**HUMAN RESOURCES**

**EXISTING NON-INSTRUCTIONAL VACANCIES**

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**
(The Nation's Largest Fully Accredited School System)

**APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE**

Veterans Preference Available: https://www.browardschools.com/Page/32164

Broward County Public Schools Is An Equal Opportunity/Equal Access Employer

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<tr>
<th>Position</th>
<th>Work Location</th>
<th>Qualifications</th>
<th>Deadline Date*</th>
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<tbody>
<tr>
<td>Bus Operator</td>
<td>Atlantic Technical College &amp; Technical High School</td>
<td><strong>EDUCATION:</strong> Must possess basic comprehension and fluency in English. Standard high school diploma or satisfactory completion of an approved General Equivalency Diploma (GED) Testing Program preferred.</td>
<td>9/18/19</td>
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<td><strong>EXPERIENCE:</strong> Five (5) years of licensed successful driving experience.</td>
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<td><strong>Requirements:</strong> • Valid Florida Drivers License</td>
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<td>• At least five (5) years licensed driving experience</td>
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<td>• Must pass a five (5) year driver's license review determined from a Transcript of Driver Record from the Department of Highway Safety</td>
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<td>• Must pass pre-employment physical, drug screening, and security background check</td>
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<td><strong>EDUCATION:</strong> Receipt of Special Diploma.</td>
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<td><strong>EXPERIENCE:</strong> A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Mute have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.</td>
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<tr>
<td>Facilities Serviceperson</td>
<td>Cypress Bay High</td>
<td><strong>ADDITIONAL REQUIREMENTS:</strong> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position. OR <strong>EDUCATION:</strong> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program. <strong>EXPERIENCE:</strong> No additional experience required. <strong>ADDITIONAL REQUIREMENTS:</strong> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation.</td>
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**PLEASE POST**

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, EEO/ADA Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

**PLEASE POST**

Broward County Public Schools is an equal opportunity employer. Individuals with disabilities requesting reasonable accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

*PRIOIR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.

**NOTE:** Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

To register for the computer keyboard test, visit our website: https://www.browardschools.com/Page/32516. Job descriptions may be viewed at: https://www.browardschools.com/Page/36072

Applicants with academic training, high school diploma, or college degrees granted outside of the United States must submit a credential evaluation report including a statement of high school diploma/college degree equivalency. For a list of acceptable foreign education credential services access www.naces.org.

Selected Candidates must provide official college transcripts if required for the position.

**EMAILS WILL NOT BE CONSIDERED**
Facilities Serviceperson

EDUCATION: Receipt of Special Diploma

EXPERIENCE: A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.

ADDITIONAL REQUIREMENTS: Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.

OR

EDUCATION: Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.

EXPERIENCE: No additional experience required.

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EXPERIENCE:

A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.

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### Positions

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| Facilities Serviceperson (Part-Time) ($12.91 - $20.26 per hour) (Night-Shift) ($.35 Shift Differential) (261 Day Calendar) (25 hours per week) | Whispering Pines Education Center | **EDUCATION:** Receipt of Special Diploma.
**EXPERIENCE:** A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.
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OR

**EDUCATION:** Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.
**EXPERIENCE:** No additional experience required.
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### DEADLINE

| DATE* | 9/18/19 |

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*Prior to applying for any clerical vacancy that requires the computer keyboard skills test, the applicant must be qualified for the position through the district's specific computer keyboard skills test before vacancy deadline.

**NOTE:** Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

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