

# The Pelican Post

Stephanie Saban, Principal

V8Issue 1

LaQuita Lee, Assistant Principal

**CCE Guiding Principles: Be Responsible, Be Respectful, Be Kind, Be Safe, Be Inclusive**

August 8, 2022

Dear Parents,

Welcome back to the 2022-23 school year. Please read the important information below as we begin the school year. As always, if you have any questions or concerns regarding these procedures feel free to reach out to the office or myself.

- **ALL STUDENTS are required to wear their student ID DAILY at all times when they are in school.** Until photo identification badges are received from our vendor, teachers will provide a badge for your child. *If you still have last year's badge, your child is welcome to wear that one until the new ones arrive.*
- **Unified Dress Code- CCE has a unified dress code for all students.**
  - Students' adherence to our dress code is important in helping us identify intruders on campus. For more information on approved colors and types of clothing, please refer to your child's agenda or the CCE website or the flier attached.
  - Students not adhering to the school's unified dress code will receive progressive consequences. Please see attached communication regarding the enforcement of our unified dress code.
  - If your child has outgrown their uniform clothes and you would like to donate them to our uniform closet, we would love to have them. Please bring washed and folded clothes bagged to the front office.
- **Security Measures**
  - . Visitors will only be able to gain access to the building by being buzzed in at the front door.
    - Anyone who wants to gain access to the building must present photo identification to be granted access. If no photo identification is presented, then visitors will not be granted access. Thank you for continuing to ensure the safety of our staff and students.
- **Coral Cove Arrival and Dismissal Procedures-**
  - **Arrival- Students may arrive at school in one of 3 ways:**
    - **There is no supervision of students before 7:30 AM.** Parents **MAY NOT** drop off their child before this time.
      - Students participating in our Universal Free Breakfast program may arrive beginning at 7:20 AM. Your child will enter the school through the cafeteria. There is a sign for breakfast entry.
    - **Car-line-** Students are dropped off in the car line and enter the building through the front doors and single point of entry.
    - Parents that wish to park and walk their child to the **front door of the school** **MUST** arrive **BEFORE 7:30 AM. The front parking lot closes from 7:30 AM-8:05 AM DAILY.**
    - **No parent may enter the lobby of the school unless they have a scheduled appointment.**
    - **Biker/Walker-** (East, North, or West Gate) Students walk up to the school along the designated sidewalk and enter through the front door or the back door by the bus loop.
    - **Bus Rider-** Students arrive at school on a bus and proceed to breakfast or their classroom through the back-door entry.



- **Dismissal- Please be advised the front parking lot closes from 1:30 PM-2: 15 PM**
  - It is imperative that we know how to return our Pelicans home to their families after school. This information will be collected electronically. Please complete the form below from PRIOR TO THE FIRST DAY OF SCHOOL!  
[Coral Cove Dismissal Form](#)
  - Any family in need of bus transportation, **MUST** Register to Ride. If you have not already registered, [click here](#).
  - Any family in need of after care **MUST** register. If you have not already registered, [click here](#).
  - **No one will be permitted to wait in front of the school's main entrance or anywhere along the sidewalk and cross in front of the car line. Parents will be asked to return to the car line to pick up their child. Car riders MUST leave in a car.**
  - **Any students who walk off campus MUST be dismissed as a walker from the East Gate, the North Gate, or the West Gate.**
  - Bus Riders will be dismissed from their classrooms to the bus area.
  - Coral Cove After-Care students will be dismissed from the classrooms to their counselors.
  - **Dismissal Definitions:**
    - **Car Riders:**
      - Leave the car line in a car.
      - No child will be permitted to walk off the car line and cross traffic.
      - Parents **will not be permitted** to stand on the sidewalk in front of the school and wait for dismissal. **Parents will be asked to return to the car line to pick up their child.**
      - 
      - No one will be able to cross in front of the car line as it is unsafe and impedes the flow of traffic.
    - **Walkers/Bike Riders (3 dismissal locations):**
      - **West Gate** (for students who reside in **Claremont**) \*
      - Walk off campus from the WEST exit and walk west from the school.
      - **North Gate** (by the tennis courts for residents of **Huntington**) \*
        - Walk off campus from the WEST exit and walk north from the school.
      - **East Gate:**
        - Exit through the east gate, walk east along sidewalk and cross at Bass Creek or 148<sup>th</sup> Ave. (in front of The Reserve).

\*Students being dismissed from the North or West gate must be registered and addresses will be verified.
- **Late Arrival and Early Dismissal**
  - Students who arrive at school after 8:00 AM must be escorted into the school and signed in by a parent.
  - A parent must sign out their student who requires an early dismissal **BEFORE 1:30 PM (11:30 AM on Early Release Days)**.
    - Per school board policy, all early dismissals must be done more than 30 minutes before Coral Cove's regular dismissal time.

