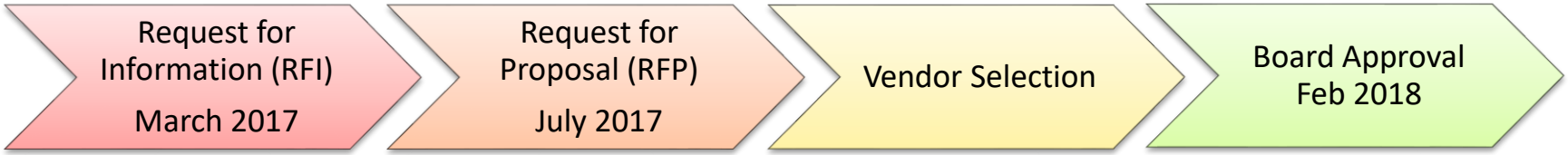
Professional Development Standards and Support

Learning Across Broward (LAB)

End User Training

Rationale and Purpose

Why the change?
Rationale and Timeline for System Change



- Upcoming MLP Contract Expiration 6/30/2018
- Evaluate the marketplace for best options

- Frontline Education (MLP) proposal disqualified – did not meet RFP minimum qualifications

- Performance Matters selected as best solution

- MLP contract extended to December 2018
- Go Live January 2019

Purpose for Support Teams

School Support Team members were selected by the school's administrator to assist school staff to use LAB.

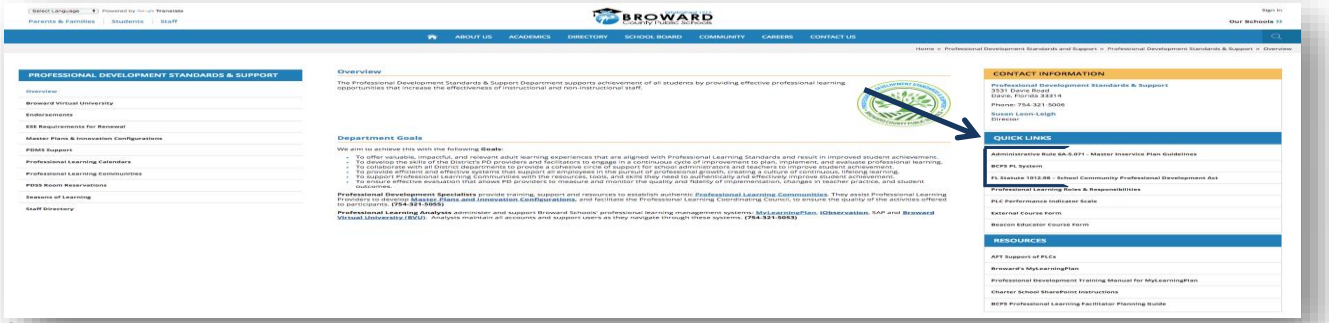
- Attend a train the trainer session designed for school/district-based users
- Provide support using district-provided resources
- Support users with the transition to the new pd platform
- Serve as a liaison to PDSS during the transition period
- Provide feedback on the implementation and uses of the new system

Professional Learning Standards

Professional Development Standards and Support (PDSS) Website
browardschools.com/pdss

Florida Professional Development Standards

- **Administrative Rule 6A-5.071**: This is the Master Inservice Plan that provides the rules for offering inservice
- **Broward County Public Schools Professional Learning System**: This Board Approved document outlines the rules for BCPS professional development
- **FL Statute 1012.98**: Outlines the framework for professional development standards

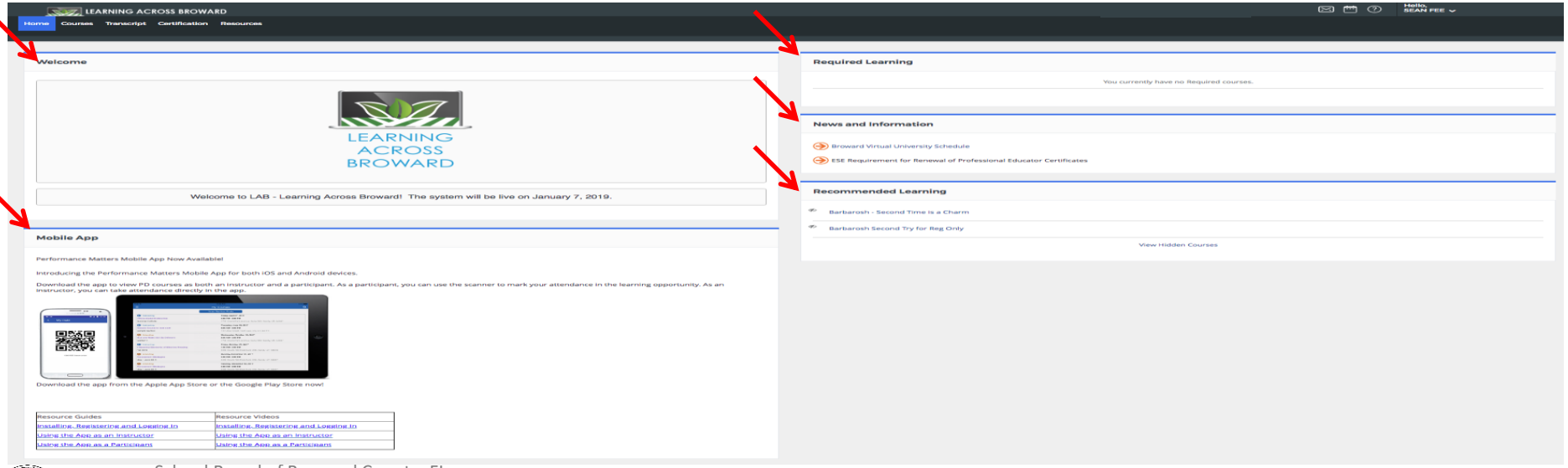


Learning Across Broward (LAB) Exploration

Home Tab

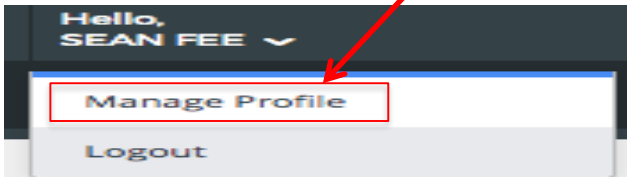
This page is your home page that will guide you to important information via content channels. There are also links or tabs across the top of the page for quick navigation to specific tasks.

