

AUDIT COMMITTEE MEETING
Thursday, March 31st, 2022
11:00 a.m. – KCW - 1st Floor Board Room
AGENDA

NEW BUSINESS

1. Pledge of Allegiance (11:00)
2. Roll Call (11:01)
3. Approval of the Agenda for the March 31st, 2022 Audit Committee Meeting (11:01-11:05)
4. Chief Auditor Administrative Matters (11:05-11:10)
5. Public Speakers – Non-Agenda Items (11:10-11:15)
6. Audit Committee Chair Comments (11:15-11:20)
7. Approval of the Minutes for the February 24, 2022 Audit Committee Meeting (11:20-11:25)
8. Acknowledgement – Mr. Moses Barnes (11:25 – 11:35)
9. OCA – Internal Funds Audits of Selected Schools (11:35-11:40)
10. OCA - Property and Inventory of Select Locations (11:40-11:45)
11. OCA - Office of the Chief Auditor Policies (11:45 – 12:20)

OCA Policies To Be Discussed For Updating:

- a) School Board Policy 1002.1 - Office of the Chief Auditor
- b) School Board Policy 1003 - Follow-Up on Audit Recommendations
- c) School Board Policy 3101 - Coordination of Examination by Outside Audit Groups

12. Auditor General – Operational Audit (12:20 – 12:35)
13. OCA – Payroll Procedures (12:35 – 12:45)
14. OCA – Payroll & Purchasing Card Procedures – Coconut Creek (12:45 – 12:50)
15. Audit Committee Member Comments (12:50-1:00)
16. Adjournment (1:00)

*Additional documents provided and discussed at the meeting (unaudited):

- SBBC Legal Memo-Tort Liability/Immunity – Members of School District Advisory Committees
- School Board of Palm Beach County Policy 1.091 – Audit Committee
- School Board of Palm Beach County Policy 1.092 – Inspector General
- School Board of Palm Beach County Policy 2.62 – Audit Recommendations and Follow-Up

This agenda and the above reports/documents are available on the Office of the Chief Auditor's website. The documents can be accessed on-line at www.browardschools.com/audit by selecting Audit Committee Meetings and then the applicable year and meeting date.

Public participation will be accepted on all meeting agenda items. Reserved on this meeting agenda is designated time to provide an opportunity for public speakers to address the Audit Committee regarding topics on the agenda.

Any person may present comments by attending the KC Wright Administration Building's Board Room at 600 Southeast Third Avenue, Fort Lauderdale, FL 33301. In accordance with the Centers for Disease Control and Prevention (CDC) guidelines, each person will be required to wear a face covering for their nose and mouth (*individuals are responsible for providing their own mask*) and remain at least six (6) feet from other attendees upon arrival as they enter the KCW Building and until his/her departure.

Upon arrival at the Board Room, the speaker should complete the sign in sheet for public speakers at the start of the meeting with their name, address, the name of any organization that they are associated with, and the subject of their discussion. The District's Chief Auditor will evaluate the subject of their discussion and place them prior to the agenda item pertaining to the subject of their discussion or place them in the public speaker's section of the meeting. The person will speak for a maximum of 3 minutes per agenda item. Each speaker may speak for a maximum of 6 minutes in total. The Chair may reduce each individual speaker's time limit or set the maximum time available for all speakers.

Lastly, Audit Committee members and District staff will not engage in dialogue with the speakers. No action shall be taken on a speaker's topic unless otherwise indicated on the agenda.

Please contact our office for assistance or additional information at (754) 321-2400 – Office of the Chief Auditor.

UPCOMING AUDIT COMMITTEE MEETINGS

- April 28th, 2022 - 11:00 AM
- June 2nd, 2022 - 11:00 AM