



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
STUDENT ASSESSMENT & RESEARCH
IRB & Research Review Process

Change Request Form

Principal Investigator Name: _____ IRB#: _____

Company/University Name: _____

Title of Research Project: _____

Faculty Advisor (if PI is a student): _____

Most current approval date: _____ Most current approval expiration date: _____

1. Indicate below which changes are requested (check all that apply):

- Change in key personnel for the study (include a Conflict of Interest Form for new key personnel)
- Change in exclusion criteria
- Change in a consent, permission, or assent document (attach revised documents)
- Change in the manner in which a consent, permission, or assent is obtained
- Change in recruitment materials (attach revised materials)
- Change in recruitment procedures
- Change in compensation
- Change in duration of study or time of participation
- Change in anticipated number of participants in the study
- Use of new site (provide explanation if new site is materially different from previously approved site)
- Change in Principal Investigator (attach letter of explanation signed by the old and new PI, and attach the Curriculum Vitae and Conflict of Interest form for the new PI).
- Other (describe): _____

2. Attach the following documents for all requested changes:

- A detailed description of the modification(s) requested and the rationale for the modification(s).
- The supporting documentation requested above.
- IRB approval from the sponsoring institution for changes in research protocol or institutional authority.

3. Does the Statement of Risks and Benefit as specified in the Proposal to Conduct Research (Question 15) for this research study remain the same? Yes No

- If the answer is "No", you must specifically address the justification for the change in the rationale.

I certify that the information on this form is accurate to the best of my knowledge:

Signature of Principal Investigator

Date

Signature of Faculty Advisor (if PI is a student)

Date