



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

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**The School Board of  
Broward County, Florida**

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Dr. Howard Hepburn  
Superintendent of Schools

Dear Parent/Guardian

July 1, 2024

Broward County Public Schools offers healthy, nutritious meals every school day. Breakfast will continue to be free to all students under the Universal-Free Breakfast Program in the 47 Non-Community Eligibility Provisions (Non-CEP). For the 2024/2025 School Year, The Food and Nutrition Services Department will continue to pilot the Universal Free Lunch Program for the second year. The Universal Free Lunch Program Pilot provides free lunch meals to all students in Non-CEP Schools.

**The Universal Free Lunch Program Pilot Year 2 will begin August 12<sup>th</sup>, 2024, and end June 3<sup>rd</sup>, 2025.** To sustain the Universal Free Lunch Program Pilot Year 2, it is vital for parents to complete an online application for Meal Reimbursement and to provide opportunities for additional District Benefits.

**To apply for Free or Reduced-Price Meals, complete a meal application online at [www.myschoolapps.com](http://www.myschoolapps.com).** If you are unable to complete an application online, contact Food and Nutrition Services at 754-321-0250 to receive a paper Multi-Child Application for Meal Benefits. If you complete a paper application, please return the form to: Food and Nutrition Services, 7720 W. Oakland Park Boulevard, Suite #204, Sunrise, Florida, 33351. After your application has been processed, notification of your child's meal eligibility will be sent to the e-mail address provided or through the postal service.

Household size and income criteria will be used to determine eligibility. An application cannot be approved unless it contains complete eligibility information. Once approved, meal benefits are good for an entire school year; it is not necessary to notify Food and Nutrition Services of changes in income and household size. You may apply for meal benefits at any time during the school year. If a household member becomes unemployed or circumstances change, your child may be eligible for free or reduced-price meals. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year.

Households that receive Florida SNAP (Supplemental Nutrition Assistance Program), Florida TANF (Temporary Assistance for Needy Families) or FDIPIR (Food Distribution Program on Indian Reservations) benefits, are required to list on the application only the child's name, the name and valid Florida SNAP, Florida TANF or FDIPIR case number for the person who receives the benefits, and signature of an adult household member. When a case number for any household member is listed on the application, all children in the household are eligible for free meals. Children in households participating in WIC (Special Supplemental Nutrition Program for Women, Infants and Children) may be eligible for free or reduced-price meals.

If you have migrant, homeless, runaway, or foster children living with you and you haven't been informed your children will get free meals, please contact the District's Migrant Coordinator at 754-321-1400, Homeless/Runaway Liaison at 754-321-1566 or Foster Care Liaison at 754-321-1565 to see if they qualify. Foster children will receive benefits regardless of the child's personal income or income of the household.

All other households must provide the following information listed on the application: names of all children and adults living in the household, and the school name for each child; total household income listed by gross amount normally received, how often the income is received by each household member and type of income (e.g., wages, child support, etc.); check the "no income" box if applicable; last four digits of the Social Security Number for the adult signing the application or check the box if this household member does not have a Social Security Number; and signature of an adult household member certifying the information provided is correct. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. You or your children do not have to be U.S. citizens to qualify for free or reduced-price meals. You may list a foster child and all other household members on one application. If the foster family is not eligible for free or reduced-price meals, it does not prevent a foster child from receiving free meal benefits.

For the purpose of determining household size, deployed service members are considered a part of the household. Families should include the names of the deployed service members on their application, and report only that portion of the deployed service member's income made available to them or on their behalf to the family. If you are in the Military Housing Initiative or get combat pay, do not include these allowances as income. If you get an off-base housing allowance, it must be included as income.

Under the provisions of the Free and Reduced-Price Meal Policy, the Meal Benefits Coordinator will review applications and determine eligibility. If you are dissatisfied with the ruling of the official, you may wish to discuss the decision with the determining official on an informal basis by calling Food and Nutrition Services at 754-321-0250. If you wish to make a formal appeal, write to Mary Mulder, Executive Director of Food and Nutrition Services, 7720 W. Oakland Park Boulevard, Suite #204, Sunrise, Florida, 33351 or call 754-321-0215.

Federal Income Eligibility Chart					
Your child may qualify for free or reduced meals if your income falls at or below the limits on this chart.					
Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	27,861	2,322	1,161	1,072	536
2	37,814	3,152	1,576	1,455	728
3	47,767	3,981	1,991	1,838	919
4	57,720	4,810	2,405	2,220	1,110
5	67,673	5,640	2,820	2,603	1,302
6	77,626	6,469	3,235	2,986	1,493
7	87,579	7,299	3,650	3,369	1,685
8	97,532	8,128	4,064	3,752	1,876
For each additional family member, add	9,953	830	415	383	192

You may contact Food and Nutrition Services by phone at 754-321-0250 or e-mail [freereducedmeals@browardschools.com](mailto:freereducedmeals@browardschools.com), if you have questions or need assistance.

Sincerely,

Mary Mulder  
Executive Director, Food and Nutrition Services

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