

TECHNOLOGY ADVISORY COMMITTEE

MEETING MINUTES

Date: November 5, 2018

Location: TSSC Annex: Bank Bldg. Lobby

Time: 2:30 p.m. - 4:00p.m.

Address: 7770 West Oakland Park Blvd., Sunrise, FL 33351

Dial-In Information:

- Phone - (754) 321-0870 meeting number 75100 (To mute, press *6)
- SIP Dial in - for users outside the BCPS network: 75100@browardschools.com
and for users inside the BCPS network: 75100.

In attendance:

Christy Cerbone, Olayemi Awofadeju, Maximo Rosario, Jeanine Gendron, Vincent Vinueza, Dale Bondanza, Jeff Stanley, Julio Gonzalez, Harmoni Clealand, Daryl Diamond, Naveed Syed, Rafael Duarte, Denise Vajanc, Vincent Newman, Zak Barbarosh, Rick Reece, Phillip Dalanchinsky, Casandra Robinson, Russell Kaufman, Beth Anne Carr, Carol Saponaro, Dylan Navarro, Stephanie Bustillo, Rick Reynolds, Neena Grosvenro, Vernicca Wynter

Agenda Items:

- 1. Call to Order** – Russell Kaufman, TAC Chair
 - a. Approval of the minutes from the October 18 meeting – Need to make the change to October 18th meeting to remove Beth Anne Carr’s name which occurred twice. Minutes were approved.
 - b. Norms: Refrain from email, cell phone use during the meeting
- 2. Announcements & Comments**
 - a. Reviewed TAC Web site: <http://browardschools.com/tac>. Public site with all agendas, minutes to meetings. Contact information will be updated to show that Russell Kaufman is the chairman. Links to various other district websites. This is the public face of TAC but where you can come to get the agenda and minutes.
 - b. Reviewed Microsoft Teams TAC Site: Working site for providing input & collaboration opportunities – Demonstration. All TAC Members have been invited to the site. <https://teams.microsoft.com/#/files/General?threadId=19%3A217122828b1f4f79b30e6b4e907fc8e4%40thread.skype&ctx=channel>
Conversation part of the site gives the ability to add conversation, you could pose a question for chair and co-chair to answer. Files section of the site is where documents are posted. One-pager on projects will also be there for review.
- 3. Business before the Committee**
 - a. TAC Survey: Take 10 minutes today to complete the survey
<https://forms.office.com/Pages/ResponsePage.aspx?id=y7Ws7nBTWEOpaqN4PJXUIsAqphdIEJlpJbISZSOQNFUMUJCUFA4RjINVRTA0SUs4SONVTU1aUk0yTy4u>
 - b. Need TAC Representation on upcoming committees - need non-IT reps. TAC members can identify which committee you want to serve on the TAC survey.
 - i. **Student Information System** – RFI – Jeff Stanley lead – Daryl Diamond, Max Rosario and Stephanie Bustillo volunteered to be part of that.
 - ii. **Computer Refresh** – Daryl Diamond and Max Rosario are the leads, and Rick Reese, Vince Vinueza, Harmoni Clealand, Julio Gonzalez, Dylan Navarro (student from Sheridan Technical) have volunteered. Update - Met with Grants Dept. to see if there are any potential funding streams. We are starting to look at wording and preparing a BID for next selection. There are a few different conversations – lease or purchase?
 - iii. **Transportation System Replacement** – Final stages of the RFI which should launch in the next week or two. Vincent Newman has volunteered to participate on this committee.

TECHNOLOGY ADVISORY COMMITTEE MEETING MINUTES

- iv. **Single Sign-On** – Is going to the Board next Wednesday. Still under the Cone of Silence but there is public record out there – Primary for SIS is Clever and secondary is Identity Management. For the Identity management system it is Identity Automation.
Comment: Responding to parents about the existing SIS and now we need to do a better job of informing the parents about the new SIS once it is implemented.
Comment: At what part of the process is it safe to inform TAC about the possible vendors? Suggestion is that the conversation comes before the actually RFP process so that TAC can have a say in what the technical requirements are for the submission. TAC was included in the preliminary conversations. Discussion on how TAC could sign off on the selection as the committee feels it should be.
Comment: Discussion on how if you are a School Board employee you could also be representing TAC in an RFP process. The role of TAC was to ensure that the technology being selected represented all of the constituents of the District.
Video Surveillance – phase 1 is complete and phase 2 is the roll out of additional cameras (6- 8 per school) to enhance the video surveillance capability at all District sites to increase visibility to on premise activities. Individual schools are all being surveyed, approximately 18 per week. About 20% completion of site surveys and as the surveys are completed the crews go out and follow up with the wiring and the placement of items.
- c. Upcoming Board Agenda Items related to technology
- Edulog – Transportation RFI is coming out and is will not be under a Cone of Silence.
- d. Project Updates:
- i. **Technology Roadmap Status** – we are in Q2. The items in yellow have not come up yet. Virtualization Software for Servers and Cisco Telepresence are done and have been approved by the Board.
 - ii. An Intent to Bid (ITB) will be going out in the next week for **Servers** and will be under a Cone of Silence and we hope will go to the Board the second week of December. Also, there will be an ITB for the **Backup Server Software**.
 - iii. RFPs for **Wide Area Network** and **Internet Services** will be coming up in Q3
 - iv. **Learning Across Blackboard (LAB)** – looking to roll out January 7th with ongoing training taking place now. Zak will demonstrate the platform for TAC at the next meeting.
 - v. **Computer replacement for COMPASS** - Maximo
 - vi. **Managed Print Services (MPS)** – Deployment began in August to replace large and medium volume leased copiers. Still in phase 1 and not moving to phase 2 until printing concerns that schools and sites have are going to be resolved. Some of the initial devices that replaced older devices did not meet the functional needs of the schools and sites.
Changing desktop printers across the site is what phase 2 will incorporate and this should reduce the volume of devices across the site or campus.

Donated devices are outside of the MPS project – Samsung multi-function devices were donated because the cost to service them was more than the companies found useful. We have to pay for toner and there are no repairs on these devices.
 - vii. **Sprint 1 – Million:** Sprint wants to give out wireless access to students through a cell phone deployment (800+ devices). Mid-December we will complete project. Last year we received 1800 devices and this year an additional 800 devices. These are Android phones and not iOS. It has been challenging to get students to return the forms needed

TECHNOLOGY ADVISORY COMMITTEE MEETING MINUTES

to get the phone. Criteria is students eligible for free and reduced lunch and no reliable Internet at the home.

- viii. **Lighthouse Schools** – 11 schools are participating (7 ES, 3 MS, and 1 HS). Working with Education Elements consulting firm over the next 18 months to develop personalized learning models in selected schools. Administrators and teacher will go through ongoing professional development and support, starting with an initial assessment to determine level of readiness. The goal is for these schools to develop and become demonstration sites for future schools looking to participate who are at commensurate levels of readiness.

4. Adjourn - All

Future Meeting Dates for 2018-2019

- December 10, 2018
- January 14, 2019
- February 11, 2019
- March 11, 2019
- April 8, 2019
- May 6, 2019
- June 10, 2019

Meetings are scheduled to start at 2:30pm.