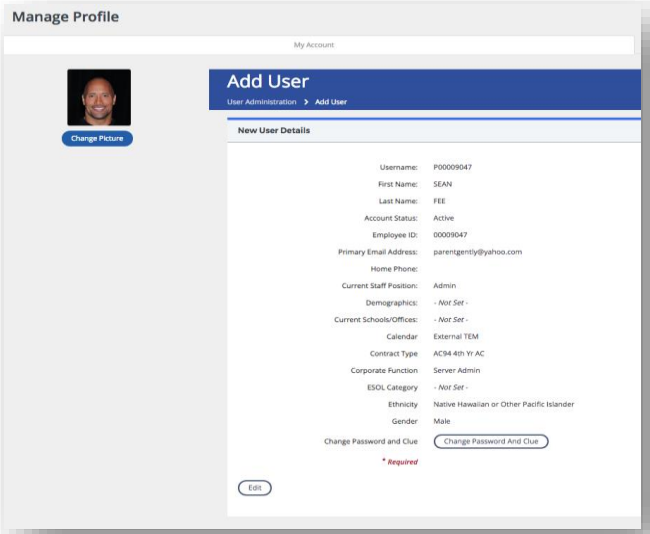
1. Welcome Channel
2. Mobile App & Electronic Attendance
3. Required Learning
4. News & Information
5. Recommended Learning



Learning Across Broward (LAB) Exploration
Manage Profile

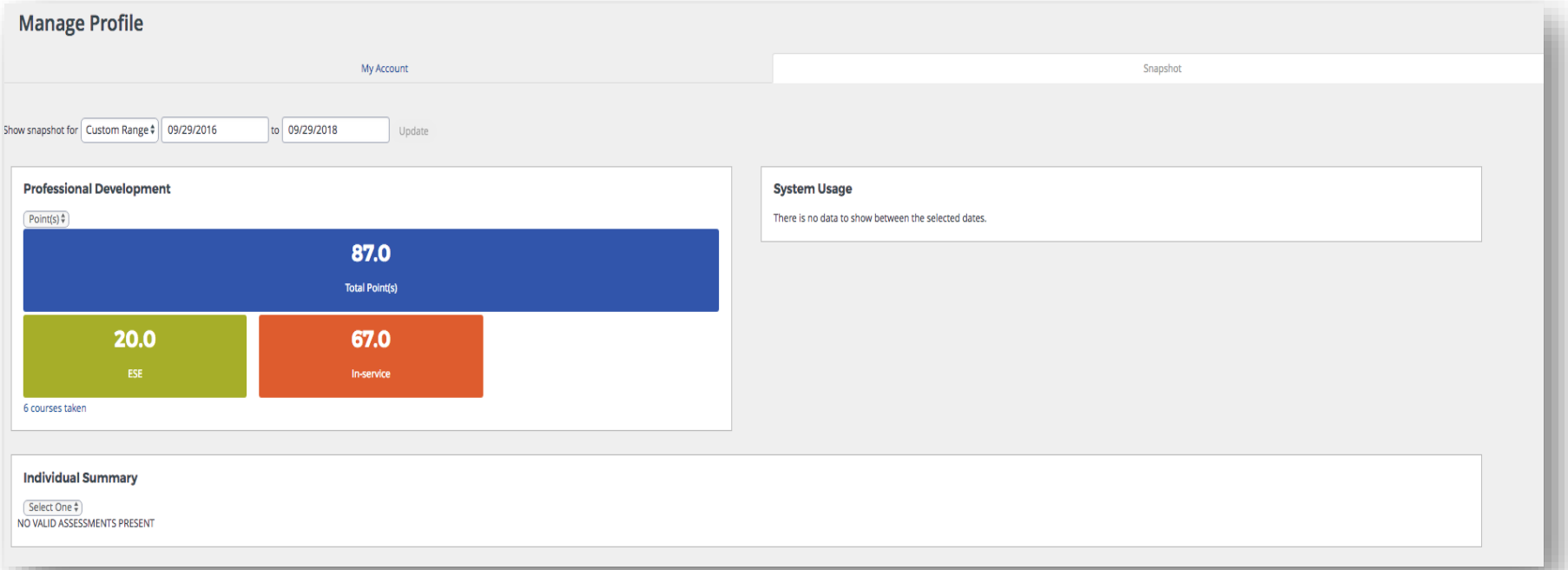
Your Profile can be viewed by clicking the arrow next to your name and select Manage Profile.





The information in your account is populated using the personnel data in SAP and is maintained via a nightly file from SAP. Therefore, any information listed on this page must be updated in SAP to be reflected here.

