

# CORAL COVE ELEMENTARY

## NEW STUDENT REGISTRATION \*2024/2025 SCHOOL YEAR\*

Student Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_ Entering Grade \_\_\_\_\_

### CHECKLIST FOR ENROLLMENT

**\*\*New Kindergarteners (MUST BE Age 5 on or before Sept. 1st) \*\***

- \_\_\_\_\_ REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
- \_\_\_\_\_ **ORIGINAL** IMMUNIZATION (Form #680 – White or Blue Form – MUST BE LEGIBLE & SIGNED BY THE DOCTOR)
- \_\_\_\_\_ PHYSICAL within the last year (Yellow or White Form)
- \_\_\_\_\_ PROOF OF AGE (Birth Certificate or Passport)
- \_\_\_\_\_ PRIMARY ADDRESS PROOF (see below for approved proofs)
- \_\_\_\_\_ SECONDARY ADDRESS PROOF (see below for approved proofs)

**\*\*Transfers from Another Broward County Public School\*\***

- \_\_\_\_\_ REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
- \_\_\_\_\_ PRIMARY ADDRESS PROOF (see below for approved proofs)
- \_\_\_\_\_ SECONDARY ADDRESS PROOF (see below for approved proofs)
- \_\_\_\_\_ PROOF OF GRADE (Last Report Card, Transcript, A03 Terms Printout)
- (Y)\_\_\_(N)\_\_\_ STUDENT IS CURRENTLY IN THE ESOL PROGRAM
- (Y)\_\_\_(N)\_\_\_ STUDENT IS CURRENTLY IN THE ESE PROGRAM
- \_\_\_\_\_ MEDICAL PRINTED (A06 Panel)

**\*\*Transfers From Out of State/ Out of County, Out of Country And/Or Public/Private School in Florida\*\***

- \_\_\_\_\_ REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
- \_\_\_\_\_ **ORIGINAL** IMMUNIZATION (Form #680 – White or Blue Form – MUST BE LEGIBLE & SIGNED BY THE DOCTOR)
- \_\_\_\_\_ PHYSICAL within the last year (Yellow or White Form)
- \_\_\_\_\_ PROOF OF AGE (Birth Certificate or Passport)
- \_\_\_\_\_ PRIMARY ADDRESS PROOF (see below for approved proofs)
- \_\_\_\_\_ SECONDARY ADDRESS PROOF (see below for approved proofs)
- \_\_\_\_\_ PROOF OF GRADE (Last Report Card or Transcript)

### APPROVED ADDRESS PROOFS

All documents must be current, valid, and include the residential address used for enrollment.

Column A <b><u>PRIMARY PROOF:</u></b>	Column B <b><u>SECONDARY PROOF:</u></b>
<ul style="list-style-type: none"> <li>○ Property tax bill</li> <li>○ Homestead exemption card</li> <li>○ Deed</li> <li>○ Mortgage statement</li> <li>○ Home purchase contract</li> <li>○ Notarized lease agreement</li> </ul>	<ul style="list-style-type: none"> <li>○ Utility bill (i.e., electric, water, waste)</li> <li>○ Telephone or cellular phone bill</li> <li>○ Verification of Tenancy letter from the homeowners or condominium association</li> <li>○ Declaration of Domicile Form from the County Records Department</li> <li>○ Florida drivers license</li> <li>○ Florida identification card</li> <li>○ Automobile registration</li> <li>○ Automobile insurance</li> <li>○ Credit card statement</li> <li>○ Two consecutive bank account statements</li> <li>○ U.S. Postal Service confirmation of address change request</li> </ul>

\*\*\*SEE THE BACK OF THIS PAPER FOR ADDITIONAL PROOF OF RESIDENCE INFORMATION AND FOR AFFIDAVIT OF SHARED HOUSE, \*\*\*

## **ADDITIONAL PROOF OF RESIDENCE INFORMATION**

**If you OWN or RENT your residence, you MUST:**

**\*Submit ONE document from the PRIMARY LIST**

**\*\*\*\*\*AND\*\*\*\*\***

**\*Submit ONE document from the SECONDARY LIST**

**If you SHARE the housing of another person who owns/rents the home:**

**\*BOTH the registering parent AND the owner/renter of the residence  
MUST complete a NOTARIZED Affidavit of Shared Housing Form**

***(ask the Front Office for this form)***

**\*The owner/renter of the residence MUST submit ONE PRIMARY AND  
ONE SECONDARY address proof.....AND the registering parent MUST  
submit TWO SECONDARY ADDRESS PROOFS FROM THE LIST.**

***(As listed on the back of the Shared Housing Form)***

## **ADDITIONAL INFORMATION**

**A 30 DAY GRACE PERIOD IS GIVEN FOR ANY MISSING DOCUMENTS –  
HOWEVER, IF DOCUMENTS ARE NOT PROVIDED TO THE SCHOOL WITHIN 30  
DAYS, YOUR CHILD MAY BE WITHDRAWN FROM SCHOOL UNTIL THE MISSING  
DOCUMENTS ARE SUPPLIED**

**\*\*DURING THE SUMMER MONTHS OF JUNE AND JULY,  
WE DO NOT TAKE INCOMPLETE REGISTRATIONS\*\***

**NOTE:** Students whose parents are found, after appropriate investigation,  
to have submitted fraudulent information in an effort to enroll a student in a school to  
which the student is not assigned shall be immediately withdrawn and referred  
for enrollment in the appropriate boundaried school.