



HORIZON ELEMENTARY SCHOOL



“Home of the Hurricanes”

Dear Horizon Family,

Welcome back to another exciting year at Horizon! As you may be aware, our school grade is a “C”. However, the school grade did not capture the growth we demonstrated as we were only 1 percentage point away from a “B”. I am looking forward to another year of growth and creating priceless memories with our Horizon Hurricane family.

As we enter the 2018-2019 school year, please know that maintaining a safe campus is a priority here at Horizon. New policies and procedures are being implemented this school year in an effort to better secure our campus. Below is a list of new and updated protocols that will be implemented this school year. As always, if you have any questions regarding these procedures feel free to contact me.

Campus Safety Procedures

Perimeter Gate:

- North perimeter gate (parent drop off and pick up area) will open at 7:00 a.m. The gate will close at 8:00 a.m and remain locked until 1:45 p.m for dismissal. The gate will be locked again at 2:20 p.m and monitored by the Horizon After-Care Academy Campus Monitor.
- We now have 5 parking spaces designated for visitors in the east parking lot.
- The front office door will be locked from 8:10 a.m. – 1:45 p.m. Parents and visitors will need to knock on the front office door and someone will open it.

Arrival and Dismissal:

- Supervision is only provided on school grounds from 7:00 a.m – 2:20 p.m. **Do not drop your child off before 7:00 a.m. No supervision will be provided.**
- All walkers, car riders and bike riders must enter school through the cafeteria entrance.
- Breakfast is free for all students and will be available from 7:00 a.m – 7:40 a.m.
- The instructional day begins at 7:50 a.m. **All students who arrive on campus at 7:50 a.m are late** and must enter the school through the front office to receive a tardy pass to class.
- All students must be picked up before 2:20 p.m. **No supervision will be provided after 2:20 p.m.**

Security Tracking and Response (STAR) SYSTEM:

- Upon entry to Horizon, all visitors must be processed through the STAR system. An official photo identification will be required.

Parent Conferences:

- Parents must present the parent/teacher notification form the day of the teacher conference to the front office staff.
- Teacher will escort parent to classroom and back to front office.

Student and Staff Identification Badge:

- All student, faculty and staff badges must be worn at all times.
- Individuals visiting Horizon must wear some form of identification while on campus.

Student Uniforms:

- School uniform policy will be enforced.

Emergency Drills:

- Code Red/Yellow Drills will be conducted monthly. We will have 4 safety drills (2 fire drills, 1 tornado drill and 1 Code Red) within the first 2 weeks of school.

Birthday Celebrations

- Parents will not be allowed to bring birthday items to the cafeteria to celebrate birthdays. However, we want your child to feel special on his/her birthday. Parents may drop off store bought cupcakes or a cake to the front office and the cafeteria monitor will help distribute the treat during their scheduled lunch time.

Lunch with Your Child

- Parents will be invited to have lunch once a month with their child. Please refer to the school website calendar for the dates @ <https://www.browardschools.com/horizon>.

Volunteering

- If you are available to volunteer at Horizon please go to www.browardschools.com/Page/37924 and register. We appreciate all our volunteers.

We are looking forward to another great year at Horizon. The more we work together the greater our results will be.

Sincerely,

Thaddeus E. Smith Jr.

Principal