**SCHOOL STARTS ON AUGUST 16 AND THIS FALLS ON A Tuesday!!**

- All families should receive a call from their child's teacher by 3:00 PM on Wednesday, August 10, welcoming your child to class.
- Meet and Greet will be held on **Monday, August 15, from 9:00 AM-10:30 AM**. You may meet your child's teacher at any time during these 90 minutes. **THIS WILL BE PARENTS ONLY OPPORTUNITY TO MEET THE TEACHER BEFORE SCHOOL STARTS. WE HOPE TO SEE YOU THERE!!!**



- Feel free to drop off your child's supplies on that day as well. Supply lists are posted to the CCE website.
- Please take a moment to access our school website to make your technology donation. These funds are extremely important in helping purchase instructional software for our students.

**First Day of School Procedures:**

- Beginning on the first day of school, August 16, students will be dropped off at the front door of the school, they will be escorted to class by a Coral Cove staff member. **For the safety of our students and staff, no parents will be permitted to walk their child to class on the first day of school, under any circumstance.**
- **ALL families are strongly encouraged to participate in Meet and Greet** if they want to meet the teacher in person or see their child's classroom.
- ***Students in grades PK-1 should be sent to school with a nametag including student's name, teacher's name, and dismissal.***
- **On August 16 ONLY**, the parking lot gate will remain open as a courtesy to our families who would like to walk their child to the front door of the school.
- **BEGINNING Wednesday AUGUST 17**, the front parking lot will close at 7:30 AM and students will be dropped off utilizing their regular drop off procedures outlined above.

As a reminder, no parent may access the front lobby for drop off. Any parent escorting their child must leave their child at the front door of the school and your child will enter the school on their own.

*Parents who have scheduled conferences or need to speak to a member of support staff or administration may do so by going directly to the front office. Your driver's license is required when you enter, as all visitors must always be scanned through the front office to ensure our students' and staff safety.*

**Open House - Wednesday, September 7.**

- Grades PK-2 are from 5:30 PM-6:30 PM
- Grades 3-5 are from 7:00 PM-8:00 PM.

We will be continuing our practice of using email alerts to keep in constant contact with our parents. Special events, field trips, and other reminders and announcements will be sent to you via email, phone, and through the Broward Schools App.

All emergency forms are to be completed ON-LINE at [www.browardschools.com/bts](http://www.browardschools.com/bts) as soon as possible. **Coral Cove Elementary will not be collecting any hard copies of emergency forms.** If you need assistance filling out forms on-line, please stop by the front office. We are happy to help you.

Please make sure that all free and reduced lunch applications are submitted on-line as soon as possible. The website is [www.applyforlunch.com](http://www.applyforlunch.com). If you need any assistance in completing the application, feel free to come to the school and we are happy to help you. We encourage ALL families to apply as your responses assist in funding programs at Coral Cove.

As a reminder, Coral Cove has universal free breakfast for all students. Breakfast is served daily from 7:20 AM - 7:50 AM in the cafeteria. Students must arrive in the cafeteria no later than 7:45 AM to be served.

Our school theme is ***Kindness: The little thing that matters MOST!*** We know the 2022-23 school year will be a wonderful year of building relationships with our students and community.

I look forward to another year leading Coral Cove Elementary. It is my joy and honor to serve this community. As always, feel free to email or call me with any questions you may have. I can't wait to see my precious pelicans!!!

Proud to be a Pelican,  
Stephanie Saban, Principal



## **Coral Cove's Unified Dress Code**

Coral Cove's uniform supplier is Planet-T Uniforms, if parents would like uniforms with Coral Cove's logo. Families are welcome to purchase plain uniforms that comply with our school colors from any local retailer of their choice.

1. **Bottoms:** (mid-thigh length or longer)
  - a. shorts, pants, skirts or skorts
  - b. Colors: khaki, tan, or navy blue
2. **Tops:**
  - a. long or short sleeves, **collared** polo style with or without the school logo and approved school spirit shirts
  - b. Colors: (solid) white, light blue, navy blue, pastel yellow
3. **Footwear:**
  - a. sneakers preferred
  - b. backless and open toed foot wear not allowed

### **Students should NOT wear:**

- Tank tops
- Midriff tops
- Spaghetti straps
- Backless shirts
- Lycra or spandex
- Gym or drawstring shorts

### **Consequences for violation are as follows:**

**Violation #1:** Letter Home

**Violation #2:** Letter Home and student is sent to uniform closet to change.

**Violation #3+:** Letter home and parent is contacted to bring student a change of clothes.

Enforcing CCE's unified dress code is vital to our school's safety as it allows us to easily identify possible intruders.

Thank you for working with your child to ensure they adhere to our dress code policy.