Accommodations

- Seniors that have guests that request an ADA accommodation must submit an ADA Accommodation Request Form ([linked here](#)). Please complete this form to request ADA Accommodation seating. Per Nova Southeastern policy, there may only be a total of 2 individuals per party seated in the ADA section (the individual requiring accommodation and 1 accompanying individual). All individuals seated in the ADA section must have a graduation ticket. This form must be submitted by May 27 at 3:30 pm.

Graduation June 5 9:00 AM at The Rick Case Arena located at Nova Southeastern

- If you are not participating in the graduation ceremony you must complete the Non-Attending Graduation Form by May 20, 2022 ([linked here](#)).
- Students must arrive to The Rick Case Arena by 8:00 AM
- Please be sure you have all items with you when you arrive including your gown, cap, tassel, name card, cords (if awarded) there will be no extra items of these at Rick Case Arena.
- Please take all photographs before you arrive to Rick Case Arena
- Seating for families is general admission. Doors for guests open one hour prior to ceremony.
- Each graduate will be given four tickets for graduation.