TECHNOLOGY ADVISORY COMMITTEE (TAC)
MEETING MINUTES

Date: May 6, 2019   **Location:** BECON – MGM Room
Time: 2:30 p.m. - 4:00p.m.   **Address:** 6600 Nova Drive., Davie, FL 33317

In attendance: Denise Vajanc, Lois Greene, Russell Kaufman, Rick Reynolds, Janice Johnson, Maximo Rosario, Vincent Vinueza, Dale Bondonza, Jeff Stanley, Teresa Macri, Chuck Griffin, Daryl Diamond, Naveed Syed, Rafael Duarte, Vincent Newman, Stephanie Marsh, Zak Barbarosh, Ed Hineline, Rick Reece, Phillip Dalanchinsky, Carol Saponaro, Beth Anne Carr, Robert Sanders, Erica Goodison, Harmoni Clealand, Vernicca Wynter, Dylan Navarro, Stephanie Bustillo (phone)

Agenda Items:

1. **Call to Order** – Russell Kaufman, TAC Chair
   a. Approval of the minutes from the March 11th and April 8th meetings – All

2. **Announcements & Comments**
   a. TAC Web site: http://browardschools.com/tac. Public site with all agendas, minutes to meetings
   b. Microsoft Teams TAC Site: Working site for providing input & collaboration opportunities – Demonstration. All TAC Members have been invited to the site. **https://teams.microsoft.com/_#/files/General?threadId=19%3A217122828b1f4f79b30e6b4e907fc8e4%40thread.skype&ctx=channel**

3. **Business before the Committee**
   a. 2019-2020 TAC Officer Elections - Carol Saponaro – John and Julio, along with Carol, were on the nomination committee. Beth Anne Carr running unopposed as Chair, Rick Reece running unopposed as Vice-Chair, and Daryl Diamond running unopposed for Secretary. Nominations from the floor where asked for chair (none), nominations for vice-chair (none), nominations for secretary (none). Unanimous vote from everyone in attendance for the slate of nominees.
   b. Digital Classrooms Plan – Daryl Diamond – Dollars previously allocated will no longer be made available to the extent that we have had in past years. TAC can play a role in making the Board aware of the digital applications that are purchased through the Digital Classrooms Plan and the committee can help to identify how District funding streams can be used to continue the purchasing of these digital applications.
   Suggestion: Baseline budget needs to be set up that encompasses the Hardware/Software purchases and other digital applications that are purchased district-wide.
   c. School Board Workshop – Information & Technology Update – May 28, 2019
      i. **WAN Long Term Project** – IT wants to continue to increase District bandwidth without increasing the budget. In past years, the increase in bandwidth has resulted in an increase in cost. The only way to do this is through fiber underground. Going to the Board on May 28th to explain this 2-year project. The change to how we usually do business is that this is a 10-year investment with three 5-year renewals (no return for company to sign a 3-year contract). Need over 100 gigs of fiber and want to be able to do this without continually going back to the Board with increased pricing. Members from TAC were a part of the evaluation of proposals for this project.
      Proposal: The TAC committee makes a recommendation for the Board to support this project.
      ii. **Student Information System** – technically on hold due to no funding stream. Need to keep bringing to the Board to keep them informed of the need.
      Question: Programmers will be retiring and what is the effect to the use of the existing system? One programmer is retiring next year and the remaining will be retired after two. There is actually a cost to this if you need to bring in consultants.
   d. Project Updates:

     i. **Computer Refresh** – Maximo Rosario/Julio Gonzalez – What is the state of the District as it pertains to laptop devices? A large portion (currently 55%) of our student devices are already out of warranty or will be within the next two years. As devices are out of warranty for longer periods of time, there is a maintenance cost that is associated. We refreshed through the Bond initiative but have not done anything since then and that was four years ago.

    ii. Managed Print Services Assessment – Maximo Rosario/Julio Gonzalez – tabled until the next meeting.

   iii. Security Presentation – Teresa Macri

- **Radio Migration** – Add additional portable radios to enhance communcations for school staff. 1100 radios to campuses, already 700 delivered, the rest before the start of the school year. Improve coverage for radios on campus. Purchase new radios for school buses and key personnel and migrate to Broward County's new "Local Government" trunked radio system. Broward County's proposed radio system will reach readiness March 2019. There are 1400 buses in our fleet that will need to be retrofitted with the new radios.
- **Intercom Integration** – approved by Board on April 23rd. Add Digital Overlay of existing legacy intercom systems. Connect to a centralized District-wide intercom Management Server. Add additional speakers to the interior and exterior locations to ensure announcements are heard everywhere on school grounds. Enable an All-Call announcement over the intercom from any phone in the school or from the district level. Standardization of existing intercom systems via an overlay. Enhanced communications. All HS, College, and Center campus locations will be addressed in the first phase.
- **Video Surveillance** – Phase 2 on target to complete before the school year starts. Improve current video surveillance coverage through the addition of camera views. Adding 6 – 8 cameras based on the size of campus and number of students. Safe Haven recommendations are taken into consideration. Completed site surveys. Part of the project is to continue to train on the product. Avigilon webinars are offered (hour-long training sessions via web).

   iv. Hardware/Software Review – Lois Greene – Annual report going to the Board on May 7th. Standard report lists renewals that various departments across the district purchase. Each department has decreased the spend amount.

  e. Vote to Hold/Cancel June 10th Meeting – Motion was made to cancel the June 10th meeting. Approved. The next meeting will be August 12th.

4. Adjourn - All