Learning Across Broward (LAB) Exploration
Snapshot

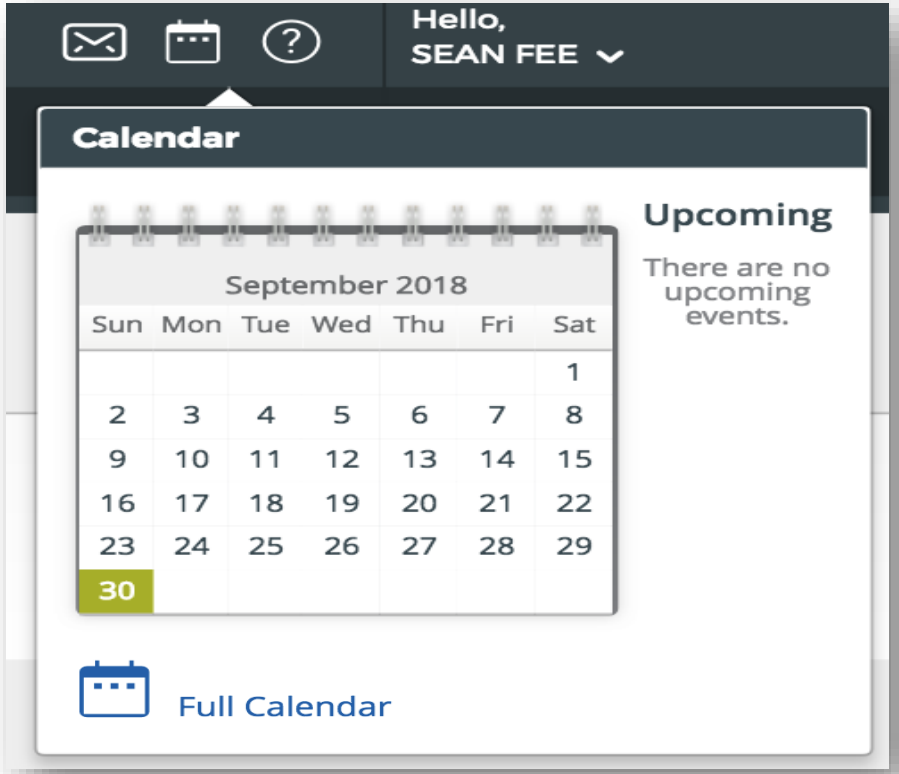


Learning Across Broward (LAB) Exploration

My Messages Icon

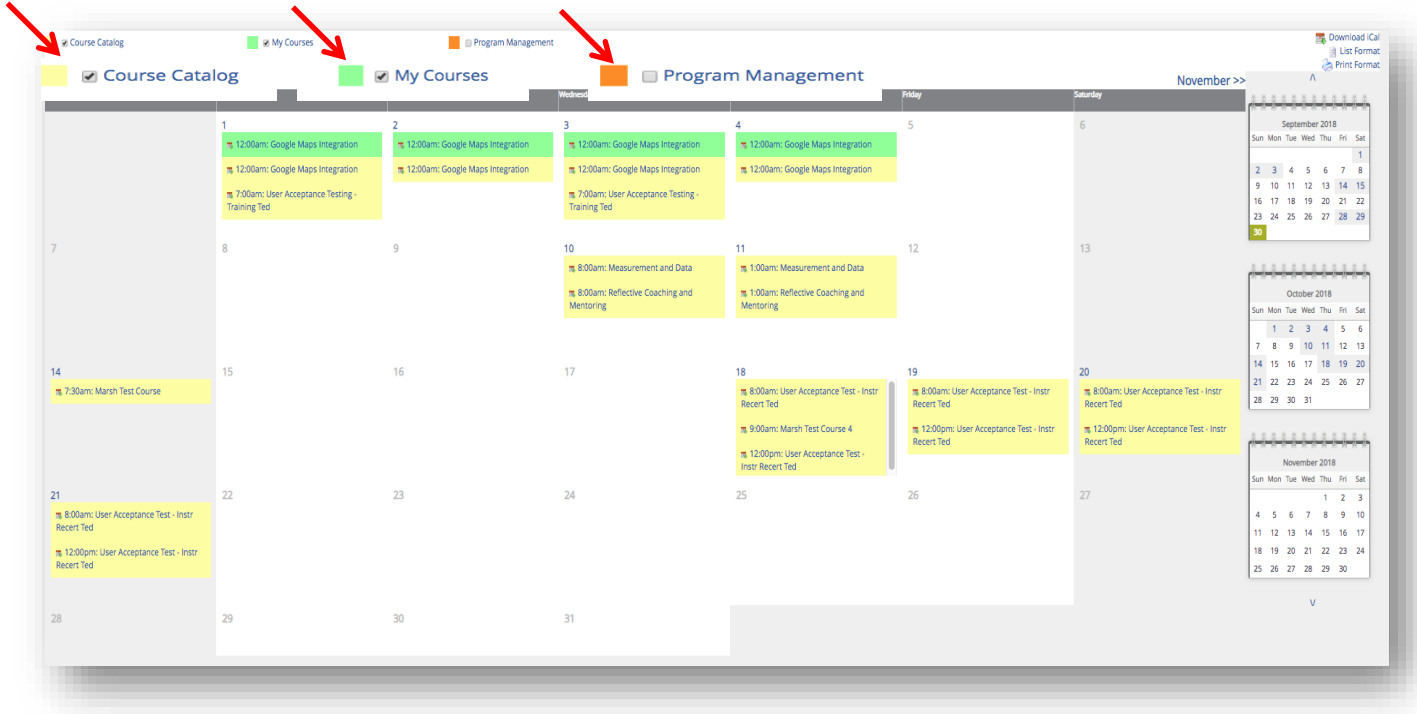
Mail messages sent via the system will appear in the mail icon and sent to the email inbox in Outlook or other mail provider.

Learning Across Broward (LAB) Exploration
Calendar Icon



- Upcoming events will display registered events in the current month.
- By clicking full calendar, it will take you to a calendar that displays available courses.

Learning Across Broward (LAB) Exploration
Calendar Icon



The calendar is color-coded:

- Upcoming PD is shown in yellow.
- User's registrations are in green.
- Program Mgmt will not be used.

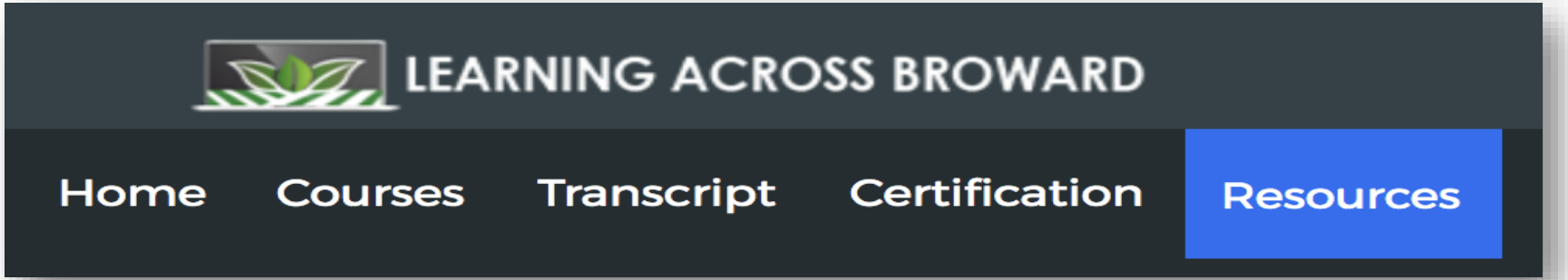
Learning Across Broward (LAB) Exploration

