

BROWARD COUNTY PUBLIC SCHOOLS
ACKNOWLEDGEMENT FORM FOR USE OF
SERVICE ANIMALS IN SCHOOL DISTRICT FACILITIES

Individuals (Students/Employees/Volunteers) with disabilities that will be accompanied by a service animal for daily usage in a school district facility (classrooms, school buildings, work locations and administrative sites) shall notify the visiting site directly. This acknowledgement can be completed at the time the service animal is brought to a school district facility.

Name: _____

Address: _____

Phone number: _____

Student: _____ Employee: _____ Volunteer: _____

Please respond to the following questions regarding the service animal:

1. Please identify the type of service animal:

Dog: _____ Miniature Horse: _____

2. Does the service animal perform task(s) or function(s) that mitigate the individual's disability?

Yes: _____ No: _____

Please explain: _____

3. If the primary handler is not the individual (Student/Employee/Volunteer) with a disability, has the handler completed and passed a Level I background screening?

Yes _____ No _____

4. Does the Student, if notice is for a Student, have a current Individualized Education

Program (IEP) or a Section 504 Plan?

IEP: Yes _____ No _____
Section 504 Plan: Yes _____ No _____

Other Important Information

Service Animals may be excluded for the following reasons:

- i. Whether the service animal is out of control and the animal's handler does not take effective action to control it;
- ii. If the service animal is not housebroken.

Please provide the following:

1. The handler or owner of the service animal must submit a vaccination exemption or annual proof of vaccinations that meet veterinary requirements set forth in Florida law and applicable county ordinances and regulations, including but not limited to rabies vaccination, consistent with District requirements for all animals housed on District property or regularly brought onto District property. Florida Administrative Code (F.A.C.) 6A-2.0040; F.S. 828.30.

2. Handlers or owners of a service animal are liable for any harm or injury caused by the animal to other students, staff, visitors, and/or property, consistent with the liability for harm or injury caused by animals or pets of nondisabled persons; F.S. 413.08.

(If primary handler is not the individual with a disability Student/Employee/Volunteer) proof of completion and passing Level I Background Screening Clearance.

3. Attached are documents that provide important information regarding service animals in school district facilities:
 - a. Procedures for a Service Animal in School District Facilities
 - b. Behavioral Guidelines for Service Animal Handlers In School District Facilities
 - c. Broward County Public School Guidelines and Responsibilities for the Parent/Guardian of a Student with a Disability

For students, the Acknowledgement Form will be sent to:
Section 504 Liaison of the school where the student attends.

For any questions, please contact the Section 504 District liaison at:
Phone: 754-321-2460

For employees and volunteers, the Acknowledgement Form will be sent to:
Director, Equal Educational Opportunities/ADA Compliance
600 S.E. Third Avenue, 14th Floor
Fort Lauderdale, Florida 33301

For any questions, please contact the Department of Equal Educational
Opportunities/ADA Compliance at:
Phone: 754-321-2150