Product Documentation (Help)

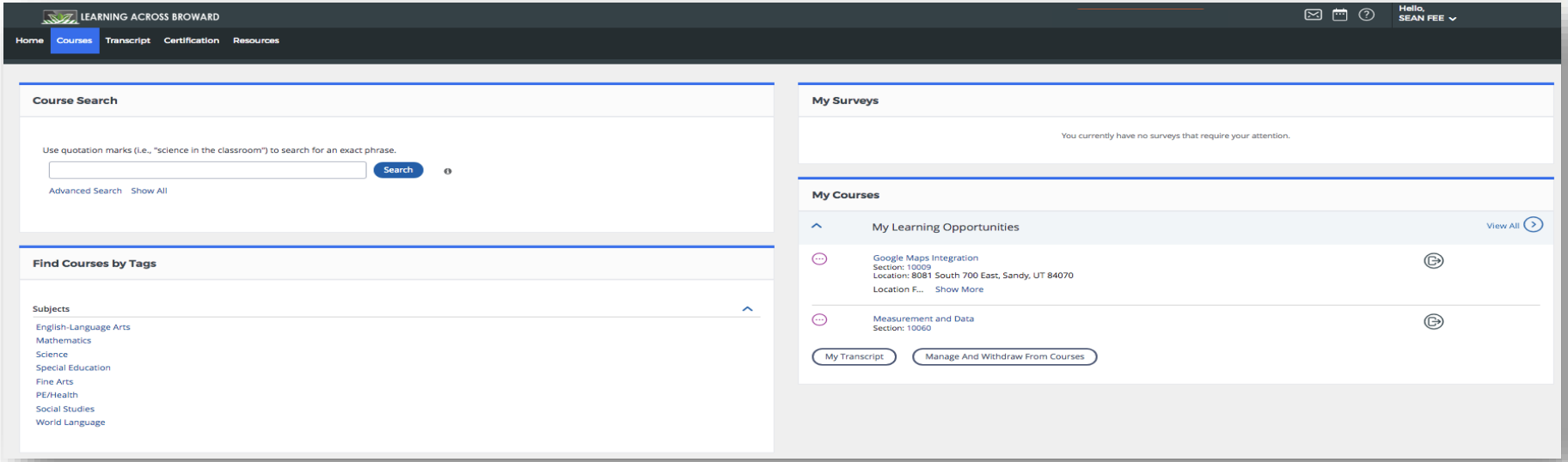
This guide is designed to be used online to facilitate the use of system functions. We encourage users to use the PD menu to read the help documents or view the videos that are available for certain functions.

Learning Across Broward (LAB) Exploration
Resources (Help)

The resources tab will contain instructions to assist users with professional development system functionality and other related documents.

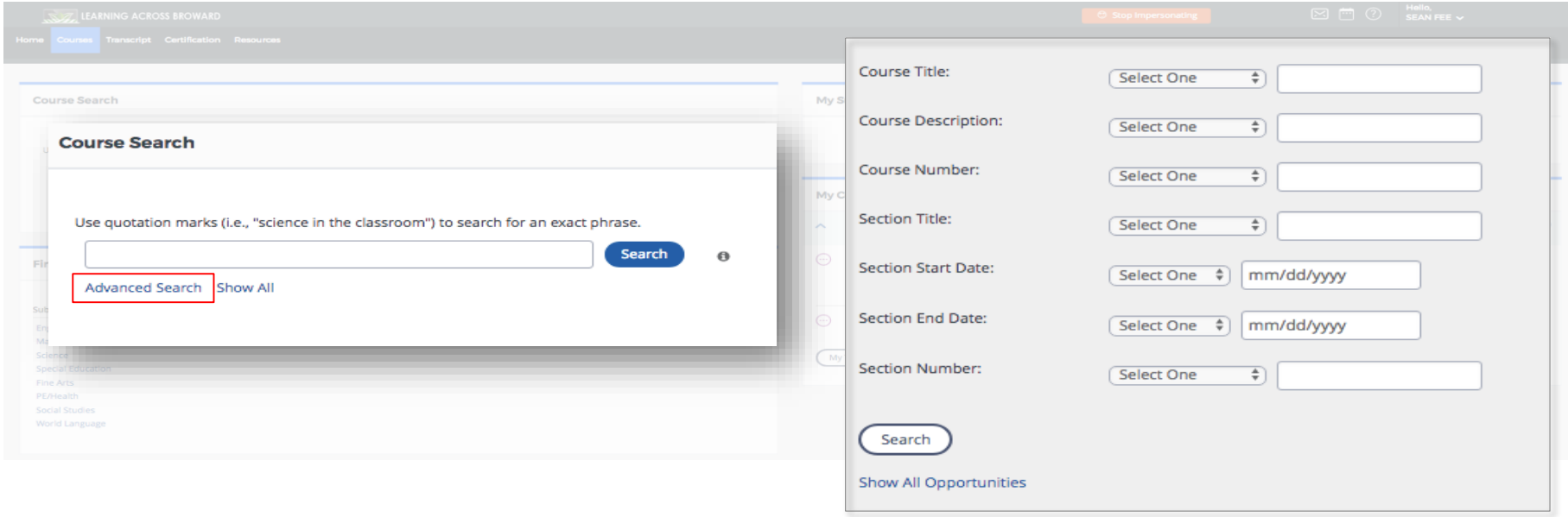


Learning Across Broward (LAB) Exploration
Courses



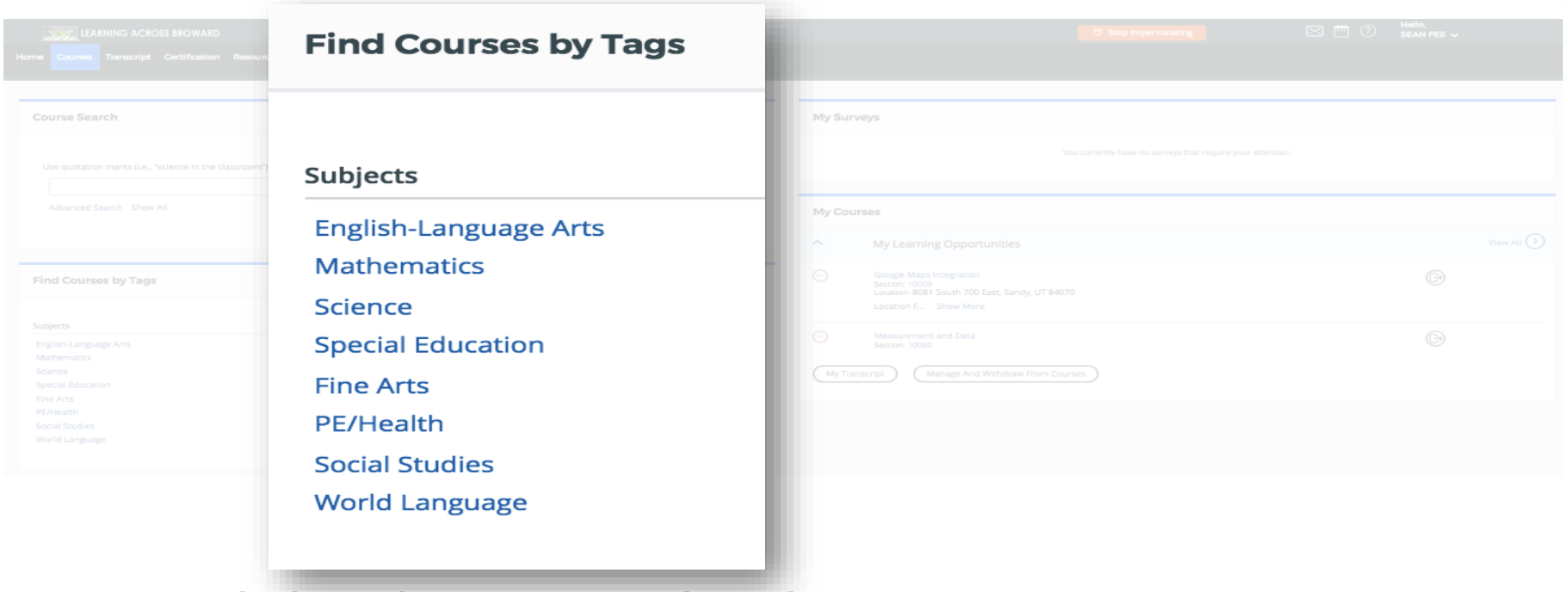
- The Courses tab allows for easy searching, filtering, and registering for courses. The robust searching functionality enables users to search using a wide range of parameters. You can even search by course number!
- This tab also displays current registrations and pending course feedback surveys that need to be completed.

Learning Across Broward (LAB) Exploration
Courses



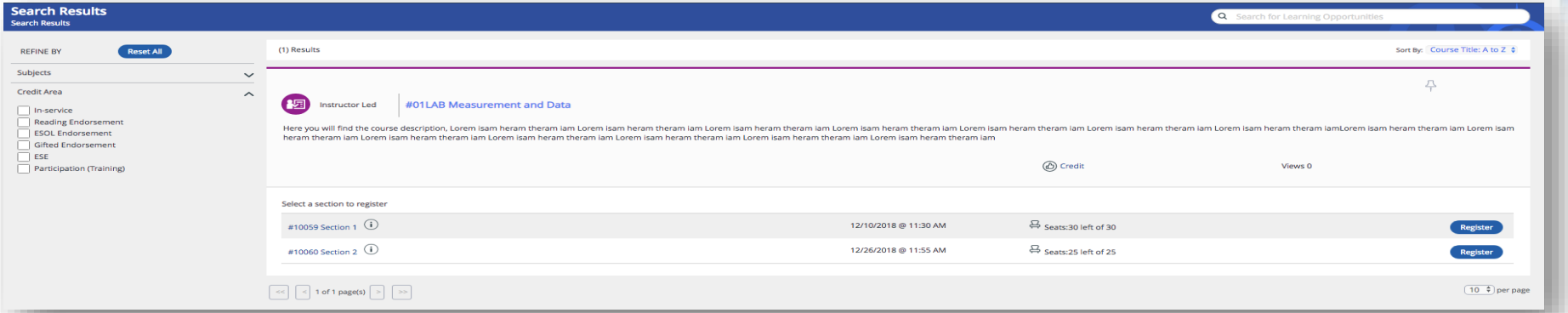
Using the advanced search feature, the course catalog can be searched using the criteria pictured above.

Learning Across Broward (LAB) Exploration
Courses



Users will be able to search using course tags.

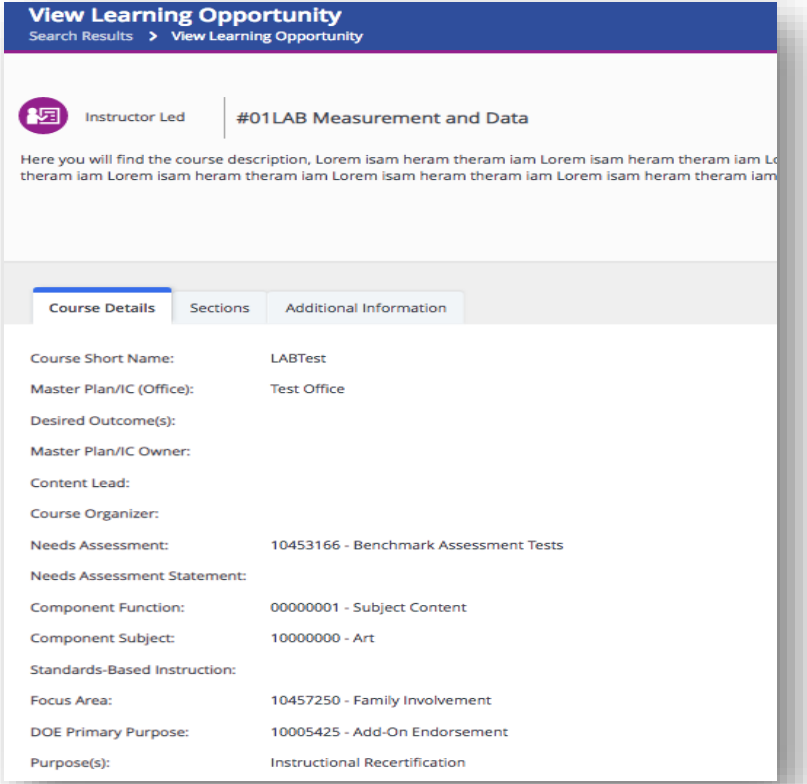
Learning Across Broward (LAB) Exploration
Courses



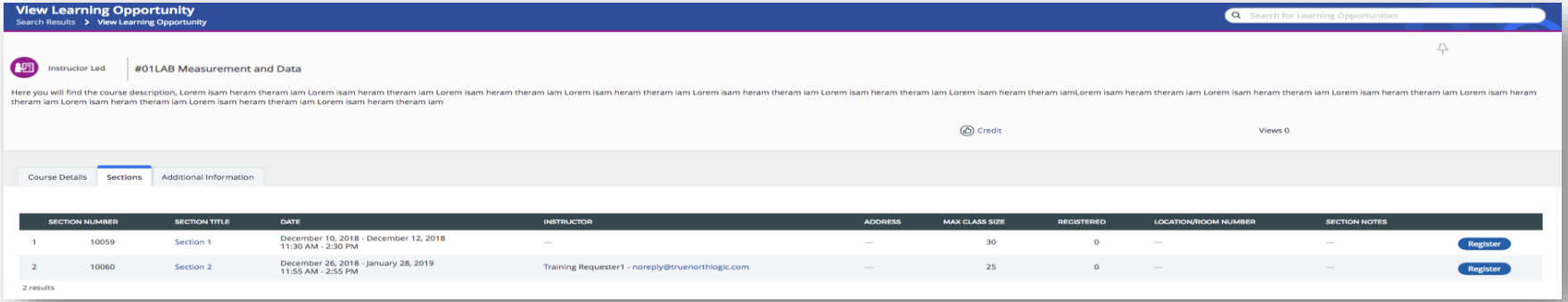
Users can also search the catalog using Credit Area.

Learning Across Broward (LAB) Exploration
Courses

When you click the title of the course, the course details will be displayed.

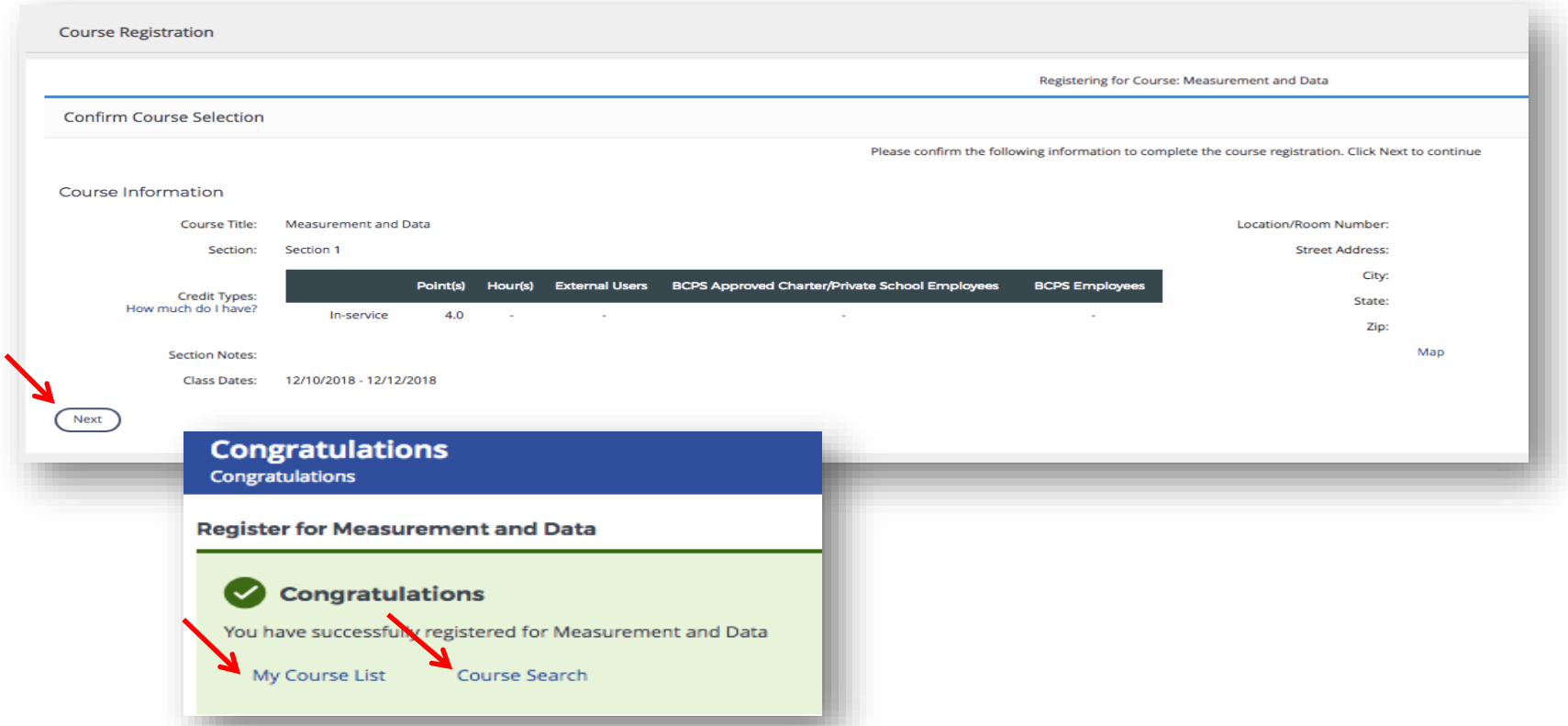


Learning Across Broward (LAB) Exploration
Courses

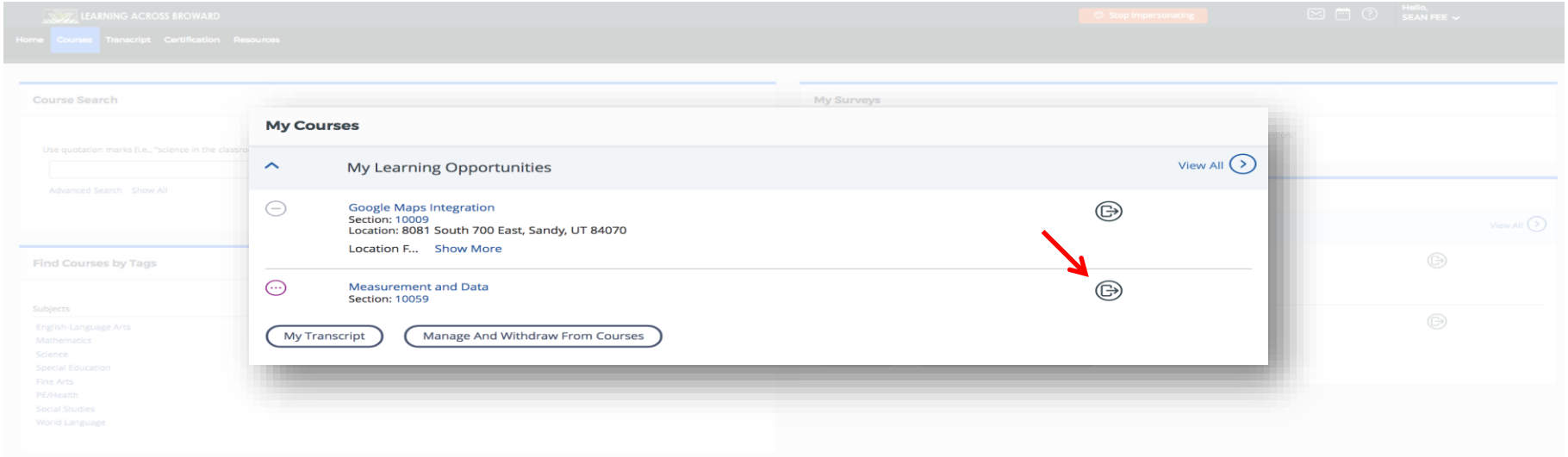


Selecting the Sections tab will display the sections that are available for registration.

Learning Across Broward (LAB) Exploration
Courses

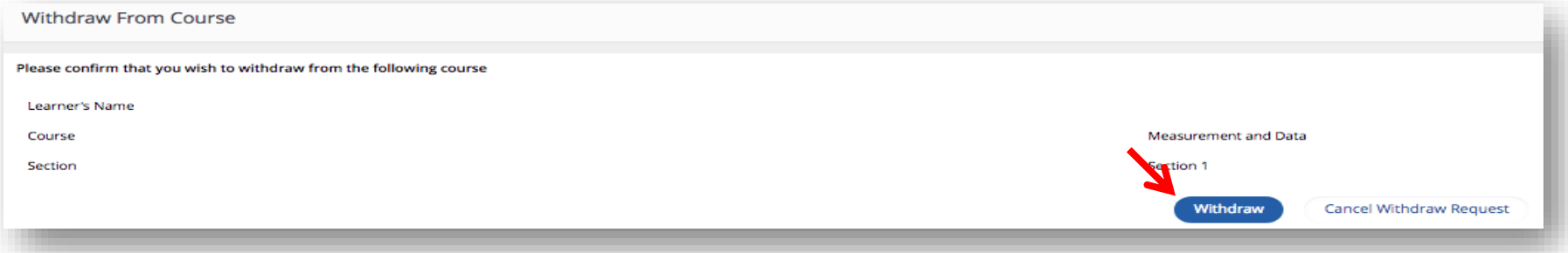


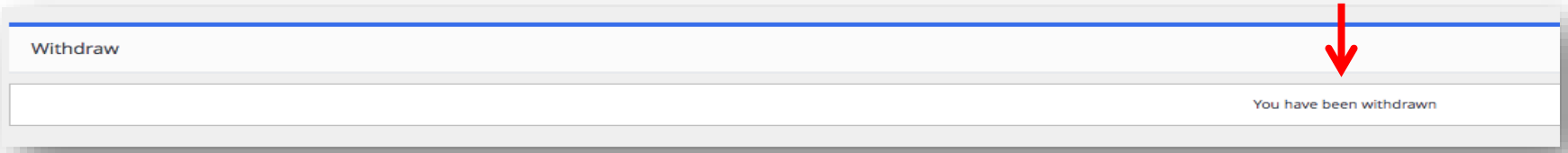
Learning Across Broward (LAB) Exploration
Courses



The My Courses channel shows the courses a user is registered to attend. In this channel, a user can quickly navigate to their transcript or withdraw from courses. There are a few different ways to withdraw from a course. The exit door icon takes the user to the page to withdraw from a course.

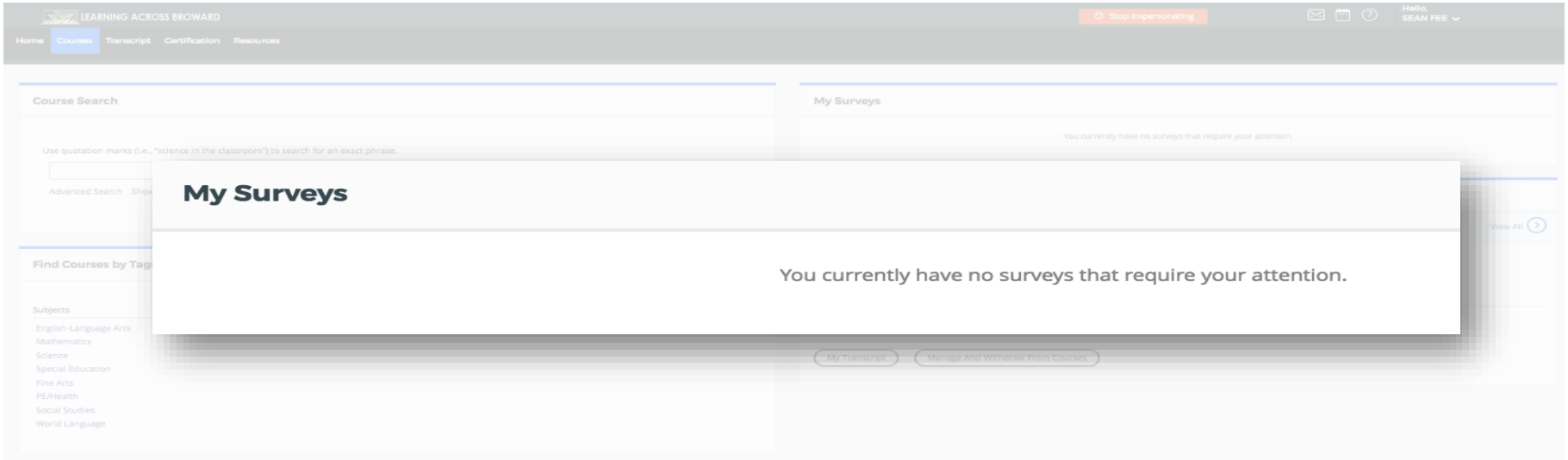
Learning Across Broward (LAB) Exploration
Courses





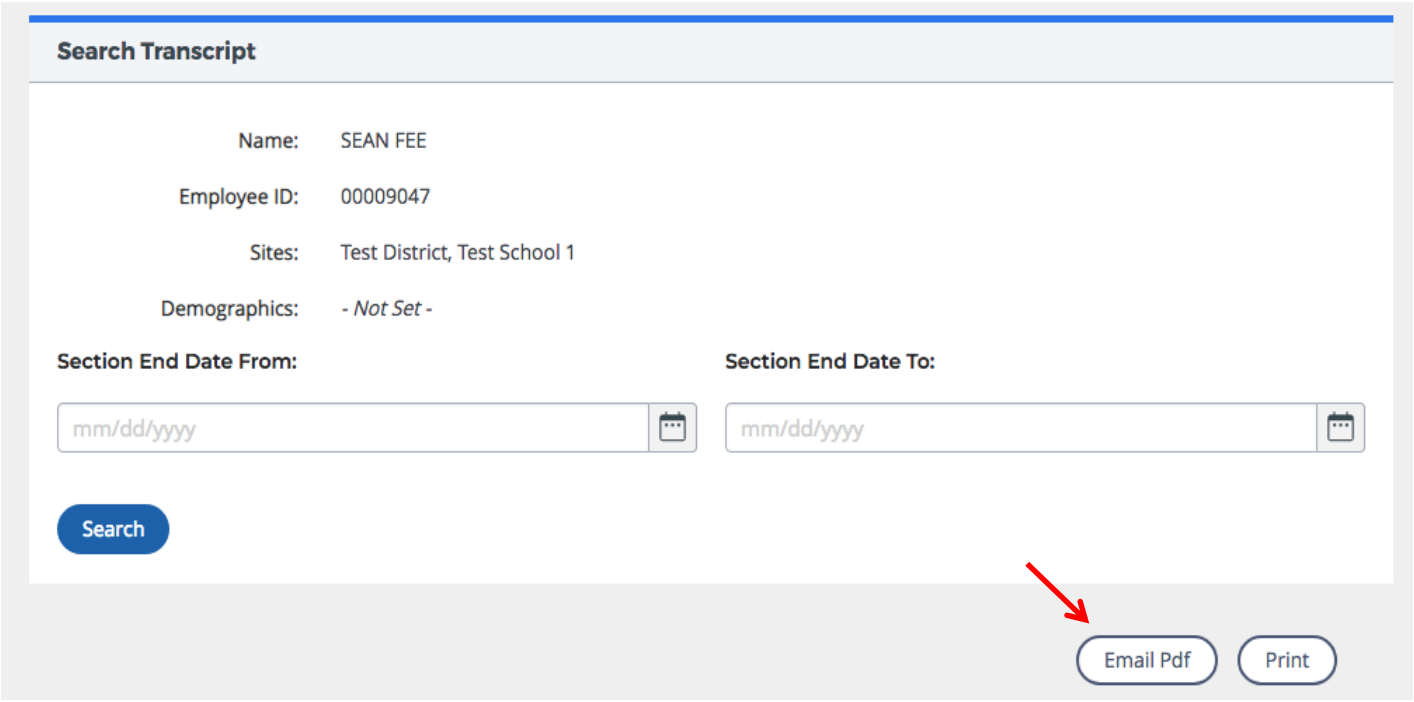
The user clicks withdraw to remove themselves from a course. A confirmation screen displays once the user withdraws.

Learning Across Broward (LAB) Exploration
Courses



The My Surveys channel will display course feedback surveys that need to be completed. Each entry will have a direct link to the survey.

Learning Across Broward (LAB) Exploration
Transcript



- After go live, users will see their own transcript data.
- This page can be filtered by date to see the courses that fall within a validity period.
- This page can be printed or emailed.

Learning Across Broward (LAB) Exploration
Transcript

All | In-service | Reading Endorsement | ESOL Endorsement | Gifted Endorsement | ESE SB1108 | Participation (Training)

Course #	Section #	Course Title	Start Date	End Date	Certificate #	Registration Status	Credit Hours
10474902	10060	Measurement and Data	10/10/2018	01/28/2019	88765872	Completed	4.0 Point(s) In-service

Total:

Point(s)	Hour(s)	
4.0		In-service
		Reading Endorsement
		ESOL Endorsement
		Gifted Endorsement
		ESE SB1108
		Participation (Training)

- Credit types are broken out for easy reference.
- The grid at the bottom of that page shows the points accrued for each credit type in the time period indicated at the top of the page.

Learning Across Broward (LAB) Exploration
Certification

Current Credentials

	Credential	Valid As Of	Expires On
⊞ 🕘	NATL BOARD CERT - 1161304	November 21, 2008	November 21, 2018
⊞ ☑	PROF-5 YR - 704512	July 1, 2015	June 30, 2020
⊞ ⚠	ESOL CAT 2 - 289735	July 1, 1991	December 30, 1999

☑ Credential is up to date. 🕘 Credential will expire in 5 months or less. ⚠ Credential has expired.

NEXT Steps

- Canvas End User Experience Course
- MLP End User Migration Activities - Checklist
- MLP Cutoff Dates - Flyer
  - Registration ends – 11/29/2018
  - Access ends – 12/14/2018
- Location Verification Process - Admins
  - Ensuring information is shared with all staff and are ready for the transition

ANY
QUESTIONS
?

Thank you